



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: January 26, 2022

LOC./TIME: Via Zoom, 2:00-4:00pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Ramon Knox, Mark Fields, Diane Chang, Atiya Rashada, Diana Davaasuren, Leslie Blackie, Barbara Yasue, Nathaniel Pyle, Evelyn Lord, John Reager, Marla Leech, Felipe Wilson, Yiping Wang, Heather Sisneros, Francis Howard, Amy Marshall, Kim Glosson, Meryl Siegal, Iolani Sodhy-Gerben, Bilal Homran, Karen Tellegen, Alejandro Acosta, Chris Weidenbach, Nathan Failing, Mark Rauzon

ABSENT: Joseph Koroma, Clifton Coleman, Jasai Martinez, Larena Baldazo, Fred Bourgoin (excused), Martha (Ann) McMurdo, Mary Catherine Bassett, Liliana Moncada

GUESTS: Neil Burmenko

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Meeting Minutes – 12.8.21 Meeting
- President’s Report
- 2021-2022 Faculty Prioritization Committee Rankings
- 2021-2022 College Council Mid-Year Report
- 2021-2022 College Council Mid-Year Evaluation
- 2021-2022 College Council Goals
- 2021-2022 College Council Membership List

NEXT MEETING: February 9, 2022 College Council



COLLEGE COUNCIL

MEETING MINUTES **FINAL**

Item	Discussion/Decisions	Action Item
1.1 Agenda Approval <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> RAMON KNOX CALLED A MOTION TO APPROVE THE JANUARY 26, 2022 SPECIAL COLLEGE COUNCIL MEETING AGENDA. KIM GLOSSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSIONS. 	
1.2 Introduction of New Members <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> Mark Rauzon appointed as the new Faculty Division-Mathematics and Sciences to replace Amy Bohorquez who is in Sabbatical. Welcome back to College Council Mark Rauzon! 	
2.1 Final Decisions made on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> Report-back - College President's decisions made on recommendations from the previous Council meeting <ul style="list-style-type: none"> No recommendations forwarded. 	
2.2 General Announcements <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> President Besikof provided an update. <ul style="list-style-type: none"> First of Week Classes <ul style="list-style-type: none"> Appreciation was expressed by President to all the faculty, staff and administrators who worked so hard during this week. Flex Day <ul style="list-style-type: none"> President Besikof expressed his appreciation to the Professional Development Committee and all the presenters for a wonderful Flex day event. One Stop Saturday Event Update <ul style="list-style-type: none"> One Stop Saturday update: Serve around 100 students virtually and 200 on campus. President Besikof shared appreciation to all that stayed until 4:00pm to continue to support students during the One-Stop Event. President's Office Emergency Fund Update <ul style="list-style-type: none"> Arlene Lontoc provided the status of President's Office Emergency Hardship. As of November 30th 2021 the President's Office Emergency Hardship Scholarship Fund is 	



COLLEGE COUNCIL

MEETING MINUTES FINAL

\$20,890.44. The donation helped 25 students last Fall. Started reviewing applications this Spring. Thankful for all the donors especially those employees that donated through monthly payroll deductions.

- Food Services Grant
 - Neil Burmenko will be invited at the next College Council meeting to provide an update on the \$46,000 grant from the Alameda County food bank.
- Pepsico Grant
 - President Besikof shared that the Peralta district will be receiving over a period of two years of \$500,000 grants and much of it is designed for the idea of serving underrepresented students to have co-horting fashion with special attention to get students into the CTE programs.
- Union Bank
 - Kim Glosson provided an update on the Union Bank opening Feb. 7, 2022, there will three full time grant officers and recently they have hired eight of our students to become interns.
 - Pre- work training next week the interns are scheduled to have customized teller training, once they complete that teller training each of the students will receive a \$1000 stipend and then following the completion of the actual program the students or the interns will also receive another \$1500 stipend as well as college credits.
 - Excited about this partnership, Union bank participated in the one stop event this past Saturday and confirmed for the CTE.
 - Union Bank will be recruiting for additional students and interns for the fall. Kim Glosson also shared that the staff as well as the students really is diverse and it's reflective of our staff, our students and the community.
- Accreditation Update:
 - President Besikof shared that the Chancellor and the four presidents appear before the ACC JC's Board of Governors and basically the



COLLEGE COUNCIL

MEETING MINUTES FINAL

	<p>chancellor spoke to the district recommendations.</p> <ul style="list-style-type: none">➤ The exchange was positive and should be hearing from them soon and will update the campus community.○ Update Educational Master Plan<ul style="list-style-type: none">➤ The District is working on identifying a consultant to do an environmental scan which provides really comprehensive data not just on an education front but really on a civic and regional front.➤ At the district level the strategic goals are in progress in terms of the vetting and then getting started in approving those goals.➤ May be looking at extending the shelf life of our strategic goals and objectives from 2018 to 20 extending one more year to 2024.➤ President Besikof shared that he has written a proposal about what to do this spring on this matter and sent it to the leadership of the faculty Senate the classified Senate as well as the ASLC president and ask for their feedback.○ ASLC Update<ul style="list-style-type: none">➤ ASLC President Homran shared the activities for the Welcome Back week.➤ Resources and student success where students are able to learn about campus and community resources for student success from book vouchers grants Cal Fresh, cover California and many more.➤ Movie nights, pastries and coffee were provided to the students.○ Facilities and Campus Operations Update<ul style="list-style-type: none">➤ Director of Facilities and College Operations Amy Marshall provided an update:➤ Five Bright Star locations, the nurses are checking statuses of the daily health checks and vaccinations.➤ Have been a couple of glitches in the system to help with this we will be soon handing out daily like wristbands different color for each day so that faculty and staff so everyone knows that someone has been checked.	
--	---	--



COLLEGE COUNCIL

MEETING MINUTES FINAL

- Regarding the ventilation, every space was checked and was mediated if it is needed and every space was re –checked. There was some additional mediation needed because it wasn't placed or placed properly the wrong size of unit was in there and this came out and rechecked again.
- Director Marshall shared that we've had some people strategically relocating their purifiers. The purifiers that are here are really meant for people's offices and classrooms. And so if working remotely there really not intended for your remote location and if you feel like you need something for your remote location then speak to your supervisor.
- It was also shared by Director Marshall that we had some problems with the actual break/ stop staff turning up on time for their locations and then having enough people to give people their breaks. Director Marshall added that she is working with to settle this out.
- We do have five locations for Bright Star on campus, including the Tower lobby, A120 by Admissions and Records, the lower forum so that they get the people that need to go to Cosmo and anyone else entering campus over in that direction of D107 which is down by culinary and then F 170 that gets the Machine Tech/Welding areas.
- The heat has been fixed on campus. Good news is that the central utility plant project that's going on that is going to fix the heat and air conditioning. If there are other concern or work order that needs to happen, please email Laney Business Office at lbusinessoffice@peralta.edu.
- January 3rd we had the water pipe break and they had to shut off the water to campus. Water is back on and we have been flushing the system but there may be still areas where the water may be coming out orange or light brown.
- Director Marshall once again announce that if there's repairs that need to be done or if there's furniture that needs to be moved or bathrooms



COLLEGE COUNCIL

MEETING MINUTES FINAL

that need cleaning to please send an email it to the Laney business office and they we will make sure to get the work done.

-Meryl Siegal shared that some faculty did not get asked for screening and expressed concerns of the bracelet not being able to see and verify screening. President Besikof responded that we should at least get it a shot.

- Student Services Update
 - Vice President of Student Services Ramon Knox provided an update.
 - Lots of communication went out to students regarding uploading vaccination information/exemption.
 - Phone banking efforts together with the President's Office in calling students about providing information on uploading vaccination information or exemption.
 - One Stop event and updated the student services webpage.
 - ASK Me booth and virtual support to students for the first two weeks of the Spring 2022. Encouraging everyone to sign up.
 - A&R, Welcome Center and financial Aid concierge where students is connected to the staff. Office hours and zoom link available to support students.
- Instruction Update:
 - Vice President Opsata provided an update.
 - Welcome everyone to Spring 2022 semester. Office supplies party was great and there are still available supplies on the 7th floor so please swing by and pick up some supplies.
 - We are down in student 8% 9,5 % less seats
 - Up on FTES, more students taking more units
 - All four campuses still down on enrollment compared to where we are from last Spring.
 - Spring to Spring comparison was presented by Vice President Opsata.
 - Late Start classes starting in February



COLLEGE COUNCIL

MEETING MINUTES FINAL

- Laney Love PR to promote late start classes
- Data from spring 19-20 and 21 was on census day, in those class/those terms. We are not yet at census day this term so over the last four years the number of seats we had filled at census 23,000 spring of 19 and then 21 and then 15 and then 15 as of right now so it is a trend that predates the pandemic.
- Taking classes that were low enrolled and we have cancelled, those and moved them back to become late start classes with the hope that in the intervening 2 or three or four five weeks those classes will pick up enrollment.
- We have three classes sections starting Monday that week but we have 59 classes starting in the week of Valentine's Day.
- 8-week term classes that starts 21st of March and there are 77 classes scheduled for that term. There are a lot of opportunities for students to take classes to enroll in these classes so please encourage and continue promote enrollment.
- Please continue to promote all the classes.

- Leslie Blackie asked if are we going to start addressing some of the philosophies about planning for scheduling because the department chairs etc. worked hard to schedule face to face classes last fall up to 50%, and what we saw particularly and this was raised in December was that the online classes were filling and the face to face were not? Leslie also shared and hoping that we're going to have some conversations around the idea of not necessarily pushing as much to the face to face classes or being able to offer a variety of modalities if we're offering more than one section because it seemed like the students really voted with their feet into the online classes. VPI Opsata responded that as of yesterday us on campus classes were almost 30% full and 100% online classes worth 50% full, there are some sections in some places. It was



COLLEGE COUNCIL

MEETING MINUTES FINAL

shared by VPI Opsata that Friday February 4th department chair will have a scheduling workshop and that's exactly what we're going to talk about.

- President Besikof shared that he really like to have some strategy around that and just speaking institutionally as well. Our commitment to looking at hyflex and looking at modes beyond hybrid online, strictly face to face. As an institution we're committed to really investigating and working together to see what makes sense for what lies ahead in terms of what we shift.
- Chris Weidenbach expressed concerns that as a body we really need to listen and take the concerns seriously. And to make sure to consider the input from classified, staff and faculty when making decisions about the returning and face to face classes. Chris also shared in good faith that yesterday the faculty senate voted to have a joint meeting with the Classified Senate to start the conversation around concerns on returning during the surge of Omicron virus. President Besikof added that if there is any sort of joint Senate meeting certainly would love to hear updates about that.
- o Technology Update
 - Information Technology Director Bhatia provided an update.
 - We've been busy setting up new computers in certain areas we've completed the welcome center the student accessibility services.
 - Set up the graphic arts lab with brand new computers and the next one that we're working on is the machine tech.
 - The IT staff were busy helping faculty and staff getting situated specially most return to campus, helping to whatever their needs are in terms of webcams and microphones and setting up microphones in classrooms for faculty.
 - Prepared resource guides which are those are sort of Cheat Sheets in terms of a list of tech resources available for faculty, staff and students.



COLLEGE COUNCIL

MEETING MINUTES FINAL

	<ul style="list-style-type: none"> ➤ Working with students on their research on a new project called the zoom phone project where zoom phone is a functionality that service areas will be able to utilize and will just finalize the contract this week. ➤ Technology Planning Committee is working to prioritize the tech request received from program reviews. 	
<p>3.1 Approval of the December 8, 2021 College Council Meeting Minutes <i>Presenter: Rudy Besikof</i></p>	<p>MARK FIELDS CALLED A MOTION TO APPROVE THE DECEMBER 8, 2021 COLLEGE COUNCIL MEETING MINUTES. BARBARA YASUE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.</p>	
<p>4.1 (First Read) Recommendation from the Faculty Prioritization Committee to Approve the 2021-22 Faculty Prioritization for Laney College <i>Presenter (s): Rebecca Opsata & Eleni Gastis</i></p>	<ul style="list-style-type: none"> • Vice President Opsata presented on this item. • Co-Chairs the committee with Eleni Gastis. • It was shared that the Faculty Prioritization Committee met and started reading the program reviews. Met twice during the Fall. <p>-Evelyn Lord asked if this could be sent out via email. Barbara Yasue asked if we can reference the rubric that was used. VPI Opsata shared the link of the rubric on the chat. It was also share that the rubric that was used the rubric is the same rubric that's used for all rankings from the program review process to place on the institutional effectiveness webpage under program review resources and information.</p> <p>-Evelyn Lord shared that that there used to be a part of process of prioritization where departments are notified and present. It makes the difference if the committee can hear feedback from the departments of what is written in the program review. Evelyn Lord added that would like encourage this committee to bring back that process find some way to get feedback from the departments every then the paperwork process it does not allow departments to provide answer questions.</p> <p>-Mery Siegal asked what the tie means? President Besikof responded is at the district level there will be discussion about the prioritization and also discussion about how many positions each college will be able to hire, and</p>	<ul style="list-style-type: none"> • VP Opsata will be emailing via FAS and share the Faculty Prioritization ranking,



COLLEGE COUNCIL

MEETING MINUTES FINAL

	<p>within that discussion and maybe being a factor is the 50% law and what that means is that over 50% of your college expenses need to be devoted to the classroom and specifically instructional things.</p> <p>VPI Opsata clarified that the list is alphabetically arranged.</p> <p>- Barbara Yasue asked that at the bottom of the rubric there are four questions that are not scored? It was expressed and asked how those questions became part of the process? VPI Opsata shared that the committee met and took all the scoring and added up all the scores and then didn't just go by that, after that had a conversation talked about the first question. Does the program receive funding for our request last year? Did they use these funds effectively? The committee had a long conversation in their initial meeting about whether or not we were going to consider if the department got a hire last year in our rankings for this year and it was the decision of the committee decided that that we were not taking that into account if a hire from department last year.</p> <p>- Evelyn Lord asked if it is possible that we can get a feedback on our program review since somehow what we're trying to convey is not coming across and even if it's what I really don't understand is that what indicated in our program review is our priorities and the committee chose a different priority. IEC Co-chairs VPI Opsata and Iolani shared that this is one thing the IEC is putting an effort to work on it because of the frustrations heard for many years of not getting feedback and want to make sure that that issue is handled because this is the first year.</p>	
<p>5.1 Check-in on the College Council Membership/Attendance for 2021-22 <i>Presenter: Arlene Lontoc</i></p>	<ul style="list-style-type: none"> • Table this item for the next College Council meeting. 	
<p>5.2 College Council Mid-Year Report <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Table this item for the next College Council meeting. 	



COLLEGE COUNCIL MEETING MINUTES **FINAL**

5.3 College Council Mid-Year Evaluation <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none">• Table this item for the next College Council meeting.	
5.4 Check-in on College Council Goals for 2021-22 – <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none">• Table this item for the next College Council meeting.	
Meeting Adjournment	<ul style="list-style-type: none">• BILAL HOMRAN CALLED THE MOTION TO ADJOURN THE JANUARY 26, 2022 COLLEGE COUNCIL MEETING. LESLIE BLACKIE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	

Meeting Adjourned 3:20pm.