



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: Wednesday, September 21, 2022

LOC./TIME: Via Zoom and T-850, 2-4pm (4:00pm-5:00pm Board Docs Training)

ATTENDEES: Rudy Besikof, Rebecca Opsata, Marlon Hall, Dettie Del Rosario, Leslie Blackie, Hope Lane, Lita Hernandez, Charles Zhang, Meagan Connor, Atiya Rashada, Gary Albury, Ally Tomas, Joseph Koroma, Karen Tellegen, Katrina Santos, Clifton Coleman, Diana Davaasuren, Nathan Failing, Mark Rauzon, Barbara Yasue, Nathaniel Pyle, Francis Howard, Liliana Moncada, Evelyn Lord, Meryl Siegal, Heather Sisneros, John Reager, Amy Marshall, Mary Catherine Bassett, Iolani Sodhy-Gereben, Chris Weidenbach, Evelyn Lord, Yiping Wang, Marla Leech, Felipe Wilson, April Bankhead, Angel Fuentes,

GUEST(S):

ABSENT: Omolola Atolagbe, Ann McMurdo, Balamurali Sampathraj, Alejandro Acosta

MINUTES: Arlene Lontoc

HANDOUTS:

- Meeting Agenda
- College Council Minutes – 9.07.22 Meeting
- President’s Update
- Orientation to College Council
 - ❖ Mission & Vision Statement
 - ❖ 2018-2023 Laney College Strategic Plan
 - ❖ College Council Overview from PGOM
 - ❖ Effective Committee Member Checklist
 - ❖ Constituency Report Back Form
 - ❖ Participatory Governance Manual (PGOM) updated as of 10.24.21
 - ❖ 2022-2023 DRAFT of the College Submission Calendar
 - ❖ DRAFT of the Shared Governance Meetings Calendar for AY22-23
- DRAFT of the Laney College ACCJC Follow-up Report as of 9.15.22 – submitted to Senates & CC for Council approval
- DRAFT Strategic Goals & Objectives (IEC edits & post Sept 9 retreat recommended edits)
- CTE Grants Resource Allocation Rubric
- Laney College Educational Master Plan Timeline
- Laney Proposed Plan for the Allocation of Measure E (Parcel Tac) Funds
- Budget Presentation FY22—23
- Proposed College Council Goals FY22-23
- 2022-2023 DRAFT College Council Integrated Master Calendar
- 2022-2023 College Council Membership Lists (Draft as of 8.30.22)
- End-of-the-Year Assessment Results of the Shared Governance Committee 21-22
- Board Docs Training Materials
- Board Docs Guide to Submitting a Council Agenda Item

NEXT MEETING: October 26, 2022



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Item	Description (Agenda Item and Discussion)	Action Item
1.1 Agenda Approval <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> HOPE LANE CALLED A MOTION TO APPROVE THE SEPTEMBER 21, 2022 COLLEGE COUNCIL MEETING. MARK RAUZON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	
1.2 Introduction of New Members <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> No new members. President Besikof welcome the ASLC Vice President Lita Hernandez, ASLC student representative Charles Zhang, new OER Co-Chair April Bankhead and newly elected DE Co-Chair Diane Chang. 	
2.1 President's Report-Final Decisions on Recommendations from the Previous College Council Meeting <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> There were no official recommendations forwarded by the College Council at its previous meeting. 	
2.2 General Announcements <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> President Besikof provided an update. <u>Fall 2022 Fall is Free campaign</u>: President Besikof expressed appreciation to the whole campus community that helped with the campaign. There was a 9 % increase in student participation in applying and submitting FAFSA application rate. <u>Hiring update</u>: Public Information Officer (PIO) position is currently in the internal phase of the hiring process. President Besikof added that based on what we are hearing from our students and employees that we need a Webmaster. We are a looking into identifying 2 possible positions and the President's Office will be working with the Business Office in regards to special funding not general funds. <u>October 14 One-Stop/Fall Fest Late Start Promotion</u>: One stop/Fall Fest to promote enrollment, late start classes and resources are currently in the planning stage. More details to share soon. President Besikof expressed appreciation to everyone that participated the September 9, 2022 College-Wide Planning Retreat in F-170. <u>Upcoming Planning Retreat</u>: October 7 and November 4 that will be held at the Laney Best Center. President Besikof is encouraging everyone's participation. ALSC Student Forum: This Friday, September 23, 2022 	



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there will be student forum to talk about topics including safety. Vice Presidents, Director Marshall and Thomas will also be joining the forum.

- ASLC Update: ASLC Vice President Lita Hernandez provided an update. The hybrid student forum will be happening this Friday, September 23 via zoom and the SC 4th floor. Happy to be back on campus after being on virtual space. ASLC Vice President Hernandez added that they are spreading the word out about having people join committees and get their voices heard. Students are back on campus and having fun. Encouraging students to enjoy what we have on campus. ASLC meets every Wednesday from 12:30m-1:30pm.
-Chris Weidenbach asked how many more students we need to reach out to in order to be at 100% FAFSA completion? President Besikof responded roughly about 5,000 students, currently we are at 53% and with an increase of 9% FAFSA completion rate. Chris Weidenbach also added that since faculty has contact with students that are enrolled and can help with the efforts. Faculty Senate President Blackie added that this was brought up at the Senate meeting yesterday.
- Instruction/Enrollment Update: Vice President of Instruction Becky Opsata provided an update. It was shared that enrollment are up 14% with a total of 1,173 more students and 10% up in enrollment 1,635 more seats. Fall is Free is working and we are doing great. Keep up the good work.
- Student Services Update: Acting Vice President of Student Services Marlon Hall provided an update. Dr. Hall wanted to emphasized the importance of the FAFSA completion. Students that completed the FAFSA will give them more opportunity to apply for other avenues of student aid to complete their academic goals. Dr. Hall added that he continues to meet with Senior Student Services leadership and Student Services Division on September 22 and September 28.
- Administrative Services Update: Acting Vice President of Administrative Services provided an update. The Office of Administrative Services are busy in making sure that we align the resources not only in terms of financial but with Technology, Facilities and Food services. Dr. Del Rosario added that the office is working closely with the Food Services department in making sure that we can cover all



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	<p>the increases and all the needs of our students that we are offering for free. Dr. Del Rosario expressed appreciation to all that supported the Fall is Free campaign because that collective effort really translates when it comes to budget and resources. It was added by Dr. Del Rosario that in addition to the alignment of resources the Office of Administrative Services is working diligently to simplify the business processes after the PeopleSoft upgrade. The Office of the Vice President of Administrative Services appreciate all the Staff Assistant for continuing to help implement the suggested best practices when doing requisitions, budget transfers etc. Training continues to be provided.</p> <ul style="list-style-type: none"> • Dr. Del Rosario provided an update regarding the need for an Emergency Procedure Rubric. The working group met twice, composed of the 2 Vice Presidents, Faculty Senate President Blackie and Classified Senate President Lane. Two more working group member will be joining Gary Mei and William Trego. The group will be meeting twice a month to continue setting up the guidelines. A SharePoint is created for the group to work on and provide feedback with regards to the need and resources until the next meeting. • <u>Facilities Update</u>: Director of Facilities and Operations Amy Marshall provided an update. Director Marshall shared that today at 6pm the power will be shut down at the E-Building to power up the chillers. It was also shared that there is a District Wide improvement project happening. Elevators work is in motion. Signage/notifications sent for any interruptions and safe working for Tower elevator and E-Building those elevators are being replaced. Work orders, please continue to send to the Business Office. Eagle Village will have more signage. Two emergency exits in the Eagle Village. 	
3.1 Approval of the September 7, 2022 Special College Council Meeting Minutes <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • ALLY TOMAS CALLED A MOTION TO APPROVE THE SEPTEMBER 7, 2022 SPECIAL COLLEGE COUNCIL MEETING MINUTES. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 4 Abstentions 	
4.1 Orientation to College <i>Presenter: Rudy Besikof</i>	<ul style="list-style-type: none"> • President Besikof presented on this item. The College President provided an orientation to the College Council by providing an overview of the College's overall participatory governance process, the importance of shared governance, 	



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	<p>and how the College Council operates (i.e. 1st & 2nd reads, voting, quorum and consensus, recommendations/motions, agenda development, attendance policy, etc.) Page 36 of the PGOM. Effective Committee Best Practices were</p> <ul style="list-style-type: none">• The following areas were covered:<ul style="list-style-type: none">o College's Shared Governance Structureo Council Assessment/Evaluationo Council Charge, Goals, Schedule, etc.o Council's Master Calendaro Committee Report Back Formo Council's Document Submission Calendar <p>-Evelyn Lord shared a comment that the Librarians Board at the end of every meeting the Board puts together a list of highlights that shared with the wider community and would like to suggest if we can do the same.</p> <p>President Besikof wanted to share that the comments and feedback are always welcome. And feel free to reach out to President Besikof or Arlene Lontoc for any questions.</p>	
5.1 Second Read-Accreditation Follow-Up Report <i>Presenter: Becky Opsata</i>	<ul style="list-style-type: none">• Accreditation Liaison Officer/VPI Dr. Opsata presented on this item.• Dr. Opsata shared that two weeks ago, the draft was presented at the College Council and received some feedback from the member. The first the last draft also went to other venues as well Senate and that feedback along with feedback from the other three colleges has been incorporated into this draft. This is the draft that is going to the board.• The things that are incorporated into this draft that we've received. Barbara brought up table #4 which is on page 24. It was shared that since the last meeting table seven has been updated with new numbers which is about the discovery of the \$11.5 million in the budget that was budgeted that was an error.• ALO Opsata shared that at our last meeting Chris made a comment that we shouldn't say we are finished if we are still working on it. There are several in this in this new version where it says we're working on it right and it's a process we're not done says in progress.• Third is the comment about the Board of Trustees Special Meeting that are not open and publicized.• The report on is due to the commission on October 1st	



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	<ul style="list-style-type: none">ALLY TOMAS CALLED A MOTION TO APPROVE THE DRAFT OF THE LANEY ACCREDITATION FOLLOW-UP REPORT. ATIYA RASHADA SECONDED THE MOTION. NO ABSTENSIONS. THE MOTION WAS APPROVED UNANIMOUSLY. <p>Appreciation to VPI/ALO Opsata for all the hard work on our Accreditation Follow-up report.</p>	
5.2 Second Read- Strategic Goals and Objectives Proposed Revisions <i>Presenters: Rudy Besikof & Becky Opsata</i>	<ul style="list-style-type: none">President Besikof and Vice President Opsata presented on this item.Last March we had a College-Wide Planning retreat and as a result of the discussion we revisited the goals and possibly extend it for another year. A revisit of the of the revised proposed version that was brought forward for first read. The revisions were taken to IEC and IEC was brought for first read to the College Council in May. There was a request to look at more data. At the last September 9 Eleni Gastis and Suzan Tiemroth-Zavala together with Clifton Coleman presented.President Besikof added that the Strategic goals and objectives taking into account the feedback from two things: #1 the feedback from the retreat the September retreat and #2 feedback from the management team at its August retreat.Ally Tomas asked a question if the Strategic Goals will be discussing at the October retreat can we table this item? President Besikof responded if the motion is on the table. Ally responded that she would want to hear from the rest of the council.Faculty Senate President Blackie asked the difference between the strategic goals that we are talking about at the retreat and then the college goals or are these the college goals or the goals for the college council and how do they difference? President Besikof responded that 2018-2023 Strategic Goals and Objectives is expiring. Dr. Besikof added that the Strategic goals and object and have served as our de facto Ed master plan in a lot of respects and in program review and we do things such as resource requests that we will link them to one or more of these goals when writing our program review. The college council goals are to be discuss later on the agenda.Barbara Yasue asked what to clarify what the differences	



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between the two documents? Vice President Opsata provided some historical background. It was shared that the first one that says feedback from all college retreat March 11th is what we did last Spring. Last spring, we had all college retreat over in the field house and went through these in small groups, the groups gave feedback that feedback then went to the Institutional Effectiveness Committee the end of March. And on April the IEC compiled all of the feedback into the document that which they came to the college council in May for first read.

- Over the summer we talked more about it and realized that that the management council had been a body that we hadn't brought the goals to so during the management retreat in August the feedback was also included and we got more feedback and so this document here incorporates all of the edits from all of those groups up through September 9th. The new version doesn't have track changes but a clean version.
- Faculty Senate President Leslie Blackie and want to make the motion that we approve and honor the work that was done through the Institutional Effectiveness committee and the other retreats. Nathaniel Pyle seconded motion.
- Discussion ensued.

Evelyn Lord expressed that she is a little bit confused and the one that is redone is completely different felt that certain population are targeted and other group has been left out on other version without the track changes.

President Besikof asked Faculty Senate Leslie Blackie a clarifying question if the motion to approve for second read is the version with the edits made that we have right now. President Blackie responded yes.

Barbara Yasue if that is the case there seems to be some concerns passing it now.

Ally Tomas it might be worth looking at the edits that were suggested from the management meeting just because I did see some things that are missing from the student success funding formula such as liberal providing livable wages to students.

A clarifying question was asked to what is the original motion? The motion to approve what brought to IEC and was presented. Faculty Senate Blackie withdraw the motion



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and suggested that the clean version be presented as a First Read.

VPI Opsata wants to clarify that most of the changes came from the September 9 College-Wide retreat.

Evelyn Lord suggested that the one with red edits still not incorporated in the clean version and completely different.

President Besikof shared that we have something here that honors the work of the IEC and the input from the IEC has the input from Management and College-Wide retreat.

Barbara Yasue suggested if it would help if we color coded the changes from the various committees and meetings. And keep the original with no highlights. VPI Opsata responded that we can certainly do it and make the document public.

Mark Rauzon made a comment that we have to honor the process, it was originally done in September 9th group of faculty built this and there was some management input. It is a collective process where he is willing to trust that everyone is doing their best to rectify with the inclusions of many groups as possible. Mark added that honestly it includes as many groups as possible and think we have to come forward with some level of trust. These are college goals this is the first read and move that we table discussion or take a vote. And if we think that this is worth going on or vote no but let's move forward the process.

VPI Opsata added that we encourage everyone to please look at the goal and objectives and see if this our goals and objectives that we want to do as a college. Dr. Opsata will highlight the changes.

President Besikof also wants to make it clear that this was approved for first read in May and what that means is that the senate's as well as the campus community as a whole had a window to review and offer feedback. And also within that window of feedback that there was also a Management council meeting and then to further facilitate input these were brought to the whole campus at the September retreat.



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	<p>BARBARA YASUE CALLED A MOTION THAT THE DOCUMENT BE APPROVED AS A FIRST READ. MARK RAUZON SECONDED THE MOTION THE MOTION WAS APPROVED UNANIMOUSLY. 16 YES 1 NO, 3 ABSTENSIONS.</p>	
<p>5.3 Second Read-CTE Grants Resource Allocation Rubric <i>Presenters: Ally Tomas & Leslie Blackie</i></p>	<ul style="list-style-type: none">• Dean Ally Tomas and Faculty Senate President Blackie presented on this item.• Dr. Blackie shared that the idea e idea behind is with the resource allocation there are many different types of grants that come in to help support various programs and what we wanted to establish a process that was very similar and fed into our program review process. And also allows folks to generate the same type of information whether it's going into a program review or a request of need in providing evidence for the program.• It went through Faculty Senate, Classified Senate and BAC.• The very important aspects of this is that often there is a much greater need than there is funding available.• Ally Tomas shared that this is highlight the goal of this system move forward through transparency on how decisions are made in terms of deciding on departmental allocations from the CTE grants.• Amy Marshall made a comment that the BAC approved this and good work done.• NATHANIEL PYLE CALLED A MOTION TO APPROVE THE CTE GRANTS RESOURCE ALLOCATION RUBRIC. MARK RAUZON SECONDED THE MOTION. 1 ABSTENSION. THE MOTION WAS APPROVED UNANIMOUSLY.	
<p>6.1 Update on Laney College Educational Master Planning Process/timeline <i>Presenters: Rudy Besikof & Becky Opsata</i></p>	<ul style="list-style-type: none">• President Besikof and Vice President Opsata presented on this item.• It was shared that this a carryover from previous item just given the retreats we just had. This is an update on our Educational Master plan timeline and the work we're doing.• VPI Opsata shared that we have engaged WestEd to help us with planning our planning retreats and planning the planning and this is the timeline that they actually created for us.• October 7th that Friday will be revisiting the college goals and objectives. Wested is conducting an environmental	



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	<p>scan for us and they will be presenting the outcome and the results of that environmental scan so we can learn about our community, about labor market needs in the community and learn about what students need that incorporate that information into our planning.</p>	
<p>6.2 Laney Plan for the Allocation of Measure E (Parcel Tax) Funds <i>Presenter: Becky Opsata</i></p>	<ul style="list-style-type: none">• Vice President of Instruction of Becky Opsata presented on this item.• Each of the Peralta Community College District colleges is given an allocation of Measure E funds annually. For the 2022-2023 academic year, the allocation for Laney College is \$2,802,952.5• Approximately 70% of the allocation is devoted to instructional salaries and 25% to learning resources/support services and counseling salaries. Roughly 5% will be allocated to laboratory course support, for labs across the curriculum. The overall goal of this plan is to focus on student retention and completion.• We're going to spend 5% for the funds to help run instructional labs on campus. We've heard loud and clear that the lottery funds are not enough to support the things that are needed for the labs so this fund will allow some of that fund set aside for it. We've got tickets \$280,000 that we decided to get the counseling to help support additional counseling hour part time hours.• The college is working to increase student academic support with tutoring. In the past, tutoring has been done by several different departments, without any centralized coordination. Beginning in fall 2022, Parcel Tax dollars will fund the salary and benefits for a classified professional employee, who will serve as the college-wide tutoring coordinator. Hiring process is moving.• The college is working to integrate the Guided Pathways model into the structure of the college. The principles of Guided Pathways are that we should work to help students smoothly enter the college, quickly develop their educational goals, be supported during their time here, and assisted in transitioning out of the college. The entire student journey from entry through exit are being supported through Parcel Tax funding, as seen in the support for tutoring, counseling, and instruction. <p>-Merly Siegal was excited to learn about WestED working on the environmental scan and concern is with the tutoring coordinator position. Maybe consider a different</p>	



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	<p>envisioning of the position. Vice President Opsata Dean Angel Fuentes and Dean Beth Maher been really working hard this last year to get us where we are now with regards to tutoring to students and what described feels like a logical thing for us to keep talking about and we should keep talking about it.</p>	
<p>6.3 Update on the Proposed Adopted Budget for FY 2022-2023 <i>Presenter: Detiie Del Rosario</i></p>	<ul style="list-style-type: none"> • Acting Vice President of Administrative Services presented on this item. • <u>College Budget Development Process:</u> <ul style="list-style-type: none"> ➢ September-December Capture Needs <ul style="list-style-type: none"> • Comprehensive/Annual Program Reviews on select programs and services –collect resource needs Review of Actuals • Analysis of expenses for prior-prior year and spending on adopted prior year budget for baseline • Review position control ➢ January-February Prioritize Resources • Comprehensive Program Review (CPR) Validation process • Requests forwarded to allocation committees • Committees review and rank priorities requests ➢ February Present Needs & Priorities • Resource prioritization committees present ranked recommendations for resource augmentation to Budget Advisory Committees and College Council • College President presents college wide needs to District Planning and Budget Committee February-March Discuss Recommendations • Budget advisory reviews and makes recommendations to College Council • College Council reviews recommendations from Budget Advisory Committee April Adopt Final Budget • College adopts final budget • President submits budget to District Finance FY2022-23 Budget Development District-wide <ul style="list-style-type: none"> ➢ April 2022 • Position Control Round 2 Submitted to District Office • Position Control and Discretionary Budgets loaded into PeopleSoft • Chancellor's Cabinet updated on status of preliminary Budget ➢ May 2022 • Governor May Revision Released • Finalized budget assumptions for Tentative Budget June 2022 • District Office Presentation at College • Tentative Budget is presented to the Board of Trustees for First Read • Tentative Budget is presented to the 	



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	<p>Board of Trustees for approval July 2022 • New Fiscal Year FY2022-23 Begins August 2022 • Review Adopted Budget Assumptions and Allocation • District Office Presentation at College • Review draft of the Adopted Budget September 2022 • Adopted Budget is presented to the Board of Trustees for approval</p> <p>FY2022-23 Budget Augmentation Process: Based on Comprehensive Program Review/Annual Program Review</p> <ul style="list-style-type: none"> • All operational budgets will be loaded at 90% of previous year • 10% withheld will create a budget pool to fund current augmentation requests • All departments have the opportunity to apply for funding in addition to the 90% rollover through the CPR and APR process • Review and prioritize all requests for additional funding based on the rubric, ranked from highest priority to lowest until the budget pool is exhausted • Budget Advisory Committee makes recommendation to College Council <p>Mark Rauzon expressed gratitude and impressed with the presentation. But want to asked about the 20 million budget and 3 million expenditures. Dr. Del Rosario responded the 20 million is the net revenue. It all started in the CPR. In summary that we have our million and then we have from the bookstore 2.8 million 2% to that and we're talking about pending transfer that even if we had more money than what we had we only budgeted at 522,000 every point in time so like when you and other restricted funds placed at 27 million yes so this is where we move our comprehensive program and our annual program review and request for budget of mentation. We 20 million in the budget and we have \$40 million expenditure so how do you have to go in there so the 20 million is that applicable revenue allocated to Laney College.</p>	
<p>7.1 First Read: Check in on College Council Goals for 2022-2023 <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Present Besikof presented on this item. • We have here the goals for first read for the college council for this year, the President asked that to take a look at these and come back at the next meeting and consider them for 	



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	<p>second read. Goal# and Goal#2 are carryovers from 21-22.</p> <ul style="list-style-type: none"> • President Besikof shared that we still need to continue working on and certainly look forward to the discussion about these goals at our next meeting. 	
<p>7.2 First Read: College Council Master Calendar for 2022-2023 <i>Presenter: Arlene Lontoc</i></p>	<ul style="list-style-type: none"> • Arlene Lontoc presented on this item. • It was shared that the Draft#2 of the College Council Integrated Planning Master Calendar included the revision that the council recommended from the last meeting. • The Faculty Resource Prioritization was moved to the December meeting to align the Program review process. • The Shared Governance Committee Presentations were moved to October and November meetings. • The October College Council meeting falls on our Laney College mid-semester Flex day so the recommendation is to have the meeting on the 4th Wednesday which on October 26th • December meetings needs to be confirm due to Finals scheduled meeting, • Arlene Lontoc encouraging the council to please review the proposed calendar and provide feedback so we can confirm at our next meeting. 	
<p>7.3 Check-in on College Council Membership List for 2022-2023 <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • President Besikof reminded to please continue to review appointments and provide any changes to Arlene Lontoc. 	
<p>7.4 Review: End of the Year Assessment of Shared Governance Committees <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • President Besikof shared that the end-of-the year is available for review. • As we close to the closing of our meeting President Besikof shared would like to take a moment as the chair of the committee and as the president of the college just to speak to everyone for a moment. This has to do with an earlier item on the agenda and wanted to reflect a moment before talking to all. The President expressed that we are all educational leaders and we're all committed to our stakeholders. All of our voices count, all of our voices are important. The President said that we have 4 valuable constituency groups on this campus that contribute, including our student government that contribute to the betterment of this campus, we may agree and we may disagree on ideas but we should not discount somebody's idea just because they belong with 	



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	<p>constituency groups. All of our voices are important and if we speak against one constituency group as he heard a little bit today and maybe it was unintentional what we're doing is we're telling the other three constituency groups and the college that their voice does not mean as much that is not acceptable. The President added that last summer that the management team worked very hard on Fall is Free and on enrollments a lot of sleepless night and all of us came together to do some great things and think that's why as we stand here today we have 14% more students than we did a year ago today. The President encouraged all of us to look at goal #3 about collaboration and working together. This is something that we need to all think about today and that we can do better and it's a conversation that the President think need to starts with him and we need to engage goal #3 better. It was added that starting at the next president cabinet meeting we will discuss. The President added that to those of you today who felt like maybe your voice was not heard or appreciated as the president of this college he apologize and we will do better.</p>	
7.5 Board Docs Check in <i>Presenter: Arlene Lontoc</i>	<ul style="list-style-type: none">• Arlene Lontoc presented on this item.• This training is available for all members that needs support on how to submit agenda items.	
7.6. Board Docs Training will be held after the College Council (4pm-5pm) <i>Presenter: Arlene Lontoc</i>	<ul style="list-style-type: none">• Arlene Lontoc will provide an overview and training on how to navigate within the system and how to submit agenda items will be presented. This will be a quick refresher (as needed) on how to submit an agenda item through BoardDocs. Additional and more comprehensive training will be provided later on, as needed.	
8.1 Adjournment	<ul style="list-style-type: none">• BECKY OPSATA CALLED A MOTION TO ADJOURN THE SEPTEMBER 21, 2022 COLLEGE COUNCIL MEETING. MARLON HALL SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.	

Meeting Adjourned 4:12 pm.