



Laney College

COLLEGE COUNCIL INTEGRATED PLANNING MASTER CALENDAR

2017-18

Each meeting will include the following standing agenda items (1 hour):

1. *President's Report (to include a report back on any decisions made on Council recommendations since the previous meeting, and important information shared at the last PBC meeting) - 8 minutes*
2. *Approval of previous meeting minutes - 2 minutes*
3. *Strategic Plan goals/strategies progress reports - 15 minutes*
4. *“Hot Topic” Updates & Task Force Report-outs - 15 minutes*
5. *Review of any timely items (Ex. College Reports/Plans to submit, i.e. Master Plans, Accreditation Reports, Program/State Grant Reports...BSI/SSSP/Equity, etc.)- 20 minutes*

Agenda Items

Meeting Month

FALL SEMESTER		
1	College Council Orientation <ul style="list-style-type: none"> • College Decision-Making Process • College Shared Governance Structure • College Mission, Vision, Values • Council Master Calendar for 2017-18 • Council Assessment/Evaluation 	SEPTEMBER 2017 (Extended, 3 hr. mtg.)
2	Confirm College Council appointments to membership for current year	
3	Review of results from spring College Council Evaluation Survey & discussion of implementation of changes for institutional effectiveness	
4	Identify Council Goals & Objectives for 2017-18	
5	Review to confirm Annual College-wide Goals/Strategic Plan	
6	Update on final adopted 2017-18 College-wide Budget	
1	Review and confirm criteria for College resource prioritization and timeline (faculty, classified, facilities, technology & IELM)	OCTOBER 2017
1	Assess Council membership (attendance) to determine if changes need to be made for the next semester	NOVEMBER 2017
2	Vet College’s faculty prioritization recommendation	
3	Provide overview of timeline for budget development & resource prioritization for 2018-19 (faculty, classified, facilities, technology & IELM)	
1	Initiate the budget development & resource prioritization process	DECEMBER 2017 (2nd week of month)
2	Vote for Council recommendation - Submittal of faculty prioritization	
3	Conduct mid-year College Council Evaluation	
4	Vote for Council recommendation - Laney College Accreditation Midterm Report	

Agenda Items

Meeting Month

SPRING SEMESTER		
1	Vote for Council recommendation - College resource priorities	FEBRUARY 2018 (2nd week of the month)
1	Provide update on 2018-19 budget development	MARCH 2018
2	Initiate end of semester assessment reports of shared governance committees – to be conducted by the Institutional Effectiveness Committee	
1	Vote for Council recommendation - Tentative 2018-19 College Discretionary Budget	APRIL 2018
2	Begin process for College-wide Accomplishments Report	
3	Identify goals for End-of-Year Planning Retreat	
4	Conduct evaluation of College Council for the current year	
1	Assess and forward appointments for Council membership for next academic year. Determine if changes need to be made given attendance.	MAY 2018 (Extended, 3 hr. mtg.)
2	Provide submittals for College-wide Accomplishments Report	
3	Institutional Effectiveness Committee’s presentation on end of semester Assessment Reports of shared governance committees, and associated recommendations provided	
4	Review results of College Council evaluation and make recommended changes for going forward based on that assessment	
5	Establish criteria for college resource prioritization and timeline for next academic year (faculty, classified, facilities, technology, IELM requested in PRs/APUs)	
6	Confirm IEPI Indicators for the College	
7	Vote for Council recommendation - Proposed College-wide Goals to be presented for consideration and input at the May College-wide Planning Retreat	
8	Establish criteria for college resource prioritization and timeline (faculty, classified, facilities, technology, IELM requested in PRs/APUs)	