



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: Wednesday, February 15, 2023

LOC./TIME: Via Zoom and T-850, 2-4pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Dettie Del Rosario, Marlon Hall, Leslie Blackie, Hope Lane, Lita Hernandez, Ally Tomas, Nathan Failing, Barbara Yasue, Liliana Moncada, Evelyn Lord, Meryl Siegal, Heather Sisneros, Amy Marshall, Balamurali Sampathraj, Iolani Sodhy-Gereben, Chris Weidenbach, Evelyn Lord, Yiping Wang, Marla Leech, Felipe Wilson, David Chavez, Diana Davaasuren, Omolola Atolagbe, David Chavez, Reginald Constant, Clifton Coleman, Charles Zhang, Karen Tellegen, Alejandro Acosta

GUEST(S): Shirley Coaston

ABSENT: Meaghan Connor, Gary Albury, John Reager, Mary Catherine Bassett,
Mark Rauzon, Francis Howard, Nathaniel Pyle
Excused: @the Basic Needs Listening Sessions (Atiya Rashada and Katrina Santos)

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Minutes – 12.7.22 Meeting
- President's Update
- 2022-2023 Faculty Prioritization Committee Rankings
- Draft of College Mission and Vision
- Spring 2023 Budget Presentations
- BP 2431 Chancellor Selection
- 2022- 2023 College Council Goals
- 2022-2023 College Council Membership Lists

NEXT MEETING: March 15, 2023 College Council Meeting



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Item	Description(Agenda Item and Discussion)	Action Item
1.1 Agenda Approval <i>Presenter: VPI Opsata on behalf of President Besikof</i>	<ul style="list-style-type: none"> LESLIE BLACKIE CALLED A MOTION TO APPROVE THE FEBRUARY 15, 2023 COLLEGE COUNCIL MEETING AGENDA WITH THE ADDITION OF ITEM 5.2 AND MOVING AGENDA ITEM 3 TOWARDS THE END OR AS SOON AS PRESIDENT BESIKOF IS BACK FROM THE LISTENING SESSION. ADDITION OF A PUBLIC COMMENT AFTER APPROVAL OF THE AGENDA AND MINUTES. ALEJANDRIA TOMAS SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	
1.2 Introduction of New Members <i>Presenter: VPI Opsata on behalf of President Besikof</i>	<ul style="list-style-type: none"> No new member 	
2.1 Approval of the December 7, 2022 College Council Meeting Minutes <i>Presenter: VPI Opsata on behalf of President Besikof</i>	<ul style="list-style-type: none"> LESLIE BLACKIE CALLED A MOTION TO APPROVE THE DECEMBER 7, 2022 COLLEGE COUNCIL MEETING MINUTES. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 1 ABSTENSION: ALLY TOMAS 	<ul style="list-style-type: none"> No January Special Meeting-correction
3.1 Public Comment	<ul style="list-style-type: none"> No public comment given. 	
3.2 President's Report-Final Decisions on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> Report-back -College President's decisions made on recommendations from the previous meeting. <ul style="list-style-type: none"> o President Besikof accepted: <ol style="list-style-type: none"> Final decision on Council's Recommendation to Approve the Technology Planning Committee change in membership seats (Tri-Chairs). 	
3.3 General Announcements <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> ➤ President Besikof provided an update. ➤ <u>ASLC update</u> ➤ ASLC President Atolagbe, VP Hernandez and ASLC Advocate Zhang spearheaded the Basic Needs Listening Sessions. President commended our student leaders for putting this event. ➤ ASLC Activities on campus were shared. ➤ Black History Month Events (Feb. 8 African-American History & Human Liberation Presentation, Dinner) ➤ One Stop Saturdays Success ➤ Acting Vice President Hall shared the community pop ups at the Fruitvale Station, President Besikof shared appreciation to all the outreach efforts that supported by our Student Services Classified Professionals: Alma 	



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- Gomez & Hope Lane and many other who are out there.
- President Besikof and Community Outreach Coordinator Dr. Lawrence Vanhook attended the Black Expo event in Oakland. It is well attended.

Accreditation Update:

- President Besikof shared that we are fully affirmed and would like to express appreciation to all.

Gatherings on Campus

- Coffee on the Quad now on Thursday by the flagpole 2/16/23
- Participated the Lunar New Year Celebration
- Oakland Rotary event and share about Laney
- OUSD Partnership
- Last Thursday we have a visit from newly elected Council member Janani Ramachandran who shared about internships.
- Puente Bienvenida Brunch
- Black History Month Events (Feb. 8 African-American History & Human Liberation Presentation, Dinner)
 - Chris Weidenbach shared that faculty will be willing to participate to outreach events and ready to help with this effort. Acting Vice President of Student Services Dr. Hall will connect.
- MESA Program Grant
- Women in Trades Panels
- Caring Campus Initiatives- Classified President Lane shared about it. Coaching sessions for classified professionals. More information to follow.
- Campus Safety
- KSL Active Shooter Trainings
- Safety Aides update, Director Thomas shared that a training program
 - Faculty Senate President shared that the senate is appreciated for reaching out KSL and hope that it is not schedule. Site specific training.
- Guided Pathways Map and 8 Areas of Interest is now part of our home page.
- Laney Connect is going to be an opportunity to connect our students for paid internships and job market
- SAS 30% increase student served requiring accommodations.
- The success of the Classified Professionals renaming of the Rene Rivas Lounge gave inspiration to have this initiative to form and establish a work group on renaming space at Laney. More information to come and will be bringing this item for recommendations. President Besikof will be bringing this forward to the council.

Instruction Update:

Vice President of Instruction Dr. Opsata shared that the day to day comparison showed that enrollment is up



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	<p>17% in students, 18% in enrollment. Student count 1145 students taking classes at Laney compared to last Spring.</p> <p><u>Facilities Update:</u></p> <ul style="list-style-type: none"> ➤ Director Amy Marshall and President Besikof provided the update. ➤ In terms heat and hot water should be restored but will ask for anything outstanding and conduct assessment ➤ President Besikof would like to thank DAS President Donald Moore for his comments at the last night Board meeting. ➤ One Elevator in the tower is being service today. ➤ Two projects went for approval: Capital Utility Projects (CUP) should begin next month. ADA path of travel has been approved. <p>-Meryl Siegal asked why the library is still cold and getting a lot of messages from faculty regarding the cold in the Library and the Art Building. Director Marshall shared there are some misinformation about different project managers but that has been resolved now and will continue the assessment and verification building by building.</p> <ul style="list-style-type: none"> ➤ Parking permit process using the old system. But temporary parking will be issued and rolled out to the remaining of the semester. Temporary parking will be available in the Business Office. <p><u>Student Services Update:</u> No update provided.</p>	
<p>4.1 (Second Read) Recommendation from the Faculty Prioritization Committee to Approve the 2022-23 Faculty Prioritization for Laney College <i>- Presenter(s): Leslie Blackie & Becky Opsata</i></p>	<ul style="list-style-type: none"> • Vice President of Instruction Dr. Opsata and Faculty Senate President Blackie representing the Faculty Prioritization Committee presented on this item. The Faculty Prioritization Committee presented the ranking recommendations for Full-Time Faculty Hires. The committee met on December 2, 2022. • Departments which made requests, but were not ranked since their program reviews were not validated Construction Management Kinesiology. Ranking List was presented and attached on Board Docs including the correction brought from the first read. • This item is presented for second read. • Discussion ensued. 	



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	<p>-A question was asked by Evelyn Lord regarding the Faculty Prioritization process, no presentation and feedback received? VPI Opsata responded that at the end of the last Prioritization Committee meeting the committee discussed on how we want rewrite the rubric that was used for the rankings. It was also added that Co-Chair Blackie and Dr. Opsata are working on drafting that rubric and will pull the committee again. Co-Chair Blackie also shared that the concern about the feedback was discussed at the last College Council and IEC is working with the Library with the changes to Program Review template. Work is ongoing this spring; Committee will meet again this spring to work on the revisions of the rubric.</p> <p>-Evelyn Lord made a request if the Faculty Prioritization Committee to add an agenda item about presentations and would like to attend the meeting to share perspective how it is important. Co-Chair Opsata noted the request and add that the next meeting is not yet calendar but definitely all are welcome to attend.</p> <p>KAREN TELLEGEN CALLED A MOTION TO APPROVE THE FACULTY PRIORITIZATION RANKING LIST FROM THE FACULTY PRIORITIZATION COMMITTEE. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 13 YES, 1 NO</p>	
<p>4.2 (First Read) Consider Changes to the College Mission & Vision <i>Presenter (s): Dr. Opsata and Dr. Hall</i></p>	<ul style="list-style-type: none">• Strategic Enrollment Management Committee (SEM) Co-Chair Dr. Opsata presented on this item.• SEM Committee has been working all Fall on updates on our College Mission and Vision.• Draft of the changes were presented to the Council. <p>Mission Laney College's mission is to empower our community and to promote student success and social justice. We welcome and embrace Laney's diversity through serving the community's needs by providing certificates, degrees, transfer pathways, career education, and lifelong learning opportunities.</p> <p>Vision DREAM:<ul style="list-style-type: none">• Students will be encouraged to envision a reality of empowerment that makes a difference in the community.• Students will have access to career and major exploration experiences to illuminate their path towards achieving their specific goals.</p> <p>FLOURISH:</p>	



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- Students will be provided an opportunity to make their dreams into reality
- Students will be celebrated when they persevere and persist
- Students will have access to intellectual and personal development experiences that increase their understanding of their potential to impact their local and global communities and promote social justice.

SUCCEED:

- Students will acquire relevant skills. They will earn degrees and certificates that promote personal success and economic mobility that enriches the lives of students, their families, and their local communities.
- Students will share learning and knowledge with their families and communities.

Values

Accountability:

We are individually and collectively responsible for achieving the highest levels of performance in helping students acquire the necessary skills and abilities to earn associate degrees, certificates, transfer, and careers. We continually evaluate ourselves in an effort to improve our effectiveness and efficiency in meeting the educational needs of our community. preparation.

Appreciation:

We recognize the value of the efforts put forth by all of our students and employees. We foster student and employee growth through professional and personal development.

Collaboration:

We work cooperatively in a shared governance environment and value individual ability and diversity in thinking as essential to promote open communication, active participation, exchange of ideas and collaborative decision-making.

Competence:

We share a commitment to performing our work assignments with excellence and continuous improvement. We emphasize doing our best in teaching and learning, student achievement, administrative practices and delivery of support services.

Diversity:

We are a multicultural and diverse organization with an enriching blend of people and ideas. Laney is a place for all people and has an environment devoted to fostering and embracing the diversity of our students and employees.

Equity:



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	<p>We work to provide every student and employees with what they need to succeed, and work to remove structural barriers to education.</p> <p>Innovation: We encourage and support creativity, collaboration and risk-taking. We foster and promote innovation in the design, development, support, delivery, and management of all programs and services.</p> <p>Integrity: We are committed to nurturing campus trust by holding ourselves accountable to the highest standards of professionalism and ethics.</p> <p>Respect and Civility: We demonstrate a commitment to the value of each individual through trust, cooperation, and teamwork. We recognize the worth of each individual and their ideas and treat each other and those we serve fairly, with compassion and with esteem.</p> <ul style="list-style-type: none">• Item will be coming back for second read. -A comment provided by Dr. Del Rosario that the process went well. Meryl Siegal had some editing question and will email it to Dr. Opsata. Other edits/suggestions/recommendations/comments please email them to SEM Co-Chair Dr. Opsata.	
<p>5.1 Budget Development & Resource Prioritization Process for FY 2023-2024 Presentation to College Council <i>Presenter: Dettie Del Rosario</i></p>	<ul style="list-style-type: none">• Budget Advisory Committee (BAC) co-chairs Reginald Constant and Dr. Dettie Del Rosario presented on this item.• Budget Review Process: Burn rate and available balance - Average available – 30% to 48%• Conducted VPBAS Tour – presentation and analysis of each department’s budget - Review Pre-Encumbrances & Encumbrances - Fiscal year end calendar• Next fiscal year for budget development - Position control review - Discretionary Budget• BAC Co-Chairs Del Rosario shared the Fiscal Year End Calendar Important Dates.• Budget Development for FY 2023-24 Due Dates –• February 3, 2023 VPBAS - Laney Budget Development Packets Received Position Control Fund 01 Discretionary Budget• February 3, 2023 Cost Center Manager Distribute FY23-24 Budget Development Packet	



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- February 24, 2023 Cost Center Manager-Fund 01 Discretionary Budget Worksheets due back to Business Office Round 1 Position Control due back to Business Office
- March 3, 2023 VPBAS - Laney Submit Fund 01 Discretionary Budget Worksheets to District Finance Round 1 Position Control due back to District Finance
- March 17, 2023 VPBAS - Laney Round 2 Position Control sent to College
- March 17, 2023 -Cost Center Manager Round 2 Position Control sent to Cost Center Managers
- March 24, 2023 Cost Center Manager Round 2 Position Control due back to Business Office
- March 31, 2023 VPBAS – Laney Round 2 Position Control due back to District Finance

Other Funds:

- Fund 08 – Parcel Tax: Once the new allocation becomes known, new allocation will be loaded by District minus position control salaries and benefits
- Fund 11 – New FY24 Allocations total 80% of FY23 allocation if new allocation is not known
- Fund 11 – Carryover Funds • 50% of balance will be loaded • Program “9” will be utilized for carryover where possible
- Revenue Based Funds (**Fund 03, 07, 10, 30, 71, 72, 75, 81 to 84**) Max set up of 80% of Fund Balance by April 2023 • District will require documentation on planning, justification and intent of use
- **BAC and Resource Prioritization Per Program Reviews:** Budget Advisory Committee is charged with reviewing and ranking the resource requests of each department according to their program reviews. The budget allocated is 10% of the total discretionary funds. Ranking and scoring is done by the members of the BAC. Each shared governance committee such as Facilities and Technology Committees will first review the requests, prioritize and submit to the Budget Advisory Committee for review, then present to College Council for approval. BAC meets every 4th Wednesday of each month. The next meeting will be on February 22nd. The co-chairs have done the preliminary review and scoring sheets with instructions were sent to each committee member.
-Faculty Senate Blackie shared that lottery funds usually loaded around October. Amy Marshall responded that grants and categorical is a little bit different in reference to how it is loaded. The form showed is for our fund 01



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	discretionary funds. Ally Tomas shared that carryover funds were loaded much faster this time.	
5.2 Chancellor's Selection Discussion-BP 2431 <i>Presenter: VPI Opsata on behalf of President Besikof</i>	<ul style="list-style-type: none"> The College Council held a breakout discussion for feedback from the Council on the Board Policy concerning Searches for a Chancellor. Additionally, constituent group members may submit feedback to their respective leadership, with all feedback being forwarded to the Board of Trustees Clerk prior to the February 24 Participatory Governance Council meeting. Breakout discussions ensued and one member of each group will email feedback to Arlene Lontoc. Faculty Senate Blackie shared that there's a lot of discussion at DAS about the selection process in particular the number of trustees in the initial selection and the site visit. 20 minutes in groups of 5 and read through the BP 2431 with track changes. One person will type up email with the feedback and send to Arlene. Barbara Yasue's group feedback-over representation of the trustees in the selection process, recommend only two members, lack of delineation of various bargaining unit. Alejandro Acosta's group feedback-questions on which board member will be part of the selection committee, leaning more on zero trustees in the selection committee. Will there be an explicit format of the public forum? Leslie Blackie's group feedback- Concern on the three trustees being on the first level hiring committee since they will be on the second. It does not match the hiring practices throughout district? Who appoints to the committee? For instance, is it DAS that appoints the faculty positions? Public forum or survey and when is that done? Is it part of the developing questions or later with the candidate finalists? We do want public forums with the finalists' candidate Evelyn Lord's group feedback-having physically present/hybrid board members for attendees. Discussions on appointments. Are we going to look at the procedures? No related AP to this. 	
6.1 Checkin on College Council Goals for 2022-2023 <i>Presenter: VPI Opsata on behalf of President Besikof</i>	<ul style="list-style-type: none"> Arlene Lontoc reminded the council of our goals and encourage college council members to complete the short survey that was sent last December. GOAL #1 – (New and slightly revised 2021-22 carry-over Goal) Improve the overall efficiency of – and 	



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	<p>adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.</p> <ul style="list-style-type: none"> • GOAL #2 – (2021-22 carry-over Goal) Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives. • GOAL #3 – Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions. • GOAL #4 – Institute time for monthly updates and feedback from the college’s shared governance bodies, as well as for deep dives into matters that require more in-depth discussions. • GOAL #5 – Improve Council members’ reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input. 	
6.2 Check in on College Council Membership/Attendance <i>Presenter: Arlene Lontoc</i>	<ul style="list-style-type: none"> • At the end of each semester, the College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have. • Still needs faculty Appointment-Faculty Division-Student Services and Local 39. <p>Additionally, if there are appointments that have not yet been made, this will be discussed as well.</p>	
7.1 Announcement for the Good of the Order	<ul style="list-style-type: none"> • Evelyn Lord announced in the chat at the beginning of the meeting that the African American Quilt Guild is back at the Laney Library. 	
7.2 Adjournment	<ul style="list-style-type: none"> • DR. MARLON HALL CALLED A MOTION TO ADJOURN THE FEBRUARY 15, 2023 COLLEGE MEETING. OMOLOLA ATOLAGBE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	

Meeting Adjourned 4:11 pm.