



COLLEGE COUNCIL

MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: April 21, 2021

LOC./TIME: Via Zoom, 2:00-4:00pm

ATTENDEES: Rudy Besikof, Barbara Yasue, Sarah Backes-Diaz, Larena Baldazo, Meryl Siegal, Evelyn Lord, Fred Bourgoin, Diane Chang, Mildred Lewis (rep. VPSS), Derek Pinto, Leslie Blackie, Mark Fields, Amy Bohorquez, Atiya Rashada, Diana Davaasuren, Yiping Wang, Beth Maher, Kim Glosson, Kathy Ma, Karen Tellegen, Francis Howard, Rupinder Bhatia, Marla Leech, Felipe Wilson, Marla Leech, Nathaniel Pyle
GUESTS: Kevin Tran, Laura Espino

ABSENT: Alycia Raya, Emelin Hernandez

MINUTES: Maisha Jameson

- HANDOUTS:**
- Meeting Agenda
 - College Council Meeting Minutes – 4.7.21 Meeting
 - PPL Presentation on the PCCD Strategic Management Plan
 - Proposed Facilities Resource Priorities (All/Ranked)
 - Proposed Technology Resource Priorities
 - Proposed Classified Staff Resource Priorities
 - Laney 2021-22 Proposed Discretionary Budget
 - Notes from Break-Out Groups on Council Goals
 - Summer of Council Minutes discussions re: Voting Membership
 - College Council 2020-21 Goals

NEXT MEETING: May 12, 2021

Item	Discussion/Decisions	Action Item
1.1 Agenda Approval <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • ATIYA RASHADA CALLED A MOTION TO APPROVE THE APRIL 21, 2021 COLLEGE COUNCIL MEETING AGENDA WITH AMENDMENT TO MOVE THE PPL PRESENTATION UP BEFORE THE APPROVAL OF THE MINUTES. LESLIE BLACKIE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSIONS. 	



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<p>2.1 Approval of the April 7, 2021 College Council Meeting Minutes <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • FRED BOURGOIN CALLED A MOTION TO APPROVE THE APRIL 7, 2021 COLLEGE COUNCIL MEETING MINUTES. DIANE CHANG SECONDED THE MOTION. THE MOTION WAS APPROVED. • ABSTENTIONS – KAREN TELLEGEN AND BARBARA YASUE. 	
<p>3.1 Peralta Community College District Strategic Master Plan Process <i>Presenter(s): Dr. Jim Riggs & Dr. Robert Griffin</i></p>	<ul style="list-style-type: none"> • PPL presentation on the Strategic Goals for PCCD • Will be presenting this again at the District level soon. • Shared reason why the Strategic Goals are being updated. • Strategic Planning Process to serve as the foundation for the work on the College’s Educational Master Plans. • Spoke to the process up until now and what it will be moving forward. • The timeline for the project was provided. • Shared the seven (broad) strategic goals. • Discussion ensued about the strategic goals and ways in which the College can be visionary in our work. 	
<p>4.1 President’s Report – Final Decisions made on Recommendations from Previous College Council Meeting <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • There were no Recommendations from the previous meeting for the President to report-back on. 	
<p>4.2 President’s Report – General Announcements <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Pres. Besikof shared that we will pilot including announcements from the Council membership as a standing College Council agenda item. • We Rise Awardees to be announced soon. Evelyn Lord Suggested to post some of the nomination comments about the candidates, and also acknowledge those who were nominated, but not chosen for the award. • Staff Appreciation – 5/14 from 4:00-5:30pm 	



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	<ul style="list-style-type: none"> • Announcement re: Open Forums for VPI recruitment to come out soon, • Faculty positions across the District to be posted by May 3rd according to HR. Hiring committees are being staffed now. • Task Force report back → Meeting this Friday. Efforts in process. Survey on Services is currently being vetted by HR. Setting up phone banking to reach out to students who haven't enrolled. Proposal to conduct "Wellness Checks" also being vetted. PPE Update provided as a standing agenda item. Schedule for Summer and Fall – exclusive list for on-campus classes for fall. Messaging to go out about steps taken to ensure campus safety and call to action to employees to adhere to protocols. Presentations on Safety & Security Vendors -> A-1 (Graveyard) & Marina (to include our Safety Contractors). Extending a special invitation to campus community. May extend time of the meeting. • Cares Funding / HERF Funding Update (Derek Pinto)– to go to the BAC for consideration of spending plan and then will come to College Council for a recommendation. • Larena Baldoza (PIO) shared current efforts on marketing of classes - Includes regular email blasts to students and AOI social media campaign. Spoke to additional advertisements that have been done. • Working with Raya Zion and Nia Ford on outreach efforts. • Logo for face to face classes. Dedicated list of on campus classes has been created. 	
<p>5.1 (First Read) Recommendation from the Facilities Planning Committee to Approve the Laney College Facilities Resource Prioritization for FY 2021-22</p>	<ul style="list-style-type: none"> • Shared brief overview of the process. • Challenges -> All resource committees were ranking requests at same time as Budget Advisory Committee (BAC). What should happen is that the committees work should inform the BAC ranking and ultimately the resource priorities. This happened this year so that the committee priorities informed the BAC's budget presentation. • The Facilities Planning Committee noted that they have 	



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<p><i>Presenter: Derek Pinto</i></p>	<p>concerns about the Rubric and Process.</p>	
<p>5.2 (First Read) Recommendation from the Technology Planning Committee to Approve the Laney College Technology Resource Prioritization for FY 2021-22 <i>Presenter: Derek Pinto</i></p>	<ul style="list-style-type: none"> • It was noted that the Food Services request was included in the resource request list even though that program review wasn't validated. • It was confirmed that the IEC missed the step of following back up with the resource committees to confirm which program reviews requests were validated and which were not. • Rudy asked for this to come back as a Second Read with a removal of all resource requests from program reviews that were not validated. 	
<p>5.3 (First Read) Recommendation from the Budget Advisory Committee to Approve the Laney College Tentative Discretionary Budget for FY 2021-22 <i>Presenter: Derek Pinto</i></p>	<ul style="list-style-type: none"> • Derek Pinto presented on the Fund 01 Discretionary budget • COVID affected approval of budget. Spoke to the fact that the District did not provide time for the budget to go through the College's shared governance vetting process. • Everything is subject to change given Governor's budget • Spoke to the fact that the Budget was approved on 2/19 and then expected to be returned to the District by 3/9. • District plans for a 2% increase in utilities • Provided an overview of the College's Budget Augmentation Process. • The College's budget is based on assumptions and estimates from the District, which are based on the Governor's budget and May Revise. • Shared next steps. BAC to review the budget next. To come back to the College Council in May for a final read. 	
<p>6.1 (Second Read) Recommendation from the Classified Prioritization Committee to Approve the Laney College Classified</p>	<ul style="list-style-type: none"> • Mildred Lewis presented this item. Shared process on prioritizing the Classified Staffing needs. • Fred Bourgoin – This seems to be coming from the Program Reviews from last year, not this year (ex. UMOJA/UBAKA included, but didn't submit a program review before). Suggested that IEC gets involved in this one. 	



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Staffing Resource Prioritization for FY 2020-21 -

Presenter: Mildred Lewis

- It was noted that our PGOM says that there should be a committee that prioritizes the staff resources. It shouldn't be a manager and the Classified President.
- Rudy Besikof shared how the Faculty positions were funded (with vacant positions). We do not currently have the vacant positions in Classified to do the same. Have tried to look at some of our special funding resources that fall under the plans we've made to fund these positions. Will need to be clear that the positions are dependent upon continued funding when recruiting.
- The Council agreed that we will go forward with this list and bring this issue back to the IEC to ensure the mix-up doesn't happen in the future.
- MARK FIELDS CALLED A MOTION TO APPROVE THE LANEY COLLEGE CLASSIFIED STAFFING RESOURCE PRIORITIZATION FOR FY 2020-21. ATIYA RASHADA SECONDED THE MOTION. THE MOTION WAS APPROVED. ABSTENTIONS – LESLIE BLACKIE AND SARAH BACKES-DIAZ.
- ROLL CALL VOTE
 - MARK FIELDS – YES
 - MILDRED LEWIS (PROXY FOR VICKI FERGUSON) – YES
 - DEREK PINTO - YES
 - BETH MAHER = YES
 - DIANE CHANG – NO
 - KAREN TELLEGEN - YES
 - DIANE DAVAASUREN - YES
 - LARENA BALDAZO - YES
 - FRED BOURGOIN - YES
 - LESLIE BLACKIE – ABSTAIN
 - AMY BOHORQUEZ – YES
 - KIM GLOSSON - YES
 - BABARA YASUE - YES
 - NATHANIEL PYLE - YES
 - SARAH BACKES DIAZ - ABSTAIN
 - FRANCIS HOWARD – YES
 - KATHY MA – ABSTAIN
 - EVELYN LORD - YES



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<p>7.1 College Council Goals for 2020-21 <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • MOTION PASSES • The Goals discussion today was focused on Goal #3: Improve the college community’s awareness of the College Council’s work. • It was suggested to do regular update reports, akin to what the Facilities and Technology Committees do, eg. newsletters on what’s going on). The PIO offered to help with this. • For Goal #1 – (Improving and assessing the program review and resource prioritization process.) We have partially met this goal. • For Goal #2 – (Assessment of Council voting right). It was noted that after much discussion, the next step would be for one of the reporting bodies to the Council to bring motion/recommendation forward for consideration by the Council. • Today we are focusing on Goal #3 (re: improving awareness of Council’s work). At the next (May) meeting, the Council will be discussing Goal #4 (re: oversight and coordination of progress made towards Council’s strategic goals and objectives) • Overall progress made towards achieving this year’s Goals is to be discuss at May meeting 	
<p>7.2 Check-in on College Council Membership <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • It’s time for our Senate Presidents to be making appointments for next year’s SG committees. Would like to get committees staffed before we leave for the semester so that we are ready to go when we return in the fall. • A document that tracks the terms and hence notes the required appointments for next year’s Council is included within BoardDocs for reference. I’ll be sending an email to the senate presidents to get this started. 	
<p>7.3 College Council End-of-the-Year Evaluation <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • Reminder to please complete the End of the Year Evaluation Survey for College Council by the deadline of April 30. • We will discuss the results at the May College Council meeting, and will discuss how they inform our Goals as a Council for the 2021-22 academic year. 	



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Meeting Adjournment	<ul style="list-style-type: none">MARK FIELDS CALLED A MOTION TO ADJOURN THE APRIL 21, 2021 COLLEGE COUNCIL MEETING. KIM GLOSSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	
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Meeting Adjourned 3:53 pm.

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