Laney College

Wednesday, October 26, 2022
College Council

2:00 - 4:00 PM
Held via Zoom https://cccconfer.zoom.us/j/92908821823 or T-850

1. WELCOME & AGENDA APPROVAL

Subject	**1.1 Agenda Approval - Presenter: Rudy Besikof (2 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	1. WELCOME & AGENDA APPROVAL
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY
College Council Agenda for the October 26, 2022 meeting to be approved for use.

> File Attachments
> College Council Meeting Agenda_10.26.2022.pdf (268 KB)

Subject	**1.2 Introduction of New Members - Presenter: Rudy Besikof (2 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	1. WELCOME & AGENDA APPROVAL
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY
Newly appointed members to the Council will be introduced.

- David Chavez- Faculty Division- Career & Technical Education

2. MINUTES

Subject	**2.1 Approval of the September 21, 2022 College Council Meeting Minutes - Presenter: Rudy Besikof (3 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	2. MINUTES
Access	Public
Type	MINUTES
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the September 21, 2022 College Council Meeting are presented for approval.

File Attachments
College Council Meeting Minutes 9-21-22 to be approved.pdf (413 KB)

---

3. PRESIDENT'S REPORT

Subject	3.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)
Meeting	Oct 26, 2022 - College Council
Category	3. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final decision on the Council's Recommendation to Approve the Draft of the Accreditation Follow-up Report.

2. Final decision on the Council's Recommendation to Approve the CTE Grants Resource Allocation Rubric.

Subject	3.2 General Announcements - Presenter: Rudy Besikof (15 minutes)
Meeting	Oct 26, 2022 - College Council
Category	3. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY
The College President will share general announcements with the College Council.

4. ACTION/APPROVAL ITEMS

Subject	4.1 Laney College Strategic Plan Goals and Objectives (Second Read) Presenter:(s) Rudy Besikof and Becky Opsata (25 minutes)
Meeting	Oct 26, 2022 - College Council
Category	4. ACTION/APPROVAL ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION

The "First Read" document contains the proposed revised goals and objectives that were approved for first read at the September 21 College Council meeting. At the request of members of the Council, the document has been highlighted to reflect feedback from the August Management Retreat as well as the September 7 College-Wide Retreat. The second

document in this agenda contains feedback - highlighted in green - to reflect feedback from the October college-wide retreat. It has been included for information.

File Attachments
FIRST READ - College Goals and Objectives with highlights.pdf (120 KB)
Post October retreat edits 2022.10.14 with highlights.pdf (121 KB)

Subject	**4.2 Health, Safety & Security Committee Requesting Approval to Extend the Committee Monthly Meeting Presenter: Amy Marshall (3 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	4. ACTION/APPROVAL ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Approve request by Health, Safety and Security Committee to increase their monthly standing meeting by 30 minutes. Meeting times would be adjusted to the second Tuesday of each month from 1:30pm - 3pm. Unanimously approved by the Health, Safety and Security Committee.

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

The Health, Safety, and Security committee met in September and October and agreed both times that longer meeting times were necessary. A motion passed unanimously at the September meeting. The item was placed as an action item on the October agenda to provide notice of the vote. The motion passed unanimously again. The committee requests that the office meeting time be adjusted to the second Tuesday of the month from 1:30pm - 3pm. Thank you.

Subject	**4.3 Standing Shared Governance Committee Meeting Schedule for 2022-23- Presenter: Rudy Besikof (3 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	4. ACTION/APPROVAL ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION, FIRST READ RECOMMENDATIONS
Recommended Action	Approve the 2020-21 Laney College (Accreditation) Institutional Self Evaluation Report (ISER) for submittal to the Board of Trustees.
Goals	Goal 1: Promote Equity
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

It is being recommended to College Council that a standing calendar be set and adopted for all Laney College shared governance committees. The standing calendar would roll over from year to year. For example, the College Council meetings would be set for the 3rd Wednesday of every month, held from 2:00 – 4:00pm, and that would remain the same year after year.

The purpose of the recommendation is to allow for a certain level of consistency in campus governance scheduling. The hope is this will also assist in securing participation in Laney College participatory governance such that committees are staffed in time for the first meeting of the academic year.

In the event that a shared governance committee needs to change their standing meeting time, the request would be submitted to College Council for recommendation to the College President. The new schedule would then be updated in the Participatory Governance Operations Manual (PGOM).

Calling special meetings for strategic reasons would be allowed, but should be communicated to the College community in accordance with the Brown Act.

By having a set schedule, students, staff and faculty will all be able to 1) plan their schedules to allow them to participate in committees of their choice, and 2) will assist the senate presidents and college president (who make the appointments to shared governance committees) to make their appointments to the committees as soon as schedules are set.

Adopting this standing calendar will also allow for 1) constituents to be intentful in planning around their participatory governance activities, and 2) for student and faculty appointments to be made earlier to help ensure fully staffed committee meetings at the beginning of the term. By making this change, the College community is exhibiting how it can identify a barrier to effectiveness and efficiency, and make recommendations for change for continuous improvement.

File Attachments
DRAFT Shared_Governance_Meetings_Calendar - Fall 2022 - as 10.07.2022.pdf (469 KB)

---

5. INFORMATION ITEMS/PRESENTATIONS

Subject	**5.1 Academic Support Committee Update Presentation to College Council - Presenter(s): Ian Latta and Beth Maher (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Academic Support Committee (committees & senates) to provide an update.

This report of the Academic Support Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.2 Associated Students of Laney College (ASLC) Update Presentation to College Council - Presenter(s): Omolola Atolagbe (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Associated Students of Laney College (committees & senates) to provide an update.

This report of the Associated Students of Laney College will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.3 Budget Advisory Committee Update Presentation to College Council - Presenter: Dettie Del Rosario & Reginald Constant (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Budget Advisory Committee (committees & senates) to provide an update.

This report of the Budget Advisory Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.4 Career Technology Education (CTE) Advisory Committee Update Presentation to College Council - Presenter(s): Karl Seelbach & Adam Balogh (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 3: Offer students the highest quality curriculum and services
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Career Technology Education Advisory Committee (committees & senates) to provide an update.

This report of the CTE Advisory Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.5 Classified Senate Update Presentation to College Council- Presenter(s): Hope Lane (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Classified Senate (committees & senates) to provide an update.

This report of the Classified Senate will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.6 Curriculum Committee Update Presentation to College Council - Presenter(s): Heather Sisneros & John Reager (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Curriculum Committee (committees & senates) to provide an update.

This report of the Curriculum Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.7 Distance Education Committee Update to College Council-Presenter (s): Diane Chang and Laurie Allen-Requa (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public

Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Distance Education Committee (committees & senates) to provide an update.

This report of the Distance Education Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.8 Faculty Senate Update Presentation to College Council - Presenter: Leslie Blackie (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Faculty Senate (committees & senates) to provide an update.

This report of the Faculty Senate will be provided at the October 26th meeting and is included in the document attached to this agenda item.

Subject	**5.9 Facilities Planning Committee Update Presentation to College Council - Presenter(s): Amy Marshall & Mary Catherine Bassett (5 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	5. INFORMATION ITEMS/PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, this is one of the two yearly opportunities to allow for reports from the College's shared governance bodies -in this case the Facilities Planning Committee (committees & senates) to provide an update.

This report of the Facilities Planning Committee will be provided at the October 26th meeting and is included in the document attached to this agenda item.

6. COLLEGE COUNCIL BUSINESS

Subject	**6.1 (First Read) Check-in on College Council Goals for 2022-23 - Presenter: President Besikof (10 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	6. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

(First Read) Review of the proposed 2022-23 College Council Goals. The Council members will provide feedback on the proposed goals which were informed by the results of the Council's End-of-the-Year Evaluation Survey. The final 2022-23 Goals for College Council are to be confirmed at the first meeting of the 2022-23 academic year.

COLLEGE COUNCIL GOALS
2022-23 Academic Year
PROPOSED DRAFT

- **GOAL #1 – (*New and slightly revised 2021-22 carry-over Goal)*** Improve the overall efficiency of – and adherence to – the College's CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.
- **GOAL #2 – (*2021-22 carry-over Goal)*** Provide oversight and coordination of progress made towards achieving the College's strategic goals and objectives.
- **GOAL #3 –** Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions.
- **GOAL #4 –** Institute time for monthly updates and feedback from the college's shared governance bodies, as well as for deep dives into matters that require more in-depth discussions.
- **GOAL #5 –** Improve Council members' reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input.

<div style="border:1px solid #000; padding:10px;">

File Attachments
CC goal progress data collection 12.8.21.pdf (122 KB)
College Council Goals 2022-2023 PROPOSED DRAFT 8.31.22.pdf (193 KB)

</div>

Subject	**6.2 (First Read) College Council Master Calendar for 2022-23 - Presenter: Arlene Lontoc (2 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	6. COLLEGE COUNCIL BUSINESS

Access   Public

Type   COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

Review of the proposed College Council Integrated Planning Master Calendar for 2022-23. The Council members will provide feedback on the calendar, which are to be confirmed at the first meeting of the 2022-23 academic year.

File Attachments
College Council Integrated Planning Master Calender for 2022-23- DRAFT#2 as of 9.7.22.pdf (283 KB)

Subject	**6.3 Check-in on the College Council Membership for 2022-23 - Presenter: Arlene Lontoc (2 minutes)**
Meeting	Oct 26, 2022 - College Council
Category	6. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

College Council membership for 2022-23 reviewed and discussed.

Plan for filling vacancies to be discussed.

Faculty Division – Student Services Appointment Needed

File Attachments
College Council 2022-23 Membership List - DRAFT as of 10.21.22.pdf (436 KB)

7. ADJOURNMENT

Subject	**7.1 Announcements for the Good of the Order**
Meeting	Oct 26, 2022 - College Council
Category	7. ADJOURNMENT
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

(FOR ACTION ITEMS) LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

(FOR ACTION ITEMS) **HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?**

(FOR ACTION ITEMS) **PLAN FOR EVALUATION**

Subject	**7.2 Adjournment**
Meeting	Oct 26, 2022 - College Council
Category	7. ADJOURNMENT
Access	Public
Type	ACTION ITEM / RECOMMENDATION

(FOR ACTION ITEMS) **HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?**