



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: April 20, 2022

LOC./TIME: Via Zoom, 2:00-4:00pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Ramon Knox, Mark Fields, Diane Chang, Atiya Rashada, Diana Davaasuren, Leslie Blackie, Evelyn Lord, John Reager, Marla Leech, Felipe Wilson, Yiping Wang, Heather Sisneros, Francis Howard, Amy Marshall, Kim Glosson, Meryl Siegal, Iolani Sodhy-Gerben, Bilal Homran, Karen Tellegen, Alejandro Acosta, Chris Weidenbach, Nathan Failing, Mark Rauzon, Larena Baldazo, Martha (Ann) McMurdo, Liliana Moncada, Dettie Del Rosario, Barbara Yasue

ABSENT: Atiya Rashada, Jasai Martinez, Nathaniel Pyle,

GUEST(S): Kim Bridges, Mildred Lewis, Beth Maher, Jennifer Ma, Rebecca Bailey

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Meeting Minutes – 3.16.22 Meeting
- 4.20.2022 President’s Report
- ACCJC Accreditation Update
- 2022-2023 Budget Development Update
- 2021-2022 College Council Goals
- 2021-2022 College Council Membership List
- Shared Governance Report Outs
 - Academic Support Committee
 - Budget Advisory Committee
 - Classified Senate
 - Career Technology Education Advisory Committee
 - Facilities Planning Committee
 - Health, Safety & Security Committee
 - Institutional Effectiveness Committee
 - Learning Assessment Committee
 - Open Educational Resource Committee
 - Professional Development Committee
 - Student Loan Default Prevention Committee

NEXT MEETING: May 18, 2022 College Council



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Item	Discussion/Decisions	Action Item
1.1 Agenda Approval <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • FRANCIS HOWARD CALLED A MOTION TO APPROVE THE APRIL 20, 2022 COLLEGE COUNCIL MEETING AGENDA WITH CHANGES. MARK FIELDS SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSIONS. - Changes: Combine items 4.2 and 6.1 into one agenda item. 	
1.2 Introduction of New Members <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • Welcome Acting Vice President of Administrative Services Dr. Del Rosario. 	
2.1 Final Decisions made on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • Report-back - College President's decisions made on recommendations from the previous Council meeting. <ul style="list-style-type: none"> ○ President Besikof accepted the College Council's recommendation to approve the Budget Augmentation Resource Prioritization for FY 2021-2022. ○ President Besikof accepted the College Council's recommendation to approve the Facilities Resource Prioritization for FY 2021-2022. ○ President Besikof accepted the College Council's recommendation to approve the Technology Resource Prioritization for FY 2021-2022. ○ President Besikof accepted the College Council's recommendation to approve the Instructional Equipment & Library Materials (IELM) Resource Prioritization for FY 2021-2022. 	
2.2 General Announcements <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • President Besikof provided an update. <ul style="list-style-type: none"> ○ PeopleSoft Training <ul style="list-style-type: none"> ➢ President Besikof expressed appreciation to all that have been participating in the PeopleSoft training. ➢ Since our last College Council meeting there has been some transition with returning to campus, President Besikof want to thank 	



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everyone during this time as we move and as we continue to really try to be responsive to our student needs.

- Coffee in the Quad event today.
- Grants
 - IEPI (\$200,000)- We are going to have an additional \$200,000 to devote to a number of different areas and it was loosely written enough that it won't just be professional development, but we can use it toward our enrollment management efforts. The President added that he will be calling some meetings to discuss the execution as we move forward.
 - ROC (\$166,000 a year for 3 years)
- Women in CTE Event – March 30
 - We have the CEO of Schnitzer Steel as well as state representation as well as for keynote speakers. Special thanks to Dean Ally Tomas who is the key facilitator event.
- CTE Open House: April 23
 - President Besikof will be attending and looking forward to attend this Saturday event.
- 100 Black Men Career Expo Event: April 30
 - President Besikof expressed gratitude to everyone for the doing the work behind the scenes like Arlene & Larena. Expected to have 400 in attendance.
- May 26 Tenure Celebration
- Employee Appreciation-May 20th
- Graduation-May 27th
- Marketing Update
 - Public Information Officer Larena Baldazo provided an update.
 - Priority enrollment-teamed up with Mildred on promoting graphic on Tiktok, Instagram, Twitter Facebook within our email blast.
 - Launched some targeting email blasts to specifically to our learning communities.
 - Open enrollment is supported by our regular social media promotion and email blasts.
 - The summer fall schedule was created for actually sharable at our site laney.edu/classes



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- Creating a new title for our home page, new banner, three tiles at the top of it includes degrees and certificates offered.
- Mailer will be going out this week and will go out to 59,500 Oakland residents. Big thank you to CTE for supporting this campaign
- Friendly reminder to please be sure to log all events or at least a WordPress admin in your area on laney.edu/ events.
- Will be launching a podcast. Rudy will be our host. It'll be called the president's desk recorded at the radio station at the district. It will actually air on the radio station. The actual podcast itself will be available on the President's website and any app where you can download podcasts. Our PIO will be reaching out to some be our guest so please look out for that mid-June.
- Student Services Update
 - Vice President of Student Services Knox provided an update.
 - VPSS Knox shared the graduation update. Hybrid Graduation on May 27th the in person celebration will be at the Laney Fieldhouse parking lot and 3pm virtual. Graduates will get a picture with the President and get their diploma covers at 11:00am.
 - Acting Director Atiya Rashada will be sending an email asking for volunteers.
 - VPSS Knox shared positional shifts within Student Services
 - Our current vacant position, which is the Director of Student Activities & Campus Life will be transitioned to an Associate Dean of Student Engagement, the position of the responsible and working in partnership with Business Services, to do our basic needs.
 - In addition to Equity and Community engagement and social justice, there's also some funds that came in with our LBGTQA plus community about that area will also be leaning, so there will be a positional shift in that connects to that area. There will be position that



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will go through that didn't go through the classified ranking list is because it came through the state office funding that the money came in.

- There was a list of guidelines that have to be in place in order to receive. And so those funds will be used from that position and also to implement the banks are our basic needs. One was a full marketing people signed up for CALFRESH and making sure that you provide service with dignity.
- VPSS Knox added that in conversation with Neil, part of what we were looking at doing is really utilizing his expertise with food service through management and the passions of connection he had and moving that initiative the real vision is how we are providing that service to our students.
- The idea is kind of at the beginning is really to provide a space where there could be food in the market, all the food, the market, some food is free and some food at a cost and they're able to exit through the same line as anybody else who's coming in to purchase things. We're going to connect that with our ASLC and student engagement.
- HEERF 3 funds update. Allotment of about \$3.3 million direct aid to students. Then we will do another spring alignment. We just we just got the list of students who are enrolled in classes and the reason why we waited so late is because we were waiting for the late start classes enrolled students.
- Lastly, VPSS Knox provided the update on the HEERF funds of \$150,000 that has to do with ASLC and student activities to do an emergency grants for students that need help with rent, culinary and cosmetology kits for their classes. We partnered with the President's office and have awarded \$139,500. At this point, that was 243-\$500 awards and \$21,000 awards. There would be more advertising that will go out soon and doing same type of process for fall since the



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- HEERF funds got extended.
- Administrative Services Update
 - Dr. Del Rosario defer the update since she has the item on budget that are already on the agenda.
- Instruction Update:
 - We've got the summers and fall schedules built. There are constantly works in progress and tweaks are happening.
 - Catalog production is moving forward. VPI Opsata expressed appreciation to all the folks that helped with the catalog process.
 - Shout out to the Area of Interest people and Area of Interest Coordinators and Guided Pathways leadership for the AOI Jams that were well attended.
 - Art show on the first floor lobby.
 - Clifton is doing AB705 data if you are interested in learning about how our students have been doing, the math presentation being on Monday at 12:30, English will be Friday at 11:30. They are open to all.
 - Leslie Blackie asked about the Enrollment Academy details about student survey modalities? VPI Opsata responded that it will be presented tomorrow at the Enrollment Academy and hope that something will be sent after that. No zoom link yet.
- Facilities Update
 - Director Amy Marshall provided an update.
 - Leak remediation project update. A location map of the remediation was shared.
 - Lots of noise. The leak remediation project phase three project and involves the breaking up of cement in a lot of different areas around campus work is happening and it takes a week to 10 days for them to get all of the cement up and removed, and so that noisy disruption part in the sections once you see them working, you can pretty much figure it'll be two weeks or less of work to get the noisy part done. We're working with managers to relocate classes and offices as needed. Skylights will be replaced in



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	<p>A building area.</p> <ul style="list-style-type: none"> ➤ Most of projects were delayed due to some old projects that the Architect certification that needed. -VPSS asked if there an opportunity to get a heads or notice? Amy responded that we will do our best once that happen ○ ASLC <ul style="list-style-type: none"> ➤ ASLC President Bilal Homran ➤ Cinco de Mayo event ➤ May 2 Ramadan documentary virtual series ➤ 510 event planning in progress 	
<p>3.1 Approval of the March 16, 2022 Special College Council Meeting Minutes <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • MARK RAUZON CALLED A MOTION TO APPROVE THE MARCH 16, 2022 COLLEGE COUNCIL MEETING MINUTES. LARENA BALDAZO SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. ONE ABSTENSION – Joseph Koroma. 	
<p>4.1 ACCJC Accreditation Update <i>Presenter: Rebecca Opsata</i></p>	<ul style="list-style-type: none"> • VPI/ALO Dr. Rebecca Opsata presented on this item. • 2022 ACCJC Annual Fiscal Report submitted on April 6, 2022 (see attachment) • 2022 ACCJC Annual Report submitted on April 6, 2022 (see attachment) • We have started planning for writing our follow-up report and due in October, requires writing in the summer and hope to get to the shared governance in August. -Classified Senate President Hope Lane shared that Classified Senate don't meet in August due to peak enrollment. 	
<p>4.2 & 6.1 Update provided on the Budget Development for FY 2022-23 & Tentative Discretionary Budget Update <i>Presenter: Dettie Del Rosario</i></p>	<ul style="list-style-type: none"> • Acting VPAS Dr. Dettie Del Rosario provided an update. • Overall Budget of Laney College • VPAS wanted to let everyone know that she would like this to be a part 1 and to defer questions at the end. <ul style="list-style-type: none"> ➤ Discretionary Budget <ul style="list-style-type: none"> ❖ Overall Budget of Laney College \$92,724,351 ❖ General Apportionment Operating Fund - \$35,931,858 ❖ Restricted Funds - \$37,326,217 ❖ Parcel Tax – Measure E - \$2,924,765 ❖ College Designated Fund - \$222,000 	



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	<ul style="list-style-type: none">❖ Other Funds - \$16,319,511 (\$15.9 MM is Financial Aid Distribution) Note: *\$1.8 MM for CC392 - Utilities and CC394 are accruals for FY 2020-21➤ FY 2021-22 Fund 01 Salaries & Benefits/Discretionary➤ Salaries & Benefits* \$34,142,907 91%➤ Discretionary (& Utilities) \$3,283,117 9%➤ Total \$37,426,024 100%○ Discretionary Budget<ul style="list-style-type: none">Hourly Classified and IA (XXX-3XXX) \$527,944 16%Utilities, Books, Supplies & Services (4XXX-7XXX) \$2,755,173 84%Total \$3,283,117 100%❖ FY 2022-23 Discretionary Budget (Submitted to the District on March 1, 2022)❖ FY 2021-22 – Total Discretionary \$3,283,117 Discretionary Budget - \$1,424,534 Includes Utilities of - \$1,858,583❖ FY 2022-23 – Total Discretionary - \$3,320,289❖ Discretionary Budget - \$1,424,534❖ Utilities FY 2021-22 plus 2% - \$1,895,755○ VPAS Del Rosario shared the FY 2022-23 Tentative Discretionary Budget \$ 1,424,534.00○ The FY2021-2022 Year End Closing deadline was also shared and presented by Dr. Del Rosario.○ What should we be doing?<ul style="list-style-type: none">-Regularly reviewing open encumbrances from reports or system query-Identify unpaid invoices-Confirm that all receivables are being received or when PO lines are no longer needed, finalize, cancel, or close-Find invoices that are in the system but for any reason cannot be paid- Review match exceptions, budget errors, AP holds, incomplete vouchers, etc.○ FY 2021-22 Year End Closing<ul style="list-style-type: none">❖ Accruing Liabilities	
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	<ul style="list-style-type: none"> ❖ Identify all invoices that you will not be able to submit to AP in a complete state by July ❖ Identify any work that the vendor will complete by June 30th but for some reason will not invoice for prior to July 8 ❖ Identify any goods that are received by June 30th but for some reason will not invoice prior to July 8 ❖ Notify Business Office to ensure it is included on the accrual list so that we may pay the invoice(s) utilizing current fiscal year funds and not impact next fiscal year funds ○ Acting VPAS Del Rosario shared the summary of the Laney College Actual Budget vs. Actual Financial results. ○ FY 2021-22 Adopted Budget: Funds 01-11 <ul style="list-style-type: none"> ❖ Fund Budget 01 General Fund \$37,426,024.00 ❖ Fund 02 One Time/Indirect Costs ❖ Fund 03 Fee Based Courses – ❖ Fund 07 Book Store Commission \$10,000.00 ❖ Fund 08 Parcel Tax, Measure E \$2,924,765 ❖ Fund 10 Facility Rental \$136,500 ❖ Fund 11 General Restricted Fund Grants and Categorical \$31,795,793 ○ Acknowledgement and appreciation were expressed to all Business Office Team for all the work and support that they do for the college, students and the community. ○ President Besikof expressed his gratitude to the work that has done so far by Dr. Del Rosario. ○ It was also shared the idea of doing a fireside chat to discuss budgets more in details. 	
<p>5.1 Academic Support Committee Update to College Council <i>Presenter: Beth Maher & Yiping Wang</i></p>	<ul style="list-style-type: none"> • Beth Maher & Yiping Wang provided an update. • Shared Accomplishments and Goals Spring 2022 • Shared the committee charge: <ul style="list-style-type: none"> ❖ Identify and implement strategies to improve the success rates in English, ESOL, and math ❖ Support students in English, ESOL, Math, Information, and Technology ❖ Active participation in committee from all of the above supports, as well as students ❖ Reaching out to Oakland Adult School Presentation by Kim Jones ❖ Research and assess tutoring -Presentation by peer tutor on pioneering use of asynchronous chat 	



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	<p>platforms like Discord -Presentations by tutor coordinator on surveys of tutors, instructors, and students</p> <ul style="list-style-type: none">• Recommendations based on feedback<ul style="list-style-type: none">✓ Make sure all instructors have contact info for tutors and a plan for how tutors are to work with students well before the first day of classes✓ Formalize communication and feedback between instructors and tutors✓ Provide structure and supervision for embedded tutoring meetings✓ Second-level tutor position with a raise and additional responsibility for experienced tutors✓ More feedback from students is needed• Priorities for research<ul style="list-style-type: none">✓ Effectiveness of embedded tutoring✓ Demographic information about students in classes with embedded tutoring vs classes without✓ Need for support outside of classes vs. embedded in classes✓ Online vs in-person effectiveness of embedded tutoring✓ Levels where embedded tutoring may be needed that are not supported currently• Intersession tech classes--Offered three times-- Spring-Summer '20, Summer-Fall '20, Fall-Spring 2021• Technology Skills class for all students- covering Canvas, chrome book, Zoom, student services, and more.• ESOL 534A - English for Technology 1- Grammar and vocabulary for speaking, listening, reading and writing related to academic and ESOL technological resources• Goals for Spring '22<ul style="list-style-type: none">❖ Reach out to English, ESOL, Math, and Student support services to inform research into acceleration and academic support❖ Collaborate with library and tech tutoring program to support students and instructors in using chrome books	
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	<p>and seek out Chromebook alternatives for students who need more computing power. Tech class for general students Improving enrollment by publicizing academic support/ branding</p> <ul style="list-style-type: none"> • New Tutoring Branding unites all tutoring centers under one banner. -Meryl Siegal made a comment regarding the AB1705 and revisiting who does the research, shared to be cautious about those research. 	
<p>5.2 Budget Advisory Committee Update to the College Council <i>Presenter(s): TBD</i></p>	<ul style="list-style-type: none"> • BAC Co-chairs Jennifer Ma and Amy Marshall presented on this item. • Shared the BAC goals and charge. <ul style="list-style-type: none"> ❖ Charge: • To support the effective oversight, management, and allocation of college funds to support Laney’s educational programs and services in accordance with Laney College’s mission and values. Responsibilities: • Inform, engage the campus community in budget preparation and planning. Evaluate and make recommendations to both the College and District. • Review fiscal reports, College spending, requests for resource allocation • Ensure resources allocated in a manner that best supports the College Mission/Strategic Plan ❖ Highlights 2021-22 Adopted Goals Adopted 2019-20 Goals Progress <ul style="list-style-type: none"> ✓ 1. Review the various funds in the college budget on a monthly basis to inform the budgeting process for subsequent years. The BAC will monitor the college’s response to the Covid-19 pandemic/emergency situation to the transition to remote learning, especially in matters with a financial component. Complete ✓ 2. Collect information/encourage feedbacks from college and district SOPs, managers, and other stakeholders in order to analyze the college budget, budgeting process, and monitor college expenditures. Encourage 	



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feedback from stakeholders from the college community. In process

- ✓ 3. Suggest to College Council big-picture priorities for augmentation funds (Focal Area), before reviewing and modifying (as necessary) the budget augmentation process and prioritize budgetary requests for the allocation of augmentation funds. Complete
- ✓ 4. Review reports and updates of current High Education Emergency Relief Fund (HEERF) and other pandemic related spending. Broadcast allowable/non-allowable to ensure transparency for constituents. In process

- Highlights 2021-22

- Budget Augmentation Process

- Reviewed budget augmentation process, streamlined committee ranking process.
- Awarded 14 augmentations for FY22.
- CTE Grants Resource Allocation Rubric Presentation by Dean Tomas and Faculty Leslie Blackie to approve rubric for assessing CTE grant resource requests considered and approved
- College Budget Planning Standard Operating Procedure
- Reviewed budget planning SOP. Process used to develop FY 23 tentative budget.
- Approved baseball funding
- Monthly Review of all Funds
- Monthly summary reports: grants & categorical and budget v actual by fund to help ensure expenditures fall within available budget
- Legal requirements/contractual obligations/mandate restricted funding appropriately expended
- Proposals for Higher Education Emergency Relief Fund • 22 awards made for HEERF proposals submitted for the HEERF relieve fund Monthly Review of all Funds



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	<ul style="list-style-type: none"> ➤ Monthly summary reports: grants & categorical and budget v actual by fund to help ensure expenditures ❖ Thanks to strong participation by our committee members: Blanca Montes de Oca, Kevin Tran, Janice Browne, Antonio Watkins, Reginald Constant 	
<p>5.3. Classified Senate Update to the College Council <i>Presenter(s): Hope Lane & Joseph Koroma</i></p>	<ul style="list-style-type: none"> • Classified Senate President Hope Lane and Vice President Joseph Koroma presented on this item. <ul style="list-style-type: none"> ➤ The Classified Staff of Laney College do hereby establish the Laney College Classified Senate in order to promote the participation of classified colleagues at the campus and district level. ➤ Shared 2022 highlights <ul style="list-style-type: none"> ✓ Successful submitted the Classified Prioritization committee and made notes to work with IEC regarding the rubric and process. ✓ Rene Rivas Project: Renaming of the 6th floor Laney College Classified Lounge. Nominated Rene Rivas for Employee of the Year. ✓ Fund Raiser for scholarship. ✓ June 2022 Classified Leadership registration extended. ✓ LCCS upcoming meeting, Thursday, April 28th at 3:00pm (New senate appointments: Katrina Santos & Larena Baldazo) ✓ Diversity, Equity and Inclusion Partnership. ❖ Laney College Classified Professionals would like to: <ul style="list-style-type: none"> ➤ To provide input in decision making that affects Classified Professionals ➤ For our voices to be heard <ul style="list-style-type: none"> -Classified Senate President shared the concerns of the Classified Professionals around the unbearable working conditions and the communication that went out regarding the invitation that was received. It was added that some classified professionals felt that it was a slap in the face because the email came at 5:00 o'clock yesterday and they wish they would have had more notice because more of them 	



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	<p>would have been able to attend. A lot of classified professionals are only run in their area and for them to come to that in release, some gaps and don't want to leave gaps because our students are first. President Lane shared that may be in the future, maybe put a sign on the door will be closed.</p> <p>-President Besikof shared a respond that the Coffee in the Quad is the 4th one and it's been advertised regularly and the invitation yesterday at 5:00 o'clock was one as a basically an act of kindness and will certainly heard the feedback</p> <p>-Vice President Koroma shared concerns about the return to campus and schedule.</p> <ul style="list-style-type: none"> ➤ To build bridges and connections- ➤ Collaboration with all to ensure student success and participatory governance. <p>The Classified Senate is an essential piece of the puzzle.</p> <p>COMINGTOGETHERISABEGINNING... KEEPINGTOGETHERIS PROGRESS... WORKINGTOGETHERISASUCCESS.</p>	
<p>5.4 (CTE) Advisory Committee Update to the College Council <i>Presenter(s): Karl Seelbach & Myron Franklin</i></p>	<ul style="list-style-type: none"> • Co-Chairs Myron Franklin and Karl Seelbach provided an update. • Shared CTEA Goals: • Our main goals and missions are to coordinate with the career at departments, making sure that all of their concerns and interests are. Populated into the. Into the shared governance process, making sure that all the needs and all of them urgent problems are addressed overall. • Started off this calendar year dealing with some issues around schedule planning and enrollment management • Had some special senator balances as well other departments were returning to face to face this full time this semester this calendar year and making sure that all of those protocols were in place and that everybody had what they needed to support. 	



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	<ul style="list-style-type: none"> • In February we worked with the acting with the Senate to pass a resolution for fairness and the CEO allocation process. • Actual item for the committee was to set up a formal process for how to reallocate unused funds. • Another big issue for CTEA always about outreach and marketing. Raya and Kim Gonzales are our big support on this. CTE Open house is back in person. • In addition to some job fairs in conjunction with various departments and industry partners had some pretty good success. • Women in the Trades Forum, which was a great community event drawing. • Karl has been working on a DEI program called Frailty Myths. • Dual enrollment opportunities in within OUSD to look for some other programs. 	
<p>5.5 Facilities Planning Committee Update to the College Council <i>Presenter(s) Amy Marshall & Mary Catherine-Basset</i></p>	<ul style="list-style-type: none"> • Co-Chair Amy Marshall provided the update of the FCP Committee • Shared Goals of the Facilities Planning Committee. • GOALS: <ul style="list-style-type: none"> ➢ Review, revise, and adopt processes for space allocation requests. ➢ Oversee the college's plan for improving facilities with upcoming bond measures (continuous). ➢ Foster and strengthen communication and collaboration of Laney FPC with the District (continuous). ➢ Campus Response to COVID-19 • Shared Bond Spending Project Update • Accomplishments: <ul style="list-style-type: none"> ➢ Regular updates from DGS & AECOM on bond spending plan and projects. ➢ Review of program review process and recommendation for better facilities request outcomes. ➢ Tracking and updates for return to face to face learning. ➢ Regular communication with DGS regarding project and repairs. ➢ Regular participation in District Facilities Committee. 	



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<p>5.6 Health, Safety & Security Committee College Council Update <i>Presenter(s):</i> <i>Amy Marshall & Nathaniel Pyle</i></p>	<ul style="list-style-type: none"> • Table this item for the next meeting. 	
<p>5.7 Institutional Effectiveness Committee Update to the College Council <i>Presenter(s): Clifton Coleman, Iolani Sodhy-Gereben & Becky Opsata</i></p>	<ul style="list-style-type: none"> • Co-Chair Clifton Coleman presented on this item. • Shared the IEC Activities. • Supported a resolution on assessment. This was mid supported and approved by the Learning Assessment Committee and by faculty Senate. In essence it is a resolution for more institutional time devoted to assessment work. • IEC Program Reviews <ul style="list-style-type: none"> ➢ IEC did training, worked to improve validation as well as the timeline to get resource request back to committees and feedback to the authors. ➢ Conducted a survey of authors, data feedback for improvement so upcoming we have multiple workgroups at IEC. ➢ IEC shared a preview of the program review as timeline for next year. ➢ Almost similar to last year with the exceptions of some work to be done before the holiday. Resource Prioritization moving back to December. ➢ First Read Recommendations ➢ Committees are not a program and hope to have a process. 	
<p>5.8 Learning Assessment Committee Update to the College Council <i>Presenter(s): Rebecca Bailey & Felipe Wilson</i></p>	<ul style="list-style-type: none"> • Co- Chair Felipe Wilson provided an update on this item. • Shared update form last report. <ul style="list-style-type: none"> ➢ Developed department-level best practices document ➢ Collaborated with Curriculum Committee on the Assessment Coordinators role in the Resolution on Assessment Compliance ➢ Designed a new process for assessment compliance in the curriculum process ➢ Met with chairs who were in Comprehensive and Annual Program Review to discuss assessment within their areas ➢ Facilitation of Jan. and March flex day sessions 	



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	<ul style="list-style-type: none"> ➤ Continuing to update and add to the training materials on our website ➤ A lot of new materials added on to the website with different training videos and documents, not only for like basic level assessment but also for some higher levels of assessment as well. 	
<p>5.9 Open Educational Resource Committee Update to College Council <i>Presenter(s): Yiping Wang & Mark Fields</i></p>	<ul style="list-style-type: none"> • Co-Chair Yiping Wang provided an update on this item • What does OER Committee do? <ul style="list-style-type: none"> ➤ Advocate OER (Open Educational Resources) and affordable education on campus ➤ Provide training opportunities to support faculty in the adaptation, adoption, and creation of affordable resources for their courses. ➤ And keep abreast of California legislation regarding the use of OER. • Shared OER Committee Membership • Proposed to the Faculty Senate to add two roles, <ul style="list-style-type: none"> ▪ Student Accessibility Services (faculty) ▪ Student Rep. • Organize and provide OER PD sessions at Flex Days ▪ Open Up: OER for Affordable Laney, Fall 2021 ▪ OER to Boost Courses, Jan 2022 ▪ Basic OER: How and where to start it, March 2022 • Shared wed page and meeting times 	
<p>5.10 Professional Development Committee Update to College Council <i>Presenter(s): Felipe Wilson & Marla Leech</i></p>	<ul style="list-style-type: none"> • Co-Chair Felipe Wilson provided the update on this item. • Highlights since last time <ul style="list-style-type: none"> ➤ Planning of January and March flex days ➤ Keynote sessions have focused on mental health and resources at Laney ➤ “Demystifying and Decolonizing Mindfulness,” and the Counseling dept. panel ➤ Approval of two sabbatical applications for 2022-2023 ➤ Planning of “Brown Bag” events and activities ➤ Several WordPress training sessions and a follow-up to January’s keynote ➤ Working on building a PD archive on our webpage and in the library •Funding request reviews and approvals •Collaboration with other PD committees and district office regarding the Vision Resource Center initiative. 	



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5.11 Student Loan Default Prevention Committee Update to College Council -
Presenter(s): Jennifer Ma & Mildred Lewis

- Co-Chair Jennifer Ma provided an update for this item.
- Shared highlights of the work of the committee.
- Subcommittee of SEM, did a recap of the data presentation that was provided by Clifton and one of the recommendations from Department of Education is to really look our student loan. Students who are in default status.
- Academic Standing • Good Standing – 11 students (65%) •
- SAP Status Not Met – 8 students (47%)
- Enrollment QT - 4 students (24%)
- Program of Study-Cosmetology 5 students (30%)
of students in default status = 19 # of students in repayment status = 152 CDR Rate = 12.5% Release Date = August 2021
- Loan Default Prevention & Management Plan - Latest Development
 - Committee Goal/Outcome:
 - Develop DRAFT plan to present to SEM. Review Sample Student Loan Default Prevention & Management Plans from other community colleges
 - Reviewed on 3/23/2022 SLDP Committee Meeting
 - Identify best strategies/practices from sample plans (Need an integrated approach to support students.
 - Collaboration between Student Services and Academic side of the house per DOE (Student Retention and Persistence Issue).
 - What student support services are we offering to retain students, to help them graduate? For students who graduate, how are we helping them connect to a career pathway and to find a job? • Send reminders/newsletters to students about the importance of financial literacy (e.g. do you really need to take out a loan, importance of budgeting). • Engage faculty to post financial literacy content on Canvas. • Student Services to create financial literacy landing page with free budgeting tools, resources, etc.



COLLEGE COUNCIL

MEETING MINUTES **FINAL**

<p>5.12 Strategic Enrollment Management Update to College Council- <i>Presenter(s): Rebecca Opsata & Ramon Knox</i></p>	<ul style="list-style-type: none"> Table this item at the next College Council meeting. 	
<p>5.13 Student Success & Equity Committee Update to College Council <i>Presenter(s): Yiping Wang & Ramon Knox</i></p>	<ul style="list-style-type: none"> Table this item at the next College Council meeting. 	
<p>5.14 Technology Planning Committee Update to College Council <i>Presenter(s): Balamurali Sampathraj & Nathan Failing</i></p>	<ul style="list-style-type: none"> Table this item at the next College Council meeting. 	
<p>6.2 First Read –Strategic Plan Goals & Objectives Proposed Revisions <i>Presenter: Rebecca Opsata</i></p>	<ul style="list-style-type: none"> MARK RAUZON CALLED A MOTION TO EXTEND THE MEETING WITH AN ADDITIONAL 5 MINUTES. KIM GLOSSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. Dr. Opsata presented on this item. The college has a strategic plan that is expired or about to expire or expiring. College also has an educational master plan, which was written in 2016. The college has an equity plan. The college has a strategic enrollment plan, which is expired, has a facilities plan, technology plan and other plans that we are planning to consolidate or recommended to be in one collective piece, IEC was tasked to review the goals. The District also has a plan. It's educational master plan and it's also expired and they are in the process of hiring a company to conduct an environmental scan which is one of the first steps in doing a big educational master plan. We looked at our strategic plan on our last college wide retreat on March 11th, many of you in this room participated in. we broke into groups and went through each of the goals, went through our objectives and had conversations about whether or not. Those should continue to be objectives. Those should be changed whether we've met the objectives. 	



COLLEGE COUNCIL

MEETING MINUTES **FINAL**

	<ul style="list-style-type: none"> • All of that feedback from that meeting was taken by the IEC Committee, the IEC Committee then spent some time at two meetings looking at that feedback and creating this document. • The IEC did not do a super deep dive into these and still needs to happen. It needs to happen in the fall. We need to have conversations about do we want to necessarily keep all these? What are we missing? We also should have conversations about? How these integrate with the equity plan and the enrollment plan etc. 	
7.1 Check-in on College Council Membership List <i>Presenter(s): Rudy Besikof/Arlene Lontoc</i>	<ul style="list-style-type: none"> • Table this item for next meeting 	
7.2 Initiate End-of- the Year of Shared Governance Committees <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • Table this item for next meeting. 	
7.3 Check-in on College Council Goals for 2021-22 – <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • Table this item for next meeting. 	
Meeting Adjournment	<ul style="list-style-type: none"> • MARK FIELDS CALLED THE MOTION TO ADJOURN THE APRIL 20, 2022 COLLEGE COUNCIL MEETING. LESLIE BLACKIE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	

Meeting Adjourned 4:14pm.