



**Wednesday, November 3, 2021
College Council**

2:00 - 4:00 PM

Held via Zoom

<https://cccconfer.zoom.us/j/92908821823>

1. WELCOME & AGENDA APPROVAL

Subject **1.1 Agenda Approval - Presenter: Rudy Besikof (1 minute)**

Meeting Nov 3, 2021 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

College Council Agenda for the November 3, 2021 meeting to be approved for use.

File Attachments

[College Council Meeting Agenda November 3, 2021 pdf.pdf \(271 KB\)](#)

2. PRESIDENT'S REPORT

Subject **2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (2 minutes)**

Meeting Nov 3, 2021 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final Decision on the Council's Recommendation on the adoption of a new committee: Open Educational Resources (OER) a sub-committee of the Faculty Senate.

Subject **2.2 General Announcements - Presenter: Rudy Besikof (5 minutes)**

Meeting Nov 3, 2021 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

The College President will share general announcements with the College Council.

3. MINUTES

Subject	3.1 Approval of the October 6, 2021 College Council Meeting Minutes - Presenter: Rudy Besikof (2 minutes)
Meeting	Nov 3, 2021 - College Council
Category	3. MINUTES
Access	Public
Type	MINUTES
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the October 6, 2021 College Council Meeting are presented for approval.

File Attachments
College Council Meeting Minutes 10-6-2021-to be approved AL.pdf (359 KB)

4. RECOMMENDATIONS / ACTION ITEMS

Subject	4.1 Request to approve time change for Distance Education Committee-Presenter (s) Rupinder Bhatia & Laurie Allen-Requa (3 minutes)
Meeting	Nov 3, 2021 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Request to change meeting time from 1 pm to 2:30 pm every 2nd and 4th Tuesday for the Distance Education Committee.
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

The Distance Education committee members voted to change the time: 1 pm to 2:30 pm every 2nd and 4th Tuesday. Only the time will change and not the days. Several time slots were discussed and members were polled to see what times were most suitable for them.

Since this committee has several Faculty members, this time slot is the most convenient for them and also does not conflict with other committee meeting timings.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION**HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?**

This change will help to get maximum participation from all members and is necessary for the decision-making functions of the committee.

PLAN FOR EVALUATION

Subject	4.2 Recommendation to Approve a Proposal to Adopt a Standing Shared Governance Committee Meeting Schedule - Presenter: Rudy Besikof (10 minutes)
Meeting	Nov 3, 2021 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Approve implementation of adopting a Standing Shared Governance Committee Meeting Schedule
Goals	<p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 1: Promote Equity</p>

BACKGROUND / SUMMARY

It is being recommended to College Council that a standing calendar be set and adopted for all Laney College shared governance committees. The standing calendar would roll over from year to year. For example, the College Council meetings would be set for the 3rd Wednesday of every month, held from 2:00 – 4:00pm, and that would remain the same year after year.

The purpose of the recommendation is to allow for a certain level of consistency in campus governance scheduling. The hope is this will also assist in securing participation in Laney College participatory governance such that committees are staffed in time for the first meeting of the academic year.

In the event that a shared governance committee needs to change their standing meeting time, the request would be submitted to College Council for recommendation to the College President. The new schedule would then be updated in the Participatory Governance Operations Manual (PGOM).

Calling special meetings for strategic reasons would be allowed, but should be communicated to the College community in accordance with the Brown Act.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

None

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

Adopting a standing shared governance calendar would allow for a certain level of consistency in campus governance scheduling. The hope is this will also assist in securing participation in Laney College participatory governance such that committees are staffed in time for the first meeting of the academic year.

By having a set schedule, students, staff and faculty will all be able to 1) plan their schedules to allow them to participate in committees of their choice, and 2) will assist the senate presidents and college president (who make the appointments to shared governance committees) to make their appointments to the committees as soon as schedules are set.

Adopting this standing calendar will also allow for 1) constituents to be intentful in planning around their participatory governance activities, and 2) for student and faculty appointments to be made earlier to help ensure fully staffed committee meetings at the beginning of the term. By making this change, the College community is exhibiting how it can identify a barrier to effectiveness and efficiency, and make recommendations for change for continuous improvement.

This change would address the following Goals:

Goal#2: Promote a collaborative institutional culture for communication, governance and decision-making

Goal #4: Cultivate a culture of belonging, pride and self reflection for continuous improvement

PLAN FOR EVALUATION

All shared governance bodies conduct annual evaluations of their effectiveness. If there is a concern with this new way of operating, the issues can be raised through that avenue. Also, the College President's Office shall include a question to the effectiveness of this move in its assesment survey of the institution's overall shared governance structure and operations.

File Attachments

[DRAFT Shared_Governance_Meetings_Calendar - Fall 2021 - as of 11.1.21.pdf \(311 KB\)](#)

[PGOM FINAL - Updated as of 10.24.2021.pdf \(1,450 KB\)](#)

[PGOM FINAL - Updated as of 10.24.2021.docx \(1,062 KB\)](#)

5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS

Subject	5.1 Faculty Senate Update Presentation to College Council - Presenter(s): Fred Bourgoin/Eleni Gastis & Leslie Blackie (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p>

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Faculty Senate will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

The included report highlights the work done by the Faculty Senate since the beginning of the calendar year.

File Attachments

[Laney Faculty Senate Update.pdf \(350 KB\)](#)

Subject	5.2 Facilities Planning Committee Update Presentation to College Council - Presenter(s): Amy Marshall (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Facilities Planning Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

File Attachments
[CC update 10.29.21.pdf \(437 KB\)](#)

Subject	5.3 Health, Safety & Security Committee Update Presentation to College Council - Presenter(s): Amy Marshall & Mary Catherine Bassett (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Health, Safety & Security Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

File Attachments
[HSS CC update 11.1.21.pdf \(208 KB\)](#)

Subject	5.4 Student Success and Equity Committee Update Presentation to College Council - Presenter(s): Yiping Wang & Ramon Knox (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 5: Increase awareness and access to disproportionately impacted communities</p> <p>Goal 1: Promote Equity</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p>

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Student Success & Equity Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

The Student Success & Equity Committee will provide updates to College Council for the 2021-2022 academic year.

<p>File Attachments SSE Fall 2021-College Council Presentation.pdf (1,090 KB)</p>

Subject	5.5 Career Technology Education (CTE) Advisory Committee Update Presentation to College Council - Presenter(s): Myron Franklin & Karl Seelbach (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p>

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the CTE Advisory Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

File Attachments
[LCTEAC Committee Report Presentation. pptx.pdf \(300 KB\)](#)

Subject	5.6 Learning Assessment Committee Update Presentation to College Council - Presenter(s): Rebecca Bailey & Felipe Wilson (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 1: Promote Equity</p>

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Learning Assessment Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

File Attachments
[LAC committee_College Council_F21.pptx \(39 KB\)](#)

Subject	5.7 Student Loan Default Prevention Committee Update Presentation to College Council - Presenter(s): Mildred Lewis & Jennifer Ma (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Student Loan Default Prevention Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

File Attachments
 11.03.21 College Council Report - SLDP PPT.pdf (511 KB)

Subject	5.8 Curriculum Committee Update Presentation to College Council - Presenter(s): Heather Sisneros & John Reagar (6 minutes)
Meeting	Nov 3, 2021 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE UPDATE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p>

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Curriculum Committee will be provided at the November 3rd meeting and is included in the document attached to this agenda item.

6. UPDATE / DISCUSSION ITEMS

Subject	6.1 UPDATE - Laney College Accreditation (General) - Presenter: Rebecca Opsata (5 minutes)
Meeting	Nov 3, 2021 - College Council
Category	6. UPDATE / DISCUSSION ITEMS
Access	Public
Type	UPDATE / DISCUSSION
Goals	Goal 3: Offer students the highest quality curriculum and services

The Governing Board voted on Tuesday, September 28th to approve the college's Follow-Up Report and Teach Out Plan to the ACCJC. The report was submitted to the ACCJC on October 1st. A visiting team will visit us virtually on October 18th and 19th. Thanks to everyone who worked on the report.

Subject	6.2 Update - PCCD Strategic Master Plan & Educational Master Planning Process/Timeline-Presenter: President Besikof (5 minutes)
Meeting	Nov 3, 2021 - College Council
Category	6. UPDATE / DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

7. COLLEGE COUNCIL BUSINESS

Subject 7.1 Check-in on College Council Goals for 2021-22 - Presenter: President Besikof (10 minutes)

Meeting Nov 3, 2021 - College Council

Category 7. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The College Council Goals for the 2021-22 academic year were approved at the September 15, 2021 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

COLLEGE COUNCIL GOALS 2021-22 Academic Year FINAL PROPOSED DRAFT

- **GOAL #1 – (New and slightly revised 2020-21 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.
- **GOAL #2 – (2019-20 carry-over Goal)** Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.
- **GOAL #3 –** Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions.
- **GOAL #4 –** Institute time for monthly updates and feedback from the college’s shared governance bodies, as well as for deep dives into matters that require more in-depth discussions.
- **GOAL #5 –** Improve Council members’ reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input.

File Attachments

[College Council Goals 2021-22 - FINAL APPROVED 9.15.21.pdf \(122 KB\)](#)

Subject 7.2 Check-in on the College Council Membership for 2021-22 - Presenter: President Besikof (5 minutes)

Meeting Nov 3, 2021 - College Council

Category 7. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

College Council membership for 2021-22 reviewed and discussed.

Plan for filling vacancies to be discussed.

File Attachments

College Council 2021-22 Membership List - DRAFT as of 11.1.2021.pdf (310 KB)

8. ADJOURNMENT

Subject 8.1 Adjournment

Meeting Nov 3, 2021 - College Council

Category 8. ADJOURNMENT

Access Public

Type