



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: September 15, 2021

LOC./TIME: Via Zoom, 2:00-4:00pm

ATTENDEES: Rudy Besikof, Rebecca Opsata, Derek Pinto, Mark Fields, Diane Chang, Atiya Rashada, Hope Lane, Karen Tellegen, Diana Davaasuren, Larena Baldazo, Fred Bourgoin, Leslie Blackie, Amy Bohorquez, Kim Glosson, Barbara Yasue, Nathaniel Pyle, Evelyn Lord, Bilal Homran, Meryl Siegal, John Reager, Marla Leech, Felipe Wilson, YiPing Wang, Nathan Failing, Heather Sisneros, Francis Howard, Chandra Johnson-Malone,
GUESTS: Maisha Jameson, April Bankhead, Neil Burmenko, Kim Bridges, Chris Weidenbach, Sam Tadesse, Tom Petersen

ABSENT: Amy Marshall, Ann McMurdo, Mary Catherine Bassett, Rupinder Bhatia, Alejandro Acosta, Clifton Coleman, Liliana Moncada, Joseph Koroma

MINUTES: Arlene Lontoc

- HANDOUTS:**
- Meeting Agenda
 - College Council Meeting Minutes – 5.12.21 Meeting
 - Proposed College Council Goals for 2021-22
 - Proposed 2021-22 Integrated Planning Master Calendar for College Council
 - Laney Accreditation Follow-up Report and Teach Out Plan
 - HEERF I, II, III UPDATE
 - Draft 2021-22 College Council Membership List
 - BoardDocs Guide to Submitting a College Council Agenda Item

NEXT MEETING: October 6, 2021

Item	Discussion/Decisions	Action Item
<p>1.1 Agenda Approval <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • REBECCA OPSATA CALLED A MOTION TO MOVE ACCREDITATION ITEM 6.1 AND 7.1 UP ON THE SEPTEMBER 15, 2021 COLLEGE COUNCIL MEETING AGENDA RIGHT AFTER THE APPROVAL OF THE MINUTES. EVELYN LORD SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY WITH THE CHANGES. NO ABSTENSIONS. 	



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<p>1.2 Introduction of NewMembers <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Everyone introduced themselves and welcomed to the first College Council Meeting of the AY21-22 	
<p>1.2 General Announcements <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • President Besikof introduced to the College Council members guest from Marina Security and asked to share some few words. <ul style="list-style-type: none"> ○ Sam Tadesse and Tom Petersen from Marina Security, the current security provider for the entire Peralta Community District. ○ Provide total security services that includes foot patrol, monitor check points, patrol the campuses 24 hours a day 7 days a week and dispatch services. Also help us into compliance with the Clery Act. ○ Marina Security has agreed to meet the campus in a more dedicated fashion fire side chat. • President Besikof introduced the new ASLC President Bilal Homram to share update from the Associated Students of Laney College <ul style="list-style-type: none"> ○ Lots of event planned out year of events started off with the Welcome Week Virtual Event, Financial Literacy, Movie and Bingo Nights. ○ Constitution Movie Night happening on Friday ○ Upcoming Events Women’s Enrichment Week, Asian Pacific Islander Awareness and History and Black History Month. ASLC President expressed appreciation to Atiya Rashada for supporting the ASLC events. • President Besikof shared outreach events; the two One Stop Saturday events hybrid. The President also shared the appreciation to all for coming out on campus and virtually to support students. The Black Laney Love event was a success and President Besikof expressed appreciation and sincere gratitude to Hope Lane, Atiya Rashada, Janelle Tillotson and to all that help planned the Black Laney Love event. Atiya Rashada shared that we continue to support black money love and expand the work that we do. • Vice President of Instruction Rebecca Opsata shared that we will be having a One Stop Event on October 	



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	<p>12th from 2:50 PM and October 13th from noon to 6:00 PM. The outreach is not only for recruiting students to join late start classes but also as an event for our existing students where they can learn about some services on campus. Learn about the Learning communities, ASLC table and department.</p> <ul style="list-style-type: none"> • President Besikof also shared that work of the Guided Pathways and this year we are going to have a new program which is part of the learning community called SOAR. Chris Weidenbach shared about SOAR which to part time students over the age 25 or older so they can take up to 11 units this fall. • President Besikof also shared appreciation to Leslie Blackie and Hope Lane for their time and participation during the summer faculty hiring committees. 	
<p>2.2 Final Decisions made on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Report-back - College President's decisions made on recommendations from the previous Council meeting <ul style="list-style-type: none"> ○ President Besikof accepted: <ol style="list-style-type: none"> 1. The Council's Recommendation to Approve the Laney College Facilities Resource Prioritization for FY 2021-22 2. The Council's Recommendation to Approve the Laney College Technology Resource Prioritization for FY 2021-22 3. 3. The Council's Recommendation to Approve the Laney College Tentative Discretionary Budget for FY 2021-22 	
<p>3.1 Approval of the May 12, 2021 College Council Meeting Minutes <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • FRED BOURGOIN CALLED A MOTION TO APPROVE THE MAY 12, 2021 COLLEGE COUNCIL MEETING MINUTES. KIM GLOSSON SECONDED THE MOTION. THE MOTION WAS APPROVED. ABSTENSIONS: BILAL HOMRAN AND REBECCA OPSATA 	
<p>6.1 & 7. 1 (First Read) Recommendation to Approve the Laney College Accreditation Follow Up Report & Laney Teach Out Plan (Accreditation) – Laney College</p>	<ul style="list-style-type: none"> • VPI/ALO Dr. Rebecca Opsata presented on this item. • This agenda item was approved to be up on the agenda immediately after the approval of the minutes to allow more time for discussion and approval. • The ISER was written last year was submitted and we had a virtual team visit here in the spring. • In June, the report came down from the ACC JC that the college is good. We did not have any compliance 	



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<p>Accreditation Update <i>Presenter: Rebecca Opsata</i></p>	<p>recommendations but we do need to continue to work on doing our learning outcomes assessment which we're doing so.</p> <ul style="list-style-type: none">• The report that came down from the ACC JC was not good in terms of a list of 10 compliance recommendations that the district needed to meet. Five of those were about finances, those are about the governing board and the work of the governing board. Notification received in June required a follow up report by October 1st.• The district hired a person to coordinate the writing of this report over the summer and the same report the draft that you have it's going to be the same for all four of the colleges except for the title page and the second page of signatures by the leaders of our governance bodies.• The report admits that that we didn't fix everything in the district that bore didn't fix everything between June and October 1st but there been places where progress has happened and it outlines plans for continued progress and hopefully the resolution of all of these different these ten different things that we have to meet.• All four colleges are bringing the report through their governance processes with the goal of getting it submitted by the October 1st deadline.• This report has already been presented twice and approved by the Associated Students of Laney College. It went to the faculty Senate as a first read and will get to Classified Senate on September 23. ALO Opsata asked is if this body is comfortable with accepting this report today contingent upon approval by the Classified Senate and Faculty Senate next week if not, we will need to have an emergency college council meeting.• EVELYN LORD CALLED A MOTION TO APPROVE THE LANEY COLLEGE ACCREDITATION FOLLOW-UP REPORT AND TEACH OUT PLAN CONTINGENT ON APPROVAL FROM THE FACULTY SENATE, CLASSIFIED SENATE AND ASSOCIATED STUDENTS OF LANEY COLLEGE. THE MOTION WAS APPROVED UNANIMOUSLY <p>-Discussion ensued. Chris Weidenbach shared that</p>	
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	<p>on page 27 of the report it there is a discrepancy or conflict between two Board Policies 7110 and 2430. The board policies 7110 was clearly described as a very important policy when chancellor appoints someone to a vacant position those interim type appointments can happen without the normal collegial hiring process. It was also shared by Chris Wiedenbach that there's a potential for a chancellor to appoint someone who's really not right for the position and has certainly not been vetted by anyone else in the entire district. Meryl Siegal ask a question with the wording, the "board shall approve". Fred Bourgoin agreed with Chris but wanted to ask a question if this is the destination that we have to address these two conflicting board policies or does the Board need to address this? Another question that was raised by Fred Bourgoin asked about the grand jury report. It was expressed that we are completely accepting the grand jury report and we are taking Do we completely agree with the findings? Dr. Opsata shared that the report is still in the draft form and all four colleges are also having discussions about the report. President Besikof asked Dr. Opsata on some next steps. It was also shared that and will look into and will reach out to Janet Faulk about the changes. OUESTIONS: Fred Bourgoin asked why that there are recommendations about the stability, why are putting recommendations if we know we are not going to do it or has no intention of doing so? Dr. Opsata responded that she will reach out to Chris about the wording to make sure that the changes that she will be bringing to the district meeting are accurate.</p>	
<p>4.1 Recommendation to Approve the Laney College Council Goals for AY 2021-22 – <i>Presenter(s): Rudy Besikof</i></p>	<ul style="list-style-type: none"> • The College Council Goals for the 2021-22 academic year were reviewed as a first read at the May 12, 2021 College Council meeting. These Goals are being presented at this meeting as a recommendation for approval. These goals were informed by the 2020-21 College Council Evaluation Survey results. • FRED BOURGOIN CALLED A MOTION TO APPROVE THE LANEY COLLEGE COUNCIL GOALS FOR AY 2021-2022. DIANE CHANG 	



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SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.

-Evelyn Lord made a comment/suggestion regarding goal#3 develops a community agreement. It was suggested by Evelyn Lord if this is the right place to have some kind of college wide survey of employees to get feedback on participatory governance and committees. Chris Weidenbach made a comment if everyone knows who are voting members. Maisha shared the updated Membership list. Some appointments were sent last minute and the list were not updated. Meryl Siegal also made a comment that this issue was yet to resolved.

-Derek Pinto wanted to clarify on this this resource allocation flow chart, there has been a little confusion in the past. The chart maps it out to those various resource committees doing their prioritization in their groups and then forwarding that to the budget advisory committee which would then inform the budget advisory committee recommendation to college council. Maisha shared that in the past they have the chairs of the resource committees have been requested to present because they are more familiar with the subject matter and can answer question on why certain things were prioritized, what challenges the committee may have gone through in making those prioritizations so if they're not going to be the one making the presentation they definitely should be in the room to provide responses to any questions about the resource prioritization set or made. Derek Pinto also shared that the objection was raised that if the BAC is going to go ahead and prioritize those anyway then what's the purpose of having the resource committees do prioritization work at first. Maisha Jameson shared that the understanding was they would not reprioritize because it's informing the BAC. The 10% is to allow for additional projects or additional needs of the colleges those resource priorities are informing what are bringing forward. So ideally would be done first and so that's why the BAC needs to go through it by itself but my understanding was that not with the priorities from the form the committees would not be



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	<p>changed per say. Leslie Blackie shared that her understanding was the same as Maisha explained that when the 10% cut happened that a 10% cut that that is exactly what was going to happen but that the resources would be ranked and fulfilled up to 90% and then the additional 10% might be used for other things.</p>	
<p>4.2 Recommendation to Approve the Laney College Council Integrated Planning Master Calendar for 2021-22 <i>Presenter(s): Rudy Besikof</i></p>	<ul style="list-style-type: none"> • The draft College Council Integrated Planning Master Calendar for the 2021-22 academic year was presented as a First Read at the last Council meeting (5/12/21) of the previous academic year. • Feedback from the Council was solicited/provided. The final 2021-22 Integrated Planning Master Calendar for the College Council is being recommended for approval at this meeting. • The Calendar is attached for review • MARK FIELD CALLED A MOTION TO APPROVE THE LANEY COLLGE COUNCIL INTEGRATED PLANNING MASTER CALENDAR FOR 2021-2022. BARBARA YASUE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. <ul style="list-style-type: none"> - Discussion ensued. Maisha Jameson pointed out that and to be transparent that we had a first read at the end of last year open up. There have been a couple of changes, the program review deadline was moved up in terms of prioritization and things of that nature. The first and second reads for prioritization has been moved up, we also notice that the 2nd that the regularly scheduled meeting in October the third Wednesday of the month was October 20th which was the flex day the college flex day so we had to change that and moved that to November 3rd so there are now two meetings in November instead of two meetings in October. A reminder that this is a living document so once we get the timeline on the strategic planning and educational master planning process from the district will also be incorporating those updates to move that process along this way. 	
<p>4.3 Request to approve time change for Technology Planning Committee meetings: <i>Presenter (s): Rupinder Bhatia and</i></p>	<ul style="list-style-type: none"> • The Technology Planning Committee members voted on a time change (the day remains the same- second Thursday of the month). The time proposed is 1:30 pm to 3 pm instead of 3 to 4:30 pm. This is to accommodate the availability of members and to avoid conflict with other committee meetings. 	



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<p><i>Nathan Failing</i></p>	<ul style="list-style-type: none"> • LESLIE BLACKIE CALLED A MOTION TO APPROVE THE TIME CHANGE FOR THE TECHNOLOGY PLANNING COMMITTEE MEETING. FRED BOURGOIN SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. <p>-Leslie Blackie made a comment that this is exactly why we are concerned about setting up an overall calendar that was supposedly set in stone and the issue was raised last year because it's hard for faculty with changing teaching schedules etc. to attend the committee meetings. Leslie added that it is really important that committee members be able to move the schedule of the committee around. Fred Bourgoin asked if the committee voted for that change last semester in the spring and are there are there any new members on the committee? Nathan Failing responded that there's one person that's returning Vina Cera was a member she was in there but was not a voting member now she's there she is capable and so everybody's the same. Evelyn Lord made a comment that this good for classified staff who want to participate when the we have those late meetings since a lot of our staff get off work at 4:15 and this will allow them to participate and get more people to attend the committee meetings.</p>	
<p>5.1 Orientation to College College Council – <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • Maisha Jameson presented on this item. • Annual Orientation to the College Council provided to Council members - to include: <ul style="list-style-type: none"> ○ College's Mission, Vision & Values ○ College's/District's Shared Governance ○ Structure / PGOM - College's/District's ○ Decision Making Process - College's ○ Strategic Plan - Mapping Agenda Items ○ Council Assessment / Evaluation ○ Council Charge, Membership, Goals, Schedule, etc. – ○ Council's Integrated Planning Master Calendar ○ Council's Document Submission Calendar & Agenda Development/BoardDocs ○ Committee/Council Member Responsibilities 	<p>Maisha Jameson noted several updates to the PGOM.</p> <ul style="list-style-type: none"> ○ Update the TPC meeting time since the change was approved today. ○ Update the committee name to SSE that used to be SSSP ○



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	<ul style="list-style-type: none"> • There were concerned about not having enough information for committee members as they start membership on the council and really it's this should be something that each of the committees are doing just to provide an orientation of some sort to participatory governance overall particularly for college council. We are encouraging who are chairing committees to make some type orientation of your members at the beginning of each year. The council was reminded of our mission, vision, & values. • Maisha Jameson shared the updated Participatory Governance Manual (PGOM). A new committee was added last summer which is the Student Loan Default Prevention Committee which is a sub-committee of the SEM committee. • Fred Bourgoin brought to our and just put this on the council's mind that for the participatory governance representatives, there a couple of the committees their shared curriculum and assessment as well as this would be now SSSE. • Any changes to the PGOM has to be submitted to the college council for approval. • As a council and all the committees should be working to become as close to Brown at compliant as possible so making sure that you post your agendas and publicize your agendas in time 72 hours in advance. 	
<p>7.2 Higher Education Emergency Relief Funds (HEERF) Update; College-Wide Final Budget Status Update- <i>Presenter: Derek Pinto</i></p>	<ul style="list-style-type: none"> • VP of Administrative Services Derek Pinto presented on this item. • Derek Pinto provide a status update on both HEERF and the adoption of a final 2021- 22 College-wide budget. • The initial award came in spring 2020 and a survey was sent out to cost center manager. They were asked in turn to reach out to their department's to gauge a sense the needs. The major items the responses that came back in the early stages from both the cost center managers and classified staff were also surveyed had to do with PPE personal protective equipment and other requests consisted of perhaps retrofitting of office spaces, classroom security so those are kind of things that came back in the initial phases or initial stages. Meryl Siegal asked if the proposals are going 	



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	<p>to be publicly available? Derek Pinto responded that proposals were just a resolution that's been passed by the classified Senate that they feel that the council should be aware of and it wasn't a proposal in the same way that we've put out a staff RFP proposal process so these have been received all the way along and included on the presentation table.</p> <ul style="list-style-type: none"> • There were four presentations about HEERF. Fred Bourgoin asked what was the amount for the third round for the college? Derek Pinto responded that round three is 15 million so well so 77.8 million is exclusive to students. Leslie Blackie expressed appreciation of the fact that we do have this actual process and a proposal that is going forward because previously we never really had anything sent out saying this is how you can get the process it was always kind of like just a general question certainly something that many of the CTE programs were aware of as we worked to bring programs back onto campus last year. 	
<p>8.1 Check-in on the College Council Membership for 2021-22 – <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • College Council membership for 2021-22 reviewed and discussed. • Plan for filling vacancies to be discussed. • Maisha Jameson will update the membership list with the recent appointment received today from the Faculty and Classified Senate. <ul style="list-style-type: none"> ○ Chandra Johnson-Malone as the Classified Professional – (Student Services) ○ Francis Howard-Part-time Faculty 	
<p>8.2 Check-in on College Council Goals for 2021-22 – <i>Presenter: President Besikof</i></p>	<ul style="list-style-type: none"> • The College Council Goals for the 2021-22 academic year were reviewed as a first read at the May 12, 2021 College Council meeting. • They are being presented at this meeting as a recommendation for approval. • Once approved, a check-in on the Goals for this year will be a standing agenda item at each College Council meeting going forward. • This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress. • The Council goals for 2021-2022 was approved in today's meeting. 	



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<p>8.3 BoardDocs Check-in – <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • Maisha Jameson presented on this item. • This will be a quick check-in on the following: <ul style="list-style-type: none"> ○ Status of the transition of all Laney committees to the BoardDocs platform ○ Submitting Agenda Items Best practices for working in BoardDocs ○ Any remaining training needs ○ Q & A 	
<p>8.4 BOARDDOCS TRAINING from 4:00pm-5:00pm <i>Presenter: Maisha Jameson</i></p>	<ul style="list-style-type: none"> • Maisha Jameson presented on this item. • The College Council has moved to BoardDocs for not only the platform within which the Council's documents are maintained, but also for the creation of Council meeting agendas. • An overview and training on how to navigate within the system and how to submit agenda items will be presented. • This will be a quick refresher (as needed) on how to submit an agenda item through BoardDocs. • Additional and more comprehensive training will be provided later on, as needed. 	
<p>Meeting Adjournment</p>	<ul style="list-style-type: none"> • FRED BOURGOIN CALLED THE MOTION TO ADJOURN THE SEPTEMBER 15, 2021 COLLEGE COUNCIL MEETING. KIM GLOSSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	

Meeting Adjourned 4:22 pm.