Laney College

Wednesday, May 18, 2022
College Council

2:00 - 4:00 PM
Held via Zoom

1. WELCOME & AGENDA APPROVAL

Subject	**1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	1. WELCOME & AGENDA APPROVAL
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY
College Council Agenda for the May 18, 2022 meeting to be approved for use.

> File Attachments
> College Council Meeting Agenda.5.18.2022.pdf (149 KB)

Subject	**1.2 Introduction of New Members - Presenter: Rudy Besikof (2 minutes)**
Meeting	May 18, 2022 - College Council
Category	1. WELCOME & AGENDA APPROVAL
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY
Newly appointed members to the Council will be introduced.

2. PRESIDENT'S REPORT

Subject	**2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	2. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final decision on the Council's Recommendation to Approve the Laney College Classified Staffing Resource Prioritization for FY 21-22.

Subject	**2.2 General Announcements - Presenter: Rudy Besikof (10 minutes)**
Meeting	May 18, 2022 - College Council
Category	2. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL

BACKGROUND / SUMMARY

The College President will share general announcements with the College Council.

3. MINUTES

Subject	**3.1 Approval of the April 20, 2022 College Council Meeting Minutes - Presenter: Rudy Besikof (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	3. MINUTES
Access	Public
Type	MINUTES
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the April 20, 2022 College Council Meeting are presented for approval.

File Attachments
College Council Meeting Minutes-4.20.2022 to be approved.pdf (459 KB)

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4. UPDATE/ DISCUSSION ITEMS

Subject	**4.1 ACCJC Accreditation Update-Presenter: Becky Opsata (2 minutes)**
Meeting	May 18, 2022 - College Council
Category	4. UPDATE/ DISCUSSION ITEMS
Access	Public
Type	UPDATE / DISCUSSION
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

VPI Dr. Becky Opsata - presenting

2022 ACCJC Annual Fiscal Report - submitted April 6, 2022 (attached)
2022 ACCJC Annual Report - submitted April 6, 2022 (attached)

File Attachments
2022 Annual Fiscal Report Final.pdf (802 KB)
2022 Annual Report Final.pdf (1,058 KB)

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5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS

Subject	**5.1 Strategic Enrollment Management Committee Report to College Council - Presenter(s): Rebecca Opsata & Rudy Besikof (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As agreed upon by the College Council last year (see Goal #4), two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance committees.

This report of the Strategic Enrollment Management Committee will be provided at the April 20th meeting and is included in the document attached to this agenda item.

File Attachments
SEM Committee presentation for CC 2022.4.20.pdf (395 KB)
SEM Plan Close-Out Complete 2022.4.6 final as pdf.pdf (1,728 KB)

Subject	**5.2 Health, Safety & Security Committee Report to College Council - Presenter(s): Amy Marshall & Nathaniel Pyle (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

As agreed upon by the College Council last year (see Goal #4), two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance committees.

This report of the Health, Safety & Security Committee will be provided at the April 20th meeting and is included in the document attached to this agenda item.

File Attachments
HSS CC update 4.9.22.pdf (270 KB)

Subject	**5.3 Technology Planning Committee Report to College Council - Presenter(s): Nathan Failing & Bala Sampathraj (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	5. SHARED GOVERNANCE COMMITTEE PRESENTATIONS
Access	Public
Type	SPECIAL PRESENTATIONS / REPORTS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

As agreed upon by the College Council last year (see Goal #4), two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance committees.

This report of the Technology Planning Committee will be provided at the April 20th meeting and is included in the document attached to this agenda item.

File Attachments
TPC update.pdf (450 KB)

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6. ACTION ITEM/RECOMMENDATIONS

Subject	**6.1 OER Committee Membership Update-Presenter: Yiping Wang (2 minutes)**
Meeting	May 18, 2022 - College Council
Category	6. ACTION ITEM/RECOMMENDATIONS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
	Goal 1: Promote Equity

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

OER Committee proposes adding two members: Student Accessibility Services Faculty and Student Rep.

(FOR ACTION ITEMS) LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

The proposal has been approved by the Faculty Senate on 4/19/22.

(FOR ACTION ITEMS) HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

SAS faculty provide in-depth accessibility information on OER; the student rep builds communication directly

(FOR ACTION ITEMS) PLAN FOR EVALUATION

File Attachments
OER-Membership-SP22.pdf (80 KB)

Subject	**6.2 IEC - Program Review - Presenter(s): Clifton Coleman, Iolani Sodhy-Gereben (20 minutes)**
Meeting	May 18, 2022 - College Council
Category	6. ACTION ITEM/RECOMMENDATIONS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Action may be taken on items presented by the Institutional Effectiveness Committee on 2022-2023 Program Review changes/updates.

The following action items are being presented by the IEC for consideration and voting on by the College Council:

1. Validation rubrics :
   - Annual Program Review (APR)
   - Comprehensive Program Review (CPR) – Administrative Units
   - Comprehensive Program Review (CPR) – Instructional
   - Comprehensive Program Review (CPR) – Special Programs/Service Areas
2. Validation process changes
3. IEC vote on committees not being part of program review
4. 2022-2023 Program Review timeline
5. 2022-23 CPR/APR list

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?
These items are directly related to:
• **Goal 4:** Cultivate a culture of belonging, pride and self-reflection for continuous improvement
• **Objective 4.3:** Adopt a new program review process for all areas of the College

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File Attachments
22-23-APR-Validation-Rubric.pdf (336 KB)
22-23-CPR-Rubric-Admin-Unit.pdf (328 KB)
22-23-CPR-Rubric-Instruction (1).pdf (346 KB)
22-23-CPR-Rubric-Service-Area.pdf (356 KB)
2022-23 CPR List.pdf (33 KB)

DRAFT 2022_2023_Program_Review_Calendar_CC.pdf (77 KB)
IEC recommended edits to program review validation process 2022.4.7.pdf (183 KB)
Status of Committees in PR.pdf (53 KB)

7. FIRST READ RECOMMENDATIONS

Subject	**7.1 (First Read) CTE Grants Resource Allocation Rubric: Presenter(s) Ally Tomas & Leslie Blackie (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	7. FIRST READ RECOMMENDATIONS
Access	Public
Type	FIRST READ RECOMMENDATIONS
Goals	Goal 5: Increase awareness and access to disproportionately impacted communities
	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
	Goal 3: Offer students the highest quality curriculum and services
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
	Goal 1: Promote Equity

BACKGROUND / SUMMARY

The CTE Grants Resource Allocation Rubric was created to be used to evaluate proposals for CTE Grant funding and to equitably determine departmental allocations. The rubric is align with the Resource Request Ranking Rubric used for Laney's Program Review process.

(FOR ACTION ITEMS) LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

Laney CTE Advisory Committee, Faculty Senate, Classified Senate, Budget Advisory Council, and Institutional Effectiveness Committee

(FOR ACTION ITEMS) HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

The CTE Grants Resource Allocation Rubric is a step toward transparency in how departmental allocations from CTE Grants are decided.

(FOR ACTION ITEMS) PLAN FOR EVALUATION

The rubric will be used to evaluate grant funding and allocations.

File Attachments
CTE Grants Resource Allocation Rubric[94].pdf (105 KB)

8. SECOND RECOMMENDATIONS

Subject	**8.1 (Second Read) Strategic Plan Goals and Objectives Proposed Revisions (30 minutes)**

Meeting	May 18, 2022 - College Council
Category	8. SECOND RECOMMENDATIONS
Access	Public
Type	

Presenter: VPI Becky Opsata
• Recommendations from IEC - Strategic Plan Goals and Objectives Proposed Revisions (attachment)

File Attachments
Goals Planning Calendar.pdf (574 KB)
Laney Forward planning 2022.5.8 (1).pdf (92 KB)
IEC recommended edits to goals and objectives 2022.4.7 (1).pdf (85 KB)

Subject	**8.2 (Second Read) Tentative 2022-2023 College Discretionary Budget-Presenter(s): Dettie Del Rosario (10 minutes)**
Meeting	May 18, 2022 - College Council
Category	8. SECOND RECOMMENDATIONS
Access	Public
Type	

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

File Attachments
Pages from Budget Presentation for College Council (1).pdf (66 KB)

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9. COLLEGE COUNCIL BUSINESS

Subject	**9.1 Check-in on College Council Membership List- Presenter: Rudy Besikof/Arlene Lontoc (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

At the end of each semester, the College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have.

Additionally, if there are appointments that have not yet been made, this will be discussed as well.

Classified Professional – (Student Services)- Appointment Needed

Faculty Division – Student Services- Appoinment Needed
Student At-Large- (2) Appointment Needed

File Attachments
College Council 2021-22 Membership List - DRAFT as of 1.27.2022.pdf (318 KB)

Subject	**9.2 Initiate End-of-the-Year Assessment of Shared Governance Committees-Presenter: Arlene Lontoc**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

Review/Share: Survey Assessment of all the shared governance committees that was sent out

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File Attachments
Learning Assessment Committee End-of-Year Survey 2021-22.pdf (284 KB)
Distance Education Committee End-of-Year Survey 2021-22.pdf (243 KB)
Facilities Planning Committee End-of-Year Survey 2021-22.pdf (247 KB)
Classified Senate End-of-Year Survey 2021-22.pdf (256 KB)
Academic Support Committee End-of-Year Survey 2021-22.pdf (250 KB)
Technology Planning Committee End-of-Year Survey 2021-22.pdf (256 KB)
Faculty Senate End-of-Year Survey 2021-22.pdf (260 KB)
Professional Development Committee End-of-Year Survey 2021-22.pdf (269 KB)
Open Educational Resource Committee End-of-Year Survey 2021-22.pdf (266 KB)
Institutional Effectiveness Committee End-of-Year Survey 2021-22.pdf (258 KB)
Student Success & Equity Committee End-of-Year Survey 2021-22.pdf (258 KB)

Subject	**9.3 Check-in on College Council Goals for 2021-22 - Presenter: President Besikof (10 minutes)**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The College Council Goals for the 2021-22 academic year were approved at the September 15, 2021 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

COLLEGE COUNCIL GOALS
2021-22 Academic Year
FINAL PROPOSED DRAFT

- **GOAL #1 – (*New and slightly revised 2020-21 carry-over Goal*)** Improve the overall efficiency of – and adherence to – the College's CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.
- **GOAL #2 – (*2019-20 carry-over Goal*)** Provide oversight and coordination of progress made towards achieving the College's strategic goals and objectives.
- **GOAL #3 –** Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions.
- **GOAL #4 –** Institute time for monthly updates and feedback from the college's shared governance bodies, as well as for deep dives into matters that require more in-depth discussions.
- **GOAL #5 –** Improve Council members' reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input.

File Attachments
College Council Goals 2021-22 - FINAL APPROVED 9.15.21.pdf (122 KB)

Subject	**9.4 (First Read) College Council Master Calendar for 2022-23 - Presenter: Arlene Lontoc (10 minutes)**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

Review of the proposed College Council Integrated Planning Master Calendar for 2022-23. The Council members will provide feedback on the calendar, which are to be confirmed at the first meeting of the 2022-23 academic year.

File Attachments
College Council Integrated Planning Master Calender for 2022-23- DRAFT#1 (1).pdf (297 KB)

Subject	**9.5 Check-in on the College Council Membership for 2022-23 - Presenter: Arlene Lontoc (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

College Council membership for 2021-22 reviewed and discussed.

File Attachments
College Council 2021-22 Membership List - DRAFT as of 1.27.2022.pdf (318 KB)
Membership Term Tracking - DRAFT as of 5.18.22.pdf (107 KB)

Subject	**9.6 College Council End-of-the-Year Report for 2021-22 - Presenter: Arlene Lontoc (5 minutes)**
Meeting	May 18, 2022 - College Council
Category	9. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The End-of-the-Year Report for College Council will be presented. The report lists the results of all recommendations that were brought through the Council during its 2021-22 term.

> File Attachments
> End-of-the-Year Report College Council - 2021-22 as of 4.20.22.pdf (99 KB)

10. ADJOURNMENT

Subject	**10.1 Adjournment**
Meeting	May 18, 2022 - College Council
Category	10. ADJOURNMENT
Access	Public
Type	ACTION ITEM / RECOMMENDATION