



**Wednesday, March 16, 2022
College Council**

2:00 - 4:00 PM
Held via Zoom

1. WELCOME & AGENDA APPROVAL

Subject **1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

College Council Agenda for the March 16, 2022 meeting to be approved for use.

File Attachments
College Council Meeting Agenda-3.16.2022.pdf (305 KB)

Subject **1.2 Introduction of New Members - Presenter: Rudy Besikof (2 minutes)**

Meeting Mar 16, 2022 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

Newly appointed members to the Council will be introduced.

2. PRESIDENT'S REPORT

Subject **2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

Goals Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final decision on the Council's Recommendation to Approve the 2021-2022 Faculty Prioritization for Laney College.

Subject **2.2 General Announcements - Presenter: Rudy Besikof (10 minutes)**

Meeting Mar 16, 2022 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

The College President will share general announcements with the College Council.

File Attachments
[President's Update March 16.pdf \(1,471 KB\)](#)

3. MINUTES**Subject** **3.1 Approval of the February 9, 2022 College Council Meeting Minutes - Presenter: Rudy Besikof (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 3. MINUTES

Access Public

Type MINUTES

Goals Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the February 9, 2022 Special College Council Meeting are presented for approval.

File Attachments
[College Council Meeting Minutes-2.9.2022 to be approved.pdf \(400 KB\)](#)

4. UPDATE/ DISCUSSION ITEMS**Subject** **4.1 Update provided on the Budget Development for FY 2022-23 Presenter(s): Amy Marshall (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 4. UPDATE/ DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

Subject **4.2 Update from Technology Planning Committee FY 2022-2023 Presenter (s): Bala Sampathraj**

Meeting Mar 16, 2022 - College Council

Category 4. UPDATE/ DISCUSSION ITEMS

Access	Public
Type	UPDATE / DISCUSSION
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

Reviewed the technology training needs assessment Survey and comments. Will be used to update technology master plan. Goal: Write new master technology plan for next 3 years. Started the review of the current master plan. Gave DTC updates along with DE updates. Daniela Nikolaeva: Training on Adobe CC on March 15 at 2:30 PM during the Laney College Flex Day meetings.

5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS

Subject	5.1 Academic Support Committee Update Presentation to College Council - Presenter(s): Beth Maher, Suzan Tiemroth-Zavala & Ian Latta (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 5: Increase awareness and access to disproportionately impacted communities Goal 3: Offer students the highest quality curriculum and services Goal 1: Promote Equity

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Academic Support Committee will be provided at the March 16th meeting and is included in the document attached to this agenda item.

Subject	5.2 Associated Students of Laney College (ASLC) Update Presentation to College Council - Presenter(s): Bilal Homran (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Associated Students of Laney College will be provided at the March 16th meeting and is included in the document attached to this agenda item.

Subject	5.3 Budget Advisory Committee Report to College Council - Presenter(s): TBD (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

As agreed upon by the College Council last year (see Goal #4), two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance committees. Those meetings are scheduled for October and March.

This report of the Budget Advisory Committee will be provided at the March 16th meeting and is included in the document attached to this agenda item. The report covers 2021-2022 BAC goals and some highlights of recent meetings.

Subject	5.4 Career Technology Education (CTE) Advisory Committee Update Presentation to College Council - Presenter(s): Myron Franklin & Karl Seelbach (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 3: Offer students the highest quality curriculum and services Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the CTE Advisory Committee will be provided at the March 16th and is included in the document attached to this agenda item.

Subject **5.5 Curriculum Committee Report to College Council - Presenter(s): Heather Sisneros & John Reager (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS

Access Public

Type SPECIAL PRESENTATIONS / REPORTS

Goals
 Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
 Goal 3: Offer students the highest quality curriculum and services

BACKGROUND / SUMMARY

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College’s shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Curriculum Committee will be provided at the March 16th meeting and is included in the document attached to this agenda item.

File Attachments
 3.16.22 CC to CC Presentation (2).pptx (13,089 KB)

Subject **5.6 Distance Education Committee Update Presentation to College Council - Presenter(s): Balamurali Sampathraj & Laurie Allen-Requa (5 minutes)**

Meeting Mar 16, 2022 - College Council

Category 5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS

Access Public

Type SPECIAL PRESENTATIONS / REPORTS

Goals
 Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
 Goal 3: Offer students the highest quality curriculum and services
 Goal 1: Promote Equity
 Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College’s shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Distance Education Committee will be provided at the March 16th meeting and is included in the document attached to this agenda item.

File Attachments

<https://go.boarddocs.com/ca/laney/Board.nsf/Private?open&login#>

DE Slides for college councilMtg16mar22.pdf (369 KB)
 DE Slides for college councilMtg16mar22.pptx (209 KB)

Subject	5.7 Facilities Planning Committee Report to College Council - Presenter(s): Amy Marshall & Mary Catherine Bassett (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p>

BACKGROUND / SUMMARY

As agreed upon by the College Council last year (see Goal #4), two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance committees. Those meetings are scheduled for October and March.

This report of the Facilities Planning Committee will be provided at the March 16th meeting and is included in the documents attached to this agenda item.

Subject	5.8 Faculty Senate Update Presentation to College Council - Presenter(s): Fred Bourgoin/Eleni Gastis & Leslie Blackie (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	<p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p>

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March.

This report of the Faculty Senate will be provided at the March 16th meeting and is included in the document attached to this agenda item.

6. ACTION ITEMS

Subject **6.1 Recommendation from the Budget Advisory Committee to Approve the Laney College Budget Augmentation Resource Prioritization for FY 2021-22 -Presenter (s): Amy Marshall**

Meeting Mar 16, 2022 - College Council

Category 6. ACTION ITEMS

Access Public

Type FIRST READ RECOMMENDATIONS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

An overview of the Laney College budget development and resource allocation/augmentation process will be provided. According to the augmentation process, all cost centers will be loaded at 90%, and the remaining 10% will be placed into a College general fund reserve. The College's unfunded resource priorities are ranked and submitted for consideration for funding. This is a presentation of the College's identified resource budget priorities, i.e. augmentation.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

Budget Advisory Committee

File Attachments
Scoring Spreadsheet BAC AY22.pdf (89 KB)

Subject **6.2 Recommendation from the Facilities Planning Committee to Approve the Laney College Facilities Resource Prioritization for FY 2021-2022 - Presenter(s): Amy Marshall Mary Catherine Basset & (10 minutes)**

Meeting Mar 16, 2022 - College Council

Category 6. ACTION ITEMS

Access Public

Type ACTION ITEM / RECOMMENDATION, FIRST READ RECOMMENDATIONS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Budget Advisory Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The BAC's resource prioritization list for the College's facilities resources is presented in the attachment.

Type FIRST READ RECOMMENDATIONS

Goals

- Goal 5: Increase awareness and access to disproportionately impacted communities
- Goal 3: Offer students the highest quality curriculum and services
- Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
- Goal 1: Promote Equity

BACKGROUND / SUMMARY

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Budget Advisory Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The BAC's resource prioritization list for the College's Instructional Equipment and Library Materials (IELM) resources is presented in the attachment.

IELM met and made recommendations on how to distribute its budget to the proposals it received. We are presenting the results of the IELM recommendations.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

IELM, Budget Advisory Committee

File Attachments
[Final IELM Scoring and Allocations.xlsx \(22 KB\)](#)

Subject **6.5 Recommendation from the Classified Prioritization Committee to Approve the Laney College Classified Staffing Resource Prioritization for FY 2021-2022 - Presenter(s): Hope Lane, Alejandro Acosta & Mildred Lewis (10 minutes)**

Meeting Mar 16, 2022 - College Council

Category 6. ACTION ITEMS

Access Public

Type FIRST READ RECOMMENDATIONS

BACKGROUND / SUMMARY

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Classified Prioritization Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The resource prioritization list for the College's classified staff resources is presented in the attachment.

File Attachments
[Classified Prioritization 2022-Final \(2\).xlsx \(48 KB\)](#)
[Classified Prioritization Meeting Notes \[2-28-22\].pdf \(507 KB\)](#)
[Resource Request Scoresheet Totals.pdf \(95 KB\)](#)

7. COLLEGE COUNCIL BUSINESS

Subject	7.1 Check-in on College Council Membership List- Presenter: Rudy Besikof/Arlene Lontoc (5 minutes)
Meeting	Mar 16, 2022 - College Council
Category	7. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

At the end of each semester, the College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have.

Additionally, if there are appointments that have not yet been made, this will be discussed as well.

Classified Professional – (Student Services)- Appointment Needed
 Faculty Division – Student Services- Appoinment Needed
 Student At-Large- (2) Appointment Needed

File Attachments

[College Council 2021-22 Membership List - DRAFT as of 1.27.2022.pdf \(318 KB\)](#)

Subject	7.2 Check-in on College Council Goals for 2021-22 - Presenter: President Besikof (10 minutes)
Meeting	Mar 16, 2022 - College Council
Category	7. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The College Council Goals for the 2021-22 academic year were approved at the September 15, 2021 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

COLLEGE COUNCIL GOALS
2021-22 Academic Year
FINAL PROPOSED DRAFT

- **GOAL #1 – (New and slightly revised 2020-21 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.
- **GOAL #2 – (2019-20 carry-over Goal)** Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.
- **GOAL #3** – Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions.
- **GOAL #4** – Institute time for monthly updates and feedback from the college’s shared governance bodies, as well as for deep dives into matters that require more in-depth discussions.

- **GOAL #5** – Improve Council members’ reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input.

8. ADJOURNMENT

Subject	8.1 Adjournment
Meeting	Mar 16, 2022 - College Council
Category	8. ADJOURNMENT
Access	Public
Type	ACTION ITEM / RECOMMENDATION