



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGECOUNCIL

MEETINGDATE: Wednesday, April 19, 2023

LOC./TIME: Via Zoom and T-850, 2-4pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Dettie Del Rosario, Marlon Hall, Hope Lane, Nathan Failing, Barbara Yasue, Liliana Moncada, Evelyn Lord, Meryl Siegal, Heather Sisneros, Amy Marshall, Balamurali Sampathraj, Iolani Sodhy-Gereben, Chris Weidenbach, Evelyn Lord, Yiping Wang, Marla Leech, Felipe Wilson, David Chavez, Diana Davaasuren, Lita Hernandez, Charles Zhang, Clifton Coleman, Karen Tellegen,

GUEST(S): April Bankhead

ABSENT: Omolola Atolagbe (excused), Leslie Blackie (excused), Ally Tomas (excused), Meaghan Connor, Alejandro Acosta, Reginald Constant, Joseph Koroma, Katrina Santos, Nathaniel Pyle

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Minutes –03.15.23Meeting
- Campus Naming Workgroup
- Facilities Planning Resource Prioritization FY22–23
- BAC's Budget Augmentation ResourceFY23-24
- Draft of Laney Educational Master Plan Fall 2022-Spring 2028
- OER Committee Report Update
- Professional Development Committee Update
- 2022-2023 College Council Goals
- 2022-2023 College Council Membership Lists

NEXT MEETING: May 17, 2023CollegeCouncil Meeting



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Item	Description (Agenda Item and Discussion)	Action Item
1.1 Agenda Approval <i>Presenter: President Besikof</i>	<ul style="list-style-type: none"> HOPE LANE CALLED A MOTION TO APPROVE THE APRIL 19, 2023 COLLEGE COUNCIL MEETING AGENDA. DETTIE DEL ROSARIO SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	
1.2 Introduction of New Members and Guests <i>Presenter: President Besikof</i>	<ul style="list-style-type: none"> No new member. Guests: April Bankhead 	
2.1 Approval of the March 15, 2023 College Council Meeting Minutes <i>Presenter: President Besikof</i>	<ul style="list-style-type: none"> MARK RAUZON CALLED A MOTION TO APPROVE THE MARCH 15, 2023 COLLEGE COUNCIL MEETING MINUTES. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	
3.1 President's Report-Final Decisions on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> ➤ Report-back -College President's decisions made on recommendations from the previous meeting. <ul style="list-style-type: none"> o President Besikof accepted the following: <ul style="list-style-type: none"> ➤ Final decision on Council's Recommendation to Approve the Instructional Equipment & Library Materials Committee's Resource Prioritization for Laney College FY 2022-23. ➤ Final decision on Council's Recommendation to Approve the Changes to the College Mission & Vision. ➤ Final decision on the Council's Recommendation to Approve the Laney College Tentative Discretionary Budget for FY23-23. 	



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4.1 (Second Read) Laney College Educational Master Plan for Fall 2023-Spring 2028 *Presenters:* *Rudy Besikof and Becky Opsata*

- President Besikof and Vice President of Instruction presented on this item.
- President Besikof shared that this work reflects a lot of collaboration and a lot of input from Laney that began on March 11th 2022 over at the Fieldhouse.

Work to Date:

- ✓ March 11, 2022 – Campus-wide Kick off Retreat –Focusing on Strategic Goals & Objectives.
 - ✓ Sept. 9, 2022 Laney Educational Master Plan Discussion (WestEd)-Data Sharing and Review of the Proposed Strategic Goals & Objectives.
 - ✓ October 7, 2022-Presentation of Environmental Scan by WestED and Clifton Coleman.
 - ✓ November 4, 2022- Environmental Scan Data presentation continued. EMP Outline Overview and next steps.
 - ✓ October 26, 2022- Approval of Strategic Goals, Objectives and Objectives at the College Council
 - ✓ March 15, 2023- First Read at the College Council (Next Steps of vetting by members, constituent leaders)
- Shared the revisions based on the feedback received from the senates after presenting the EMP Plan for First Read at the April 19th College Council meeting.
 - Feedback and Action Taken:
 - Concerns with the "committed to excellence" logo as it is a patented logo for Oakland Raiders and should not be used. Request for removal of that and use something more in alignment with the dream/flourish/succeed language (Faculty Senate) ACTION TAKEN: Logo is being pulled/redesigned to state college vision around borders
 - Overall editing needed to have "one voice" as the current document has clearly been written by a variety of people with various styles, and checking for grammatical errors etc. (Faculty Senate) ACTION TAKEN: WestEd completing One Voice work
 - More description of what the college is doing to support the LGBTQ community as it is mentioned in a goal but not thereafter (Faculty Senate, followed by meeting with



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- Lavender Project leadership, President/VPI). ACTION TAKEN: Moving LGBTQIA+ support language from Area of Focus #2 to #4 (Culture of Belonging and Pride). Also, removing language stating focus only on students to include all in the Laney community. Revision first appears in “Current Efforts” and is developed further in “Future Plans.
- The Educational Master Plan document was forwarded to all ASLC council members. There was no comment except for complaints about the effectiveness of some administrative staff members in their duties. It was suggested that there should be retraining of staff members included in the EMP. These departments: Admissions and Records, Financial Aid, and Counseling. Many students complained about taking unnecessary classes or not having enough information about the ones they should take. And that this is a problem in achieving a timely educational goal. Inadequate information/assistance for most new and returning students has handicapped their zeal for attending or continuing at Laney College. We request to have this subject be an item for consideration in the Educational Master Plan. ACTION TAKEN: Added language to end of section on student experience to state “Additionally, the College will continue to provide professional development and training to student support and service personnel to ensure the optimal student experience as it relates to new student enrollment, registrations support for continuing students, and timely achievement of educational goals.”
- (a.) “Additionally, a majority of students are younger than 25 (56%) and increase of 5 percent over the last 5 years. ...an increase then a reversal of falling enrollment” (b) Question concerning assessment/ placement: “How is the college adapting to the end of these assessment and placement policies? What data do we have that these new processes (if any) are successful and equitably used? (From College Council member) ACTION TAKEN: (a) College Senior Research Analyst has edited initial draft to accurately reflect data, no referring to it as a “slight increase.” (b) Section on “elimination of assessment and placement” was deleted during revision, as document is forward looking and much of placement practice has been sun setting since 2020. College nonetheless recognizes that guided self-placement work for ESOL continues, with an anticipated completion at the end of May.



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-Professor Yasue asked about how is the college adapting to the end of these assessment and placement policies? What data do we have that these new processes (if any) are successful and equitably used? President Besikof responded that when we to discussion portion to please weigh in. Clifton Coleman added that some charts in the data still needs to be finalized. Dr. Opsata shared and provided overview of the plan and the revisions. It was added by Vice President Opsata that there is not much revision on the draft except that draft of the District plan is now attached at the bottom on page 3.

MARK RAUZON CALLED A MOTION TO APPROVE THE DRAFT OF THE LANEY EDUCATIONAL MASTER PLAN IN CONCEPT. DETTIE DEL ROSARIO SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.

Discussion ensued.

-Professor Siegal asked if we are setting up our student for success? And if there will data on how students are doing after they transferred. Clifton Coleman shared tracking for a year we don't know of any initiative at this time and our ability to do so. It was added by Clifton Coleman that there may be ways that we can work with by looking at individual success, English and college or various grades. President Besikof added that all the colleges transition away from hold harmless and to the student-centered funding formula, the reporting of transfer as part of the of how we get funded is actually done by the CSU's and the UC 's, not by the community colleges. It was added by Vice President Opsata that we need to wait until the Spring semester ends and maybe do report back in the fall. Do this as the next step.



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4.2 Campus Naming Workgroup- *Presenter: President Besikof*

- President Besikof presented on this item.
- It was shared by President Besikof that AP 6620 and this proposal was inspired from the great work that was done by the Classified Senate. Classified Senate Lane shared some background on the process that taken place on the renaming of the Classified Senate Lounge to honor Rene Rivas.
- Laney College Campus Legacy Workgroup
 - Meeting Frequency – Ad Hoc, as needed, but normally no more than once a semester Charge time passes, there is the rare Laney Colleague, community members, and other individual who makes long-lasting contributions or leave legacy or other memory that merits longstanding recognition. When such recognition takes the form of possibly naming a part of the campus after someone, this group will consider such requests and make recommendations to the College President.
 - Responsibilities 1. Understand process and procedures relative to BP/AP 6620, Naming of Building and Facilities (Please note that parts of campus other than buildings/facilities may be considered) 2. Establish a process for individuals to bring requests (e.g., Submission form, timeline) 3. Meet as a workgroup to hear proposals 4. Establish evaluation process, guidelines (including a possible rubric) for reviewing proposals. 5. Report proposals in progress to President, College Council, Senates, ASLC 6. Vote on proposals. Present result of vote summary as a recommendation to the College President, (In the event the President approves, campus approval goes to the Chancellor per AP 6620.)
 - Workgroup Composition Seat Appointment Term College Vice President, and one Administrator at Large (2) Appointed by College President Up to 2 consecutive convening of the group Faculty Senate President or Designee and appointed member at large (2) Appointed by Faculty Senate President Up to 2 consecutive convening of the group Classified Senate President or Designee and appointed member at large (2) Appointed by Classified Senate President Up to 2 consecutive convening of the



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- group ASLC President or Designee n/a 1 year Running of meetings – alternating years between classified, faculty senate presidents or designees. Committee may invite members of the campus/Oakland community as appropriate to serve as non-voting resources.

-Evelyn Lord shared that the Library and the Peralta Association of African American Affairs recently submitted a proposal, in the works since August 2021, to the Chancellor to name the new Library/LRC in honor of Shirley Dumas Coaston. Evelyn expressed concern that the work group would politicize the naming process. Additionally, Evelyn noted that BP/AP 6620 call for proposals to be submitted directly to the Chancellor, seemingly contradicting the proposed work group. Yiping Wang commented that those who propose a name should be invited to serve on the work group. President Besikof shared that this is not intended to contradict the AP or the BP, but in fact it's the kind of intended to precede any recommendation that goes to the chancellor. And the chancellor still could conceivably make a selection or forward something onto the board without a recommendation for the campus. Evelyn Lord noted that nothing is written who are making up proposal would be a part of this process. Evelyn asked why we would be voting to approve the work group on a first read. President Besikof said that this is standard practice for committees.

-A question was asked if it was vetted to the faculty senate. Faculty Vice President Failing responded that it was presented at the Faculty Senate meeting. Classified Senate discussed it at their meeting. More discussion ensued.

BARBARA YASUE CALLED A MOTION TO TABLE THE CAMPUS NAMING WORK GROUP. EVELYN LORD SECONDED THE MOTION. 3 YES, 10 NO. MOTION FAILS

- KAREN TELLEGEN CALLED A MOTION TO APPROVE THE CAMPUS NAMING WORKGROUP. FRANCIS HOWARD SECONDED THE MOTION. 10YES, 1 NO. THE MOTION WAS APPROVED UNANIMOUSLY.



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<p>4.3 (Second Read) Recommendation from the Facilities Planning Committee to Approve the Laney College Resource Prioritization for FY 2022-23 – Presenter: Amy Marshall</p>	<ul style="list-style-type: none">• Facilities Planning Committee Co-Chair Amy Marshall presented on this item.• Amy Marshall shared that at the last college council there was discussion that we should not be ranking unvalidated program review so rather than removing completely the invalidated was moved to the bottom and shaded. The committee rank all of the requests that came and submitted. Unvalidated items the rankings were left that might be considered for next year or later validated. <p>BARBARA YASUE CALLED A MOTION TO APPROVE THE RECOMMENDATION FROM THE FACILITIES PLANNING COMMITTEE TO APPROVE THE LANEY COLLEGE RESOURCE PRIORITIZATION FOR FY 22-23. NATHAN FAILING SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.</p>	
<p>4.4 (Second Read) Recommendation from the Budget Advisory Committee to Approve the Laney College Budget Augmentation Resource Prioritization for FY 2022-23 – Presenter: Dettie Del Rosario</p>	<ul style="list-style-type: none">• Budget Advisory Committee Co-Chair Dettie Del Rosario presented on this item.• It was shared that based on the last College Council that there was a discussion about the program reviews that were not validated. There were several requests that were not validated. Based on the confirmation the request from Kinesiology and Veterans were not validated and 142,000 that we are allocating. <p>-Heather Sisneros shared that IEC will streamline this process.</p> <ul style="list-style-type: none">• NATHAN FAILING CALLED A MOTION TO APPROVE THE RECOMMENDATION FROM THE BUDGET ADVISORY COMMITTEE TO APPROVE THE LANEY COLLEGE BUDGET AUGMENTATION RESOURCE PRIORITIZATION FOR FY 22-23. BARBARA YASUE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	



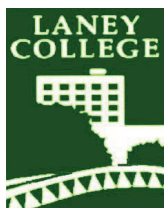
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<p>5.1 Open Educational Resource Committee Report to the College Council <i>Presenter: Yiping Wang & April Bankhead</i></p>	<ul style="list-style-type: none"> • Yiping Wang & April Bankhead presented on this item. • An Overview of the OER Committee was presented. • Zero-Textbook-Cost (ZTC) Degrees • ACCOMPLISHMENTS TO DATE • Laney Low-Cost Definition • Laney OER Cohorts • CHALLENGES ENCOUNTERED <ul style="list-style-type: none"> ○ ZTC Classes schedule ○ ZTC Pathway • ONE GOOD PRACTICE TO SHARE WITH THE COLLEGE COUNCIL <ul style="list-style-type: none"> • District-wide OER Committees' discussion and define Low-Cost • ANTICIPATED ITEMS FOR 2023-24 <ul style="list-style-type: none"> • ZTC Program Phase 3, General Education ZTC assessments • Student Survey • OER Repository • THE COLLEGE COUNCIL OR AND/OTHER COMMITTEE CAN SUPPORT OUR COMMITTEE BY <ul style="list-style-type: none"> • ZTC on curriculum • ZTC Pathway. 	
<p>5.1 Professional Development Committee Report to the College Council <i>Presenter(s): Heather Sisneros & Marla Leech</i></p>	<ul style="list-style-type: none"> • Professional Development Committee Co-Chair Heather Sisneros presented on this item. • ACCOMPLISHMENTS TO DATE <ul style="list-style-type: none"> ✓ 2 Fabulous Flex Days (keynotes, CPR, active shooter, collaboration with Classified, tons of workshops!) ✓ •Women's History Month event (Closing event in gallery with incredible band, snacks, and of course, ART!) ✓ New Co-chairs: Marla Leech & Heather Sisneros • CHALLENGES ENCOUNTERED <ul style="list-style-type: none"> Travel requisition form • ONE GOOD PRACTICE TO SHARE <ul style="list-style-type: none"> ✓ Moved to once a month meeting in person and once a month meeting in Zoom. It's been great to see and interact with folks in person! ✓ ANTICIPATED ITEMS FOR FALL FLEX: <ul style="list-style-type: none"> ✓ In person and Zoom events ✓ Sabbatical Info Session ✓ Fill 1 faculty vacancy on the 	



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	<ul style="list-style-type: none"> • committee, advertise PD chair position (can be co-chair positions) <ul style="list-style-type: none"> ✓ MORE community building events • COLLEGE AND COLLEGE COUNCIL SUPPORT <ul style="list-style-type: none"> ✓ Streamline requisition form and provide usable instructions ✓ Assist in creating secure and consistent budget for Classified professional development ✓ Last-minute funding creates frantic & disconnected events. 	
6.1 Check in on College Council Goals for 2022-2023 <i>Presenter: President Besikof</i>	<p>Arlene Lontoc shared the results of the survey of Goal#3.</p> <ul style="list-style-type: none"> • GOAL #3 – Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions 	
6.2 Check in on College Council Membership/Attendance <i>Presenter: Arlene Lontoc</i>	<ul style="list-style-type: none"> • The College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have. • Still needs faculty Appointment-Faculty Division-Student Services and Local 39 representations. • Classified Senate Vice President -Vacant Additionally, if there are appointments that have not yet been made, this will be discussed as well. Expressed appreciation to the college council members 	
7.1 Announcement for the Good of the Order	<ul style="list-style-type: none"> • President Besikof shared that Fall is Free! • Expressed appreciation to those that participated in the 2 Listening sessions. • Website will be updated about Fall is Free • Employee Appreciation on April 28th from 11:00am-2:30pm • Liliana Moncada shared that we just hired an Undocumented Resource Coordinator. 	



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7.2 Adjournment	<ul style="list-style-type: none">• HOPE LANE CALLED A MOTION TO ADJOURN THE APRIL 19, 2023 COLLEGE MEETING. BECKY OPSTA SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	
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Meeting Adjourned 3:48 pm.