

COMMITTEE: COLLEGE COUNCIL

MEETINGDATE: Wednesday, March 15, 2023

LOC./TIME: Via Zoom and T-850, 2-4pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Dettie Del Rosario, Marlon Hall, Leslie Blackie, Hope Lane, Ally

Tomas, Nathan Failing, Barbara Yasue, LilianaMoncada, Evelyn Lord, Meryl Siegal, Heather Sisneros, Amy Marshall, Balamurali Sampathraj, Iolani Sodhy-Gereben, Chris Weidenbach, Evelyn Lord, Yiping Wang, Marla Leech, Felipe Wilson, David Chavez, Diana Davaasuren, Omolola Atolagbe, David Chavez, Clifton Coleman, Karen Tellegen, Joseph Koroma

GUEST(S): Chanda Brewer, Angel Fuentes, Lupita Alcala

ABSENT: Charles Zhang, Meaghan Connor, Lita Hernandez, Alejandro Acosta, Reginald Constant

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Minutes 02.15.23 Meeting
- President's Update
- Draft of College Mission and Vision
- Facilities Planning Resource Prioritization FY22--23
- IELM Resource Prioritization FY22-23
- BAC's Budget Augmentation ResourceFY23-24
- Draft of Laney Educational Master Plan Fall 2022-Spring 2028
- Tentative Discretionary Budget for FY23-24
- 2022-2023 College Council Goals
- 2022-2023 College Council Membership Lists

NEXT MEETING: April 19,2023 College Council Meeting

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Item	Description(Agenda Item and Discussion)	Action Item
1.1 Agenda Approval Presenter: President Besikof	ALLY TOMAS CALLED A MOTION TO APPROVE THE MARCH 15, 2023 COLLEGE COUNCIL MEETING AGENDA WITH THE REMOVAL OF ITEM 5.4 RECOMMENDATION FROM THE TECHNOLOGY COMMITTEE TO APPROVE THE LANEY COLLEGE TECHNOLOGY RESOURCE PRIORITIZATION FOR FY 2022-2023. DETTIE DEL ROSARIO SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	
1.2 Introduction of New Members and Guests Presenter: President Besikof	 No new member. Guests: Chanda Brewer – new Laney Web Content Developer Lupita Alcala- WestEd representative 	
2.1 Approval of the February 15, 2023 Council Meeting Minutes Presenter: President Besikof	ALLY TOMAS CALLED A MOTION TO APPROVE THE FEBRUARY 15, 2023 COLLEGE COUNCIL MEETING MINUTES. DETTIE DEL ROSARIO SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 1 ABSTENSION: GARY ALBURY A public compacts sixten by the Fearly Series President.	
3.1 Public Comment	A public comment given by the Faculty Senate President Blackie. It was shared that the Faculty Senate had passed the resolution regarding facilities and a request for updating facilities list and more details about the 90-day plan.	
4.1 President's Report-Final Decisions on Recommendations from the Previous College Council Meeting Presenter: Rudy Besikof	 Report-back -College President's decisions made on recommendations from the previous meeting. President Besikof accepted the list with one modification: Final decision on Council's Recommendation to Approve the Faculty Prioritization Committee's FY 2022-2023 Prioritization Lists for Laney College. Upon review, President Besikof is accepting the list with one modification. Attached memo on Board Docs. Recommendation Rank Cosmetology 1 as #3 on list -Remove from prioritization, as department has hired full-time faculty the last 2 consecutive years. 	

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4.2 General Announcements

Presenter: Rudy Besikof

President Besikof provided an update.

President Besikof conveyed congratulations to the Laney Women's basketball team as they reached the semifinals before bowing out to Santa Rosa Junior College. Appreciation and special thanks to Coach Vaughn, Dean Chang and Dr. Hall for their leadership.

ASLC update

- ➤ ASLC President Atolagbe shared that SSCCC General Assembly is happening and ASLC leaders will be attending in Long Beach, CA from March 30th to April 2nd, 2023.
- ➤ Hackathon Event: In conjunction with ASLC will host a Hackathon on April 15th, 2023, at the Laney College Bistro. The BeeLikeCoders Hackathon is a coding/technology competition where contestants participate and build a project within a 24-hour period. It was hosted last year at Laney College with hybrid options which featured prizes for the finalists. This year, student coders around the Bay Area are encouraged to join, especially CCC Students. This will provide opportunities for students to network and craft/hone their skill in technology and Computer Science work.
- Laney Poor People's Campaign is planning a teach-in on Wednesday, April 19, 2023 at 12pm-3pm about coming together to solve the housing crisis The spring Poor People's Campaign Teach-In is co-sponsored by the Associated Students at Laney College and the Umoja-UBAKA Community. -President Besikof shared that the District is doing a feasibility study regarding housing. Results will be

Facilities Update:

reported back.

- ➤ Director Amy Marshall provided the update.
- ➤ 90-Day Repair Projects-The District has committed to the 90-day project. It was shared that per IVC Smit the District is doing it in several buckets like work orders that Engineers can do right away; medium work order that needs a quote but don't need to go to the Board and bigger repairs that may take Board action.
- ➤ Heat-working with the contractor ACCO & the company have been here doing minor preventive maintenance and filter changes. Familiar with our system. District is assessing those problems and they're also



- going to the analytics and retest.
- ➤ Hot Water- waiting for the parts called relay for the boiler to arrive and as soon as it arrives that will install it.
- ➤ Central Utility Plant (CUP) Modernization passed by the Board last night and just waiting for the notice to proceed.
- ➤ Football Field Replacement is moving along and should be ready for the Oakland Roots opener on the 25th.
- ➤ Parking Passes-available now in the Business Office
- ➤ Copies (IMC)-There will be no face-to-face copy service this semester. The reason for face to face interaction is our staffing issue. We are working on face-to face service restored.
- ➤ Keys-there still no locksmith but working with contractor, hope to get it by the end of this month.
- ➤ Menstrual Equity Act Update- Laney has started doing installing the machines in the universal access bathrooms and womens bathrooms will have free feminine hygiene products in them.
- ➤ Carnival is coming back during the Spring Break and discounted ticket pre-ticket sale is available on the 8th floor and several places and portion of the proceeds of the pre-ticket sale will go to Classified Professional Development.
- ➤ We have a new Women's P.E. Attendant
 Rayanna Jones and new Warehouse
 Supervisor-Ramon Ramos. A new Men's
 P.E attendant soon to be hire.
 -Gary Albury asked if the District provided
 a comprehensive list of what will be
 included in the 90-day list? Amy Marshall
 responded the Laney provided that initial
 list that we have been working on for so
 many years and that we carry tracking a
 work order hot list and project list for a
 long time. Amy added that we have a form
 and going to the program review list.



-Atiya Rashada asked about the Student Center project? Amy Marshall responded that the student center is not on the 90-day list and the Architect is waiting for the contract to be signed, the floor is waiting for the leak to be repaired. Electrical and other repairs to

-Leslie Blackie shared that the 90-day time line project list will be presented by IVC Smith to the March 28th Board meeting. It was added by Faculty Senate President Blackie that the senate requested to send the list in writing to our Facilities Committee and Senate by April 15th.

-Faculty Senate President Blackie asked if Amy if there was respond to charge the reason why we do not have heat is due vandalism and unplugging of our heat? Is there is some further clarifications that was stated in the Board of Trustees meeting and has been stated before. Amy Marshall responded that she has no information or evidence that they have and hope to get it resolved.

Student Services Update:

- Acting Vice President of Student Services Dr. Marlon Hall provided an update.
- > Spring Fest will be held on April 5 at the Laney Quad.
- All the VPSS will be presenting at the next Board Meeting to provide a summary of our Student Equity Plan
- Graduation petition deadline has been extended until March 24.
- Welcoming the new Acting Dean of Enrollment Dr. Joseph Koroma
- ➤ A& R Clerk and EOPS Counselor are in the process of interviewing

Instruction Update:

- Vice President of Instruction Dr. Opsata provided an update.
- Dr. Opsata expressed appreciation and acknowledged Mark Rauzon for the great speech at Flex day.
- Enrollment update, up 17% in student enrollment and head count
- ➤ 65 new classes starting Monday 8 week classes 33 are totally full the 32 has still seats in them.
- > Open Classes has been published on our webpage.
- ➤ CTE Open House, April 29th
 -President Besikof shared that KQED interviewed him and students for East Bay times. Shout to everybody for the amazing things we do.



President Besikof provided an update. Newly Tenured Faculty – Liliana Moncada, Nathan

Failing, Victor Siu New Web Content Developer – Chanda Brewer

- Acting Dean of Enrollment Services Joseph Koroma Vice Presidents Director of Information Technology – Paperwork submitted for July 1, 2023 start date
- Faculty Hires begin request to advertise will provide update once we have the number.
 Food Distribution Update
 130,426 total meals distributed to current students
- - 32,440 produce boxes handed out to current students
 - 16,041 take-home pantry boxes given to current
- Mark Rauzon attended the Alameda Oakland Bicycle Pedestrian Bridge meeting on behalf of President Besikof. The bridge proposal near our campus to be elevated to allow ships, sailing boats and US coast guard. President Besikof shared appreciation to Mark Rauzon.

Dates ahead

- March 16 Coffee on the Quad
- Upcoming We Rise Award nomination process
- March 24: Deadline to Submit Graduation Petitions for Students (not just diplomas but (perhaps more importantly) certificates
- April 28– Employee Appreciation Event
- Learning Community End-of-Year Celebrations:
- May 26 at 11 a.m. Graduation

5.1 (Second Read) Consider **Changes to the College Mission** & Vision

Presenter (s): Dr. Opsata and Dr. Hall

- Strategic Enrollment Management Committee (SEM) Co-Chair Dr. Opsata presented on this item.
- SEM Committee has been working all Fall on updates on our College Mission and Vision.
- Draft of the changes were presented to the Council for Second Read. Side by side comparison of the old version and the current version.

Mission (Proposed Changes)

Laney College's mission is to empower our community and to promote student success and social justice. We welcome and embrace Laney's diversity through serving the community's needs by providing certificates, degrees, transfer pathways, career education, and lifelong learning opportunities.

Vision DREAM:

Students will be encouraged to envision a reality of empowerment that makes a difference in the

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community.

- Students will have access to career and major exploration experiences to illuminate their path
- towards achieving their specific goals.

FLOURISH:

- Students will be provided an opportunity to make their dreams into reality
- Students will be celebrated when they persevere and persist
- Students will have access to intellectual and personal development experiences that increase their understanding of their potential to impact their local and global communities and promote social justice.

SUCCEED:

- Students will acquire relevant skills. They will earn degrees and certificates that promote personal success and economic mobility that enriches the lives of students, their families, and their local communities.
- Students will share learning and knowledge with their families and communities.

Values

Accountability:

We are individually and collectively responsible for achieving the highest levels of performance in helping students acquire the necessary skills and abilities to earn associate degrees, certificates, transfer, and careers. We continually evaluate ourselves in an effort to improve our effectiveness and efficiency in meeting the educational needs of our community. preparation.

We recognize the value of the efforts put forth by all of our students and employees. We foster student and employee growth through professional and personal development.

Collaboration:

Appreciation:

We work cooperatively in a shared governance environment and value individual ability and diversity in thinking as essential to promote open communication, active participation, exchange of ideas and collaborative decision-making.

Competence:

We share a commitment to performing our work assignments with excellence and continuous improvement. We emphasize doing our best in teaching and learning, student achievement, administrative practices and delivery of support services.



Diversity:

We are a multicultural and diverse organization with an enriching blend of people and ideas. Laney is a place for all people and has an environment devoted to fostering and embracing the diversity of our students and employees.

Equity:

We work to provide every student and employees with what they need to succeed, and work to remove structural barriers to education.

Innovation:

We encourage and support creativity, collaboration and risk-taking. We foster and promote innovation in the design, development, support, delivery, and management of all programs and services.

Integrity:

We are committed to nurturing campus trust by holding ourselves accountable to the highest standards of professionalism and ethics.

Respect and Civility:

We demonstrate a commitment to the value of each individual through trust, cooperation, and teamwork. We recognize the worth of each individual and their ideas and treat each other and those we serve fairly, with compassion and with esteem.

- -Dr. Hall added that this is a great document and SEM committee has great attendance.
- -Discussion ensued.

-Evelyn Lord made asked about the if there are any reason prompted the change? Why we are changing the mission or if we are given the directive? President Besikof responded that back in March of last year we begun the discussion of our Educational Master Plan and part of the discussion is the revisit of our mission and vision took place.

-Another question asked if the change went to the Senate? President Besikof and SEM Co-Chairs said no.

-Evelyn Lord and Merly Siegal shared that our old Mission Statement is more direct.

-Leslie Blackie is also the beginning of the Educational Master Plan and maybe highlight it bring to the Senate.

-Barbara Yasue shared that the old one put a lot emphasis on what Laney College does for its student while the new one it seems to attempts to meets where students where they are and recognized who they are. The new one is more of a partnership while the old is more very Laney driven. It was added by Barbara Yasue that people might want to consider that before making changes.



Old:

Laney College educates, supports, and inspires students to excel in an inclusive and diverse learning environment rooted in social justice.

Mission (Proposed Changes)

Laney College's mission is to empower our community and to promote student success and social justice. We welcome and embrace Laney's diversity through serving the community's needs by providing certificates, degrees, transfer pathways, career education, and lifelong learning opportunities.

- -More discussion ensued.
- -Mark Rauzon as the seconder of the motion shared that he understand the concerns that people have in terms of the language is that they're close enough together that wordsmithing it one way or the other to refocus it really does not change the intention of the mission and would stay with this existing version.
- -Meryl Siegal shared to not forget that this is important that is part of committees Master Plan.

No further discussion.

Mission:

Laney College's mission is to empower our community and to promote student success and social justice. We welcome and embrace Laney's diversity through serving the community's needs by providing certificates, degrees, transfer pathways, career education, and lifelong learning opportunities.

- -Clarifying question from Ally Tomas about the item since it is approved where does it goes next? President Besikof responded that it goes to the President for recommendation.
- GARY ALBURY CALLED A MOTION TO APPROVE THE CHANGES TO THE LANEY COLLEGE'S MISSION, VISION AND VALUES. MARK RAUZON SECONDED THE MOTION. 11 YES, 4 NO. THE MOTION WAS APPROVED UNANIMOUSLY.



5.2 (First Read)

Recommendation from the Facilities Planning Committee to Approve the Laney College Facilities Resource Prioritization for FY 2022-23 - Presenter: Amy Marshall

- Marla Leech presented on this item as a member of the Facilities Planning Committee.
- It was shared that the list was looked at by the entire committee and voted based upon safety issues & hygiene issues and one other factor. The Committee we're not voting just ranking it based on how much it cost. It was added that the whole committee voted on this and ranked.
- ALLY TOMAS CALLED A MOTION TO APPROVE THE RECOMMENDATION FROM THE FACILITIES PLANNING COMMITTEE TO APPROVE THE LANEY COLLEGE FACILITIES RESOURCE PRIORITIZATION. DR. MARLON HALL SECONDED THE MOTION. MOTION WITHDRAWN.
 - -Angel Fuentes shared that some programs are not validated by the program review process. President Besikof asked a clarifying question that on the Facilities list there are requests from areas that did not have their program reviews validated. Angel Fuentes responded yes. Faculty Senate President Blackie seconds Dean Fuentes statement and added that it is really important to include the validation of the program review process. -Evelyn Lord shared that if there's anything related to health and safety no matter what it should go forward because we have students that are using our facilities.
- President Besikof asked the maker of the motion if would like to revisit the motion.
- MOTION WITHDRAWN.
- Table the item and come back to the council.
- It was shared that the committee will need to provide the feedback to their constituency. In addition a direction to the Institutional Effectiveness Committee to advise our resource allocation group as needed.

- Feedback on the list
- Direction to the IEC to advise our resource allocation group as needed.

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5.3 (First Read)

Recommendation from the Instructional Equipment & Library Materials (IELM) Committee to Approve the Laney College IELM Resource Prioritization for FY 2022-23 - Presenter: Angel Fuentes

- Instructional Equipment & Library Materials (IELM)Co-Chair Angel Fuentes presented on this item.
- Instructional Equipment & Library Materials (IELM))
 shared that the committee met over a few weeks, ranking
 the requests and then made recommendations based on
 that because our committee regarding how the money
 spent.
- Shared appreciation to the committee.
- It was share that the committee made allocations based on previous allocations for the same items but also based on the needs for this semester.
- Total available \$539, 374 were distributed amongst most of the departments with some really big ticket items.
 -A question was asked by Vice President Opsata if IELM Co-Chair Fuentes can share about the computer refresh for faculty and staff. Angel responded that committee separate \$100,000 off the top this year to create a computer and any position that directly impacts students mostly the instructional aids.

LESLIE BLACKIE CALLED A MOTION TO APPROVE THE INSTRUCTION EQUIPMENT & LIBRARY MATERIALS (IELM) COMMITTEE TO APPROVE THE LANEY COLLEGE IELM RESOURCE PRIORITIZATION FOR 2022-2023. ALLY TOMAS SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. ABSTENSION: 1 OMOLOLA ATOLAGBE

5.4 (First Read)
Recommendation from the
Technology Planning
Committee to Approve the
Laney College Technology
Resource Prioritization for FY
2022-23 -

Presenter: Balamurali Sampathraj

 This item is coming back for First Read at our next college council meeting. The committee still needs to meet.

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5.5 (First Read)
Recommendation from the
Budget Advisory Committee to
Approve the Laney College
Budget Augmentation
Prioritization for FY 2022-23 Presenter: Dettie Del Rosario

- Budget Advisory Committee Co-Chair Dettie Del Rosario presented on this item.
- An overview of the Laney College budget development and resource allocation/augmentation process will be provided. The Budget Advisory Committee (BAC) is charged with prioritizing resource requests potentially be funded by budget augmentation funds. According to the augmentation process, all cost centers will be loaded at 90%, and the remaining 10% will be placed into a College general fund reserve. The College's unfunded resource priorities are ranked and submitted for consideration for funding.
- BAC committee met and only 10% of our discretionary amount.
- The maximum amount for requests is an additional 10% in order to restore any department's budget to 100% of their original funding. To re-allocate any remaining (unused) funds in February of following fiscal year. FY24 College Fund 01 Discretionary Budget: \$1,424,534 10% resource allocation for Budget Advisory Committee: \$142,453
- Final Rankings (approved by BAC 3-8-2023)
- *The maximum amount a department will be granted will be 10% of the new fiscal year budget 15 Full 12 Partial
- This item is coming back for Second Read at our next college council meeting.

DR. MARLONHALL CALLED A MOTION TO APPROVE THE RECOMMENDATION FROM THE BUDGET ADVISORY COMMITTEE TO APPROVE THE LANEY COLLEGE AUGMENTATION PRIORITIZATION FOR FY22-23. ALLY TOMAS SECONDED THE MOTION. A CONSENSUS TO HAVE THIS ITEM GO BACK TO BAC AND IEC SINCE THERE WERE REQUESTS THAT WERE NOT VALIDATED LIST SAME DIRECTION FOR THE RESOURCE BACK TO BAC AND IEC.



5.6 (First Read)
Recommendation from the
Budget Advisory Committee to
Approve the Laney College
Tentative Discretionary
Budget for FY 2022-23 Presenter: Dettie Del Rosario

- Budget Advisory Committee Co-Chair Dettie Del Rosario presented on this item.
- An Overview of Laney College Budget Fund 01 –
 General Unrestricted were presented.
- Fiscal Calendar Budget Development were shared
- Discretionary Budget by Cost Center were presented: Tentative Discretionary Budget
 - O Cost Center 501 President's Office \$148,253
 - Cost Center 531 Business Office \$379,149 Cost Center 533 – Information Technology -\$94,493
 - Cost Center 541 VP- Student Services -\$45,746
 - Cost Center 542–Student Services/Matriculation \$58,963
 - Cost Center 543–Student Services EOPS&DSPS-\$33,758
 - Cost Center 544–Student Activities/Campus Life - \$23,465
 - O Cost Center 546- Education Success \$16,500
 - O Cost Center 547—Intercollegiate Athletics \$220,172.
 - O Cost Center 551-VP Instruction \$72,079
 - Cost Center 552-Vocational Technology -\$59,771
 - O Cost Center 553- Applied Technology \$63,367 cost Center 554 Language Arts \$80,794
 - O Cost Center 555- Communications \$127,524
- Vice President Del Rosario shared that if budget transfer is needed that we do it on July 2nd.

LESLIE BLACKIE CALLED A MOTION TO APPROVE THE BUDGET ADVISORY COMMITTEE TO APPROVE THE LANEY COLLEGE TENTATIVE DISCRETIONARY BUDGET FOR FY 2023-2024. DR. MARLON HALL SECONDED MOTION THE MOTION WAS APPROVED UNANIMOUSLY.



5.7 (First Read) Laney College Educational Master Plan for Fall 2023-Spring 2028 Presenter: Rudy Besikof and Becky Opsata

- Dr. Opsata shared an overview of the Educational Master Plan (EMP). President Besikof acknowledged our guest/resource from WestEd Lupita Alcala
- Vice President Opsata shared the Draft of the Educational Master Plan that the college working on all year. The attached EMP document is available in Board docs and still in draft form. There is still room for changes and additions.
- The draft of the Educational Master Plan will go to the shared governance for feedback.
- It was shared that we have some dedicated writers and contributors that met and drafted the EMP.
- It was added by Vice President Opsata that the Strategic Goals and Objectives is the backbone of our EMP.
- President Besikof shared that our EMP is truly was built on our Strategic Goals and Objectives
- Built around: Area of Focus #1: Supporting students' achievement of their educational goals.
- Area of Focus #2: Equitably meeting the range of student needs
- Area of Focus #3: Offering Student and Industry-Responsive Curriculum and Programs
- Area of Focus #4: Cultivate a culture of belonging and pride.
- Area of Focus #5: Infrastructure to Support Student Learning
- The Outline of the EMP was shared.

-Lupita Alcala shared that the college did a great job on describing the college current efforts and what is to come. It was informed by student surveys, this is the high level plan that is intended and it will link to the Facilities, Enrollment, Equity and other college plans. Community Colleges to lead the efforts and the District supports the college goals.

- President Besikof shared the proposed next steps:
 - Senates, ASLC review and recommend changes, send to President. Vice President of Instruction
 - President, Vice President of Instruction take feedback, revise, meet with student government, senate lead officer(s)
 - o Senates, ASLC update groups, hold second reading
 - Final motions will be presented at April College Council for second read, if necessary additional special meeting to make Board deadline for May 9 regular meeting.

• Textbook student need for proposal, suggested avenue to bring proposal to Faculty Senate President Blackie and College Council



6.1 Check in on College Council Goals for 2022-2023 Presenter: President Besikof	 President Besikof shared appreciation to Arlene. A short survey will be sent out for goal#3 to complete as it relates to goal #3 and the effectiveness of it. At the next college council meeting we will be sharing out the results of the survey and then releasing a survey at the end of the meeting for goal#4. Focus will be on: GOAL #3 – Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions. 	
6.2 Check in on College Council Membership/Attendance Presenter: Arlene Lontoc	 The College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have. Still needs faculty Appointment-Faculty Division-Student Services and Local 39 representations. Additionally, if there are appointments that have not yet been made, this will be discussed as well. 	
7.1 Announcement for the Good of the Order	 ASLC President Atolgabe inviting College Council Food Fair coming up at the Quad on March 22 from 12-2pm. Chris Weidenbach shared that there will be a Book Talk and Discussion by Judy Juanita on April 6, 1:30pm to 3pm President's Desk Podcast Guests: Sparkpoint Vanessa Herrera and City Council member Treva Reid. Regular ALSC student check in addition with Raya Zion. 	
7.2 Adjournment	ALLY TOMAS CALLED A MOTION TO ADJOURN THE MARCH 15, 2023 COLLEGE MEETING. DR. MARLON HALL SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	

Meeting Adjourned 4:07 pm.

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