



COLLEGE COUNCIL

MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: April 7, 2021

LOC./TIME: Via Zoom, 2:00-4:00pm

ATTENDEES: Rudy Besikof, Vicki Ferguson, Derek Pinto, Mark Fields, Diane Chang, Hope Lane, Alejandro Acosta, Fred Bourgoin, Amy Bohorquez, Leslie Blackie, Kim Glosson, FrancisHoward, Kathy Ma, Evelyn Lord, Nate Failing, Sarah Backes-Diaz, Martha (Ann) McMurdo, William Trego, Amy Marshall, Rupinder Bhatia, Marla Leech, Felipe Wilson, Diana Davaasuren, John Reager, Atiya Rashada, Beth Maher, Nathaniel Pyle, Alycia Raya, Meryl Siegal, YiPing Wang, Petra Schontges (Guest), Laura Bollentino (Guest), Laura Espino (Guest)

ABSENT: Larena Baldazo, Karen Tellegen, Barbara Yasue, Emelin Hernandez, Gary Albury, Clifton Coleman, Mingshi Song, Heather Sisneros, Veronica Then

MINUTES: Arlene Lontoc

- HANDOUTS:**
- Meeting Agenda
 - College Council Meeting Minutes – 3.17.21
 - ESOL Assessment and Onboarding Process
 - Classified Prioritization Ranking List FY 2020-21
 - 2020-21 College Council Mid-Year Report
 - 2020-21 College Council Membership List
 - College Council Goals for 2020-21
 - Shared Governance Report Outs-
 - Associated Students of Laney College

NEXT MEETING: April 21, 2021

Item	Discussion/Decisions	Action Item
1.1 Agenda Approval <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • AMY BOHORQUEZ CALLED A MOTION TO APPROVE THE APRIL 7, 2021 COLLEGE COUNCIL MEETING AGENDA. ATIYA RASHADA SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSIONS. 	



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<p>1.2 Introduction of New Members & Guests <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • No new member. Dr. Mildred Lewis introduced as a guest. 	
<p>2.1 President’s Report – Final Decisions made on Recommendations from Previous College Council Meeting <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Report-back - College President’s decisions made on recommendations from the previous Council meeting: <ul style="list-style-type: none"> ○ President Besikof accepted the College Council’s recommendation to approve the Budget Advisory Committee’s recommendation to adopt a special emphasis for the prioritization of allocation requests to be funded by budget augmentation funds. ○ President Besikof accepted the College Council’s recommendation of the creation of the Student Loan Default Prevention to be a sub-committee within the college’s Strategic Enrollment Management Committee. 	
<p>2.2 President’s Report – General Announcements <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • President Besikof started the report by expressing his appreciation to Arlene Lontoc as well as VPI Fields and VPSS Ferguson who ran the last college council meeting in his absence while he was under the weather. • The President extended his appreciation to Marla Leech and Felipe Wilson for the work that went into our last mid-semester flex day, also extending thanks to our presenters and those who attended as well. • President Besikof extended gratitude to Arlene Lontoc who has really stepped into the role while Maisha is out on assignment at the District. Arlene has done an incredible job not only with the college council but being just filling in and doing wonderful work these past few months. And as a new president coming in and be just the institutional need that was there to create to really reach out and set up meetings and communications with external community and business partners Arlene has done a ton just doing that. It was also added that there was an element of leadership that crept into it and would like for her to know that Laney adored and appreciated her. • President Besikof provided an update about late start enrollment and shared that we got little boost in our enrollments. And had a number of classes most of which began the week of March 22nd and we actually picked up 8% towards our enrollment target which was significant and add more than we did last year. 	



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- An update was provided by President Besikof about the recommendation regarding the faculty prioritization and that we are moving forward with those hires and he did send out a message to the entire campus community. The President also added that the Classified Prioritization will be presented to the council for first read.
- It was also shared by the President that all of the hires in the district we're essentially using what are called vacant positions meaning that they are positions that were the budget line has been vacated but the budget is still with the college so essentially what that means is that we are using no additional or new money as we go forward.
- Our annual employee appreciation is coming up and the President's cabinet is coming together next week to finalize the employee appreciation event. The "We Rise" nomination form and details will be going out soon. Each year what we do is there are nominations for an outstanding faculty member an outstanding classified professional outstanding, full-time and part-time faculty, administrator and student. President Besikof is encouraging everyone for this opportunity to recognize our fellow colleagues.
- Guided Pathways work continues, on April 12th-15th from 3:00 to 7:00 PM we're going to have the Area of Interest jams and this is really a great time for us to really make our offerings come alive for students.
- Had a meeting with T-Mobile for a possible partnerships and will share more details about this.
- A brief update on the invitation of the Oakland Chinatown Chamber of Commerce. The President spoke at the March 26 stop Asian hate rally and it was really just a great event of really the community coming together to talk and find solutions on how we can move forward. President Besikof also shared that PBS news hour on Sunday did a story about Asian Community and certainly the focus of the story is not an uplifting one but at the five-minute mark of this piece you will see the rally and you'll see that Laney College was represented
- President Besikof provided an update regarding the initial meeting of the Fall 2021 Task force happened on March 26 from 12:30pm-1:30pm. An overview of the task force proposal of the charge, core membership and reporting responsibilities were shared. The President also provided a presentation slide and updated the council of what was discussed at the task force's initial meeting. President Besikof shared the items for considerations vetted from the meeting, listed below:



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	<ul style="list-style-type: none"> ❖ Inclusion of Existing Resources ❖ Ongoing Career Education labs ❖ Lecture classes across disciplines ❖ Support Services areas (e.g. academic computing, tutoring) ❖ Student Services areas returning to campus needs ❖ Administrative Services areas returning to campus ❖ On-campus athletics activities ❖ Safety measures for faculty, staff and students ❖ Facilities and maintenance ❖ Personal Protective Equipment ❖ Work area preparation ❖ Safety Training ❖ Non-classroom common area access ❖ Information Technology support considerations ❖ Campus Security ❖ Communication to campus community ❖ Web Pages for both Task Force, Fall 2021 Semester ❖ Marketing of return to campus ▪ Evelyn Lord commented that the Library should be included in the opening plan. Would love to be integrated into the plan. President Besikof responded that Library is listed as the resource member but definitely will send the invitation and the President added that the meeting is open to everybody. ▪ Fred Bourgoin wanted for us to consider campus signage for the reopening. Amy Marshal responded and shared that technically campus is closed. It was added that we just need to have a thoughtful conversation and agreeing on what the signage will be and adjusting along the way. • President Besikof also would like to thank all of the 14 Committees that did the presentation and he expressed his appreciation for all the preparation and work that was put in to it. The President also would like to thanked Fred Bourgoin for helping at the last College Council meeting and making sure that the Robert’s rule was being followed throughout the meeting. 	
<p>3.1 Approval of the March 17, 2021 College Council Meeting Minutes <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • FRED BOURGOIN CALLED A MOTION TO APPROVE THE MARCH 17, 2021 COLLEGE COUNCIL MEETING MINUTES. ATIYA RASHADA SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSION. 	



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<p>4.1 Shared Governance Committee Presentation- Associated Students of Laney College <i>Presenter: Alycia Raya</i></p>	<ul style="list-style-type: none"> • ASLC President Alycia Raya shared the accomplishment of the council for 2020-2021. • ASLC took the seat in the summer of 2020. • Black Minds Matter Group creation and participation. Wrote a petition and got a lot support from the students, community, faculty, staff and administrator. Had a good turned out that lead to the defunding of the police and unanimously accepted & voted by the Board of Trustee back in June 2020. • ALSC President Raya shared that student council by her leadership helped wrote together with the Black Minds matter the Holistic health and safety plan. Endorsed by Peralta District Academic Senate and the Laney Academic Senate. • In addition, the ASLC co-sponsored the Poor People’s Campaign. • Invested in job training that student needs and Mental Health support. We need more conversation and support about student housing. • Community Ready Corps replaces the Sheriff’s. A1 and Marina Security. • President Raya shared about Restorative Justice and how this helped transformed students. • ASLC President Raya shared the programs and events for 2020-2021 <ul style="list-style-type: none"> ❖ Phone Banks for Prop 15 and Oakland Rising ❖ Welcome Back Week ❖ Transfer Workshops ❖ Holistic Safety Week ❖ Distributed Hot Meals ❖ Given out masks • ASLC President Raya shared the Senate’s mission. Student can plug in through recruitment for us by us, bringing restorative to campus and show up how you can. 	
<p>5.1 First Read- Recommendation from the ESOL onboarding team to Approve the significant changes that have taken place in the ESOL assessment and onboarding process. <i>Presenter: Elizabeth Maher</i></p>	<ul style="list-style-type: none"> • Elizabeth Maher presented on this item and shared background of the ESOL onboarding process. • Guided Self-Placement (GSP) was developed in response to AB705. • Current GSP is the product of a process which began in Spring 2017. • included research into the former placement system • Slowly phased out old placement tests, replaced it with GSP face to face and then moved entire GSP process online as of Fall 2020. • The Laney GSP has been well received at California Teachers of 	



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	<p>English for Speaker of Other Languages (CATESOL) conferences and by the RP Group</p> <ul style="list-style-type: none"> • The Laney GSP supports the two first pillars California Guided Pathways initiative. • The steps in the GSP process were shared: Orientation to the process (online or face-to-face) Exploration of levels (online or face-to-face) Interaction with reading (online or online with face-to-face help) Production and comparison of writing samples (online) Selection of course before seeing a counselor or making a schedule (online or online with face-to-face help) • A quick look at the process was presented: link was provided https://laney.edu/esl/ • A comparison of the old process and the new ESOL onboarding process was presented. • ESOL Coach availability. In Fall of 2020 (on-line) 81% enrolled in ESOL or English 1A • Moving forward ESOL: <ul style="list-style-type: none"> ➢ Continue with online GSP ➢ Offer 2-3 face-to-face sessions per semester. ➢ Assess student success with placements. ➢ Adjust as needed for continual improvement. ➢ Institutionalize role of ESOL coach 	
<p>5.2 First Read- Recommendation from the Classified Prioritization Committee to Approve the Laney College Classified Staffing Resource Prioritization for FY 2020-21 <i>Presenter(s): Mildred Lewis & Hope Lane</i></p>	<ul style="list-style-type: none"> • Mildred Lewis presented on this item. This item was presented to the College Council for first read. • An overview of the Classified Prioritization process was provided. • Classified Senate Acting President Hope Lane and Dean Mildred Lewis review the classified prioritization list that was provided by the Institutional Effectiveness Committee (IEC). It's the ranked resource request list and filtered out for the classified positions and then score based on the rubrics that the institution has and what referred to the committee. • There were 49 classified positions on the list. Dean Lewis and Hope Lane met and discussed the process and individually scored and then came back to meet and look at it and then submitted it to the various constituents last week. Some data information still would need to be verified because there are no position control number listed. • The Classified Staffing Resource Prioritizations Ranking List for FY20-21 was presented. • This item will be presented in the next college council meeting for second read. 	
<p>6.1 Second Read Recommendation from the Budget Advisory</p>	<ul style="list-style-type: none"> • Budget Advisory Committee Co-Chair Derek Pinto presented on this item for second read. • An overview of the Laney College budget development and 	



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<p>Committee to Approve the Laney College Budget Augmentation Resource Prioritization for FY 2021-22 <i>Presenter (s): William Trego & Derek Pinto</i></p>	<p>resource allocation/augmentation process was provided. According to the augmentation process, all cost centers will be loaded at 90%, and the remaining 10% will be placed into a College general fund reserve. The College’s unfunded resource priorities are ranked and submitted for consideration for funding. This is a presentation of the College’s identified resource budget priorities, i.e. augmentation.</p> <ul style="list-style-type: none"> • The Final Ranking of the Resource Prioritization & Budget Reallocation List was presented again to the council. The condensed list consists of the request type, department, five word or less description, total score, total cost, running total, department award and number funded. • Total of 142 885 this is the rough anticipated total of our discretionary dollars that have been set aside for this budget augmentations of 10% of the total discretionary dollars and then the number of projects that we're anticipating will be able to be funded with those dollars • FRED BOURGOIN CALLED A MOTION TO APPROVE THE RECOMMENDATION FROM THE BUDGET ADVISORY COMMITTEE TO APPROVE THE LANEY COLLEGE BUDGET AUGMENTATION RESOURCE PRIORITIZATION FOR FY 2021-22. VICKI FERGUSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. ABSTENSION: HOPE LANE 	
<p>7.1 College Council Business-Check-In on College Council Membership/Attendance <i>Presenter: Rudy Besikof/Arlene Lontoc</i></p>	<ul style="list-style-type: none"> • A review of the College Council membership and attendance. • One vacancy on the Classified Professionals-Student Services and Non-Voting member local 39 representative. 	
<p>7.2 College Council Business-College Council Mid-Year Evaluation 2020-2021 <i>Presenter: President Besikof/Arlene Lontoc</i></p>	<ul style="list-style-type: none"> • The results of the College Council Mid-Year Evaluation survey for 2020-2021 was shared and discussed. • There 25 responses. Questions 1-3 (1.) College Council is successfully fulfilling its charge, (2.) College Council is being run in an organized manner and (3.) College Council’s work is relevant and important to the effective operations of the institution and is aligned with the institutional goals. These three questions mostly got strongly agree response. <ul style="list-style-type: none"> - Evelyn Lord made a comment about the reporting of the college members to the constituency group. It was shared by Evelyn Lord that we should as a college council be more formally informing the college community of what we’re doing. It was added that in terms of efficiency Evelyn think 	



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	<p>that it makes sense to have some type of communication on behalf of the college council about what we're doing.</p>	
<p>7.3 College Council Business-Check-in on College Council Goals for 2020-2021</p> <p><i>Presenter: President Besikof/Arlene Lontoc</i></p>	<ul style="list-style-type: none"> The College Council reviewed the College Council Goals for 2020-2021. The summary of the break out groups discussion was presented. <p>GOAL #1 – <i>(New and slightly enhanced 2019-20 carry-over Goal)</i> Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including ensuring these processes align with the College’s mission & strategic goals. Continue evaluating and refining the program review process and prioritization rubric(s).</p> <p>GOAL #2 – <i>(New and slightly enhanced 2019-20 carry-over Goal) (During the fall 2020 semester)</i> Review and reassess the voting rights of the College Council’s shared governance committee and union representative members.</p> <ul style="list-style-type: none"> President Besikof asked the College Council member’s if goal#2 should put this on as a dedicated agenda item at this point for discussion at the next meeting? Martha (Ann) McMurdo made a comment that it seems like this an issue that keeps coming up and needs to be resolved for one reason or the other. The President suggested that we do look at this an agenda item for next meeting. <p>GOAL #3 – Improve the college community’s awareness of the College Council’s work.</p> <ul style="list-style-type: none"> President Besikof suggested that Goal#3 will be discussed when out PIO is present in the room. <p>GOAL #4 – Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.</p>	
<p>8.1 Announcement</p>	<ul style="list-style-type: none"> Faculty Senate is running elections and voting ends next Tuesday by midnight. Nominations for Department Chairs has gone out. Graduation webpage has been updated and FAQ’s available. President Besikof suggested that the General Announcement from the members followed the President’s announcement with time limit. It was announced that Maisha Jameson is coming back to Laney next week. 	



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8.2 Meeting Adjournment

- HOPE LANE CALLED A MOTION TO ADJOURN THE APRIL 7, 2021 COLLEGE COUNCIL MEETING. MARK FIELDS SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.

Meeting Adjourned 3:34 pm.