



Wednesday, September 20, 2023
College Council

2:00 - 4:00 PM

Held via Zoom <https://cccconfer.zoom.us/j/92908821823> or T-850

1. WELCOME & AGENDA APPROVAL

Subject 1.1 Agenda Approval - Presenter: Rudy Besikof (2 minutes)

Meeting Sep 20, 2023 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

College Council Agenda for September 20, 2023 meeting to be approved for use.

File Attachments

[College Council Meeting Agenda-9.20.2023.pdf \(334 KB\)](#)

Subject 1.2 Introduction of New Members - Presenter: Rudy Besikof (5 minutes)

Meeting Sep 20, 2023 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

Newly appointed members to the Council will be introduced.

No new appointment

2. MINUTES

Subject 2.1 Approval of the May 17, 2023 College Council Meeting Minutes - Presenter: Rudy Besikof (3 minutes)

Meeting Sep 20, 2023 - College Council

Category 2. MINUTES

Access Public

Type MINUTES

Goals

Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the May 17, 2023 College Council Meeting are presented for approval.

File Attachments

[College Council Meeting Minutes-5.17.23 to be approved AL.pdf \(419 KB\)](#)

3. PRESIDENT'S REPORT

Subject	3.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)
Meeting	Sep 20, 2023 - College Council
Category	3. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final decision on the Council's Recommendation to Approve the Proposed subcommittee of IEC: Services Assessment Committee
2. Final decision on the Council's Recommendation to Approve the Program Review Timeline 2023-2024.
3. Final decision on the Council's Recommendation to Approve the Proposed update to the Program Review Resource Ranking Rubric.
4. Final decision on the Council's Recommendation to Approve the Classified Prioritization Staffing Resource Prioritization for FY 2022-2023.
5. Final decision on the Council's Recommendation from the Technology Planning Committee to Approve the Laney College Technology Resource Prioritization for FY 2022-23.
6. Final decision on the Council's Recommendation to Approve the Guided Pathways Work Plan.

Subject 3.2 General Announcements - Presenter: Rudy Besikof (15 minutes)

Meeting	Sep 20, 2023 - College Council
Category	3. PRESIDENT'S REPORT
Access	Public
Type	PROCEDURAL

President Besikof provides the campus community with updates/announcements. This item is informational, with members of the Executive Council providing updates as needed.

File Attachments

[College Council Sept 2023 \(4\).pptx \(39 KB\)](#)

4. ORIENTATION TO COLLEGE COUNCIL

Subject	4.1 Orientation to College College Council - Presenter: Rudy Besikof (15 minutes)
Meeting	Sep 20, 2023 - College Council
Category	4. ORIENTATION TO COLLEGE COUNCIL
Access	Public
Type	UPDATE / DISCUSSION

Annual Orientation to the College Council provided to Council members - to include:

- College's Mission, Vision & Values
- College's/District's Shared Governance Structure / PGOM
- College's/District's Decision Making Process
- College's Strategic Plan - Mapping Agenda Items
- Council Assessment / Evaluation
- Council Charge, Membership, Goals, Schedule, etc.
- Council's Integrated Planning Master Calendar
- Council's Document Submission Calendar & Agenda Development/BoardDocs
- Committee/Council Member Responsibilities

File Attachments

- [FINAL-2018-2023-Laney-College-Strategic-Plan.pdf \(830 KB\)](#)
- [Constituency Report Back Form.pdf \(229 KB\)](#)
- [Laney College Mission and Vision.pdf \(265 KB\)](#)
- [PGOM FINAL - Updated as of 9.5.23.pdf \(1,662 KB\)](#)
- [College Council Overview from PGOM \(1\).pdf \(59 KB\)](#)
- [2023-2024 College Council Submission Calendar -DRAFT9.15.23.pdf \(235 KB\)](#)
- [Effective Committee Member Checklist-MJ 9.3.19 \(2\).pdf \(439 KB\)](#)
- [DRAFT Shared Governance Meetings Calendar - Fall 2023 - as of 9.20.23.pdf \(410 KB\)](#)
- [TEMPLATE SLIDE \(3\).pptx \(584 KB\)](#)

5. ACTION/APPROVAL ITEMS

Subject	5.1 Proposal to Change the Strategic Enrollment Management Committee Membership Composition, Charge and Appointment Term: Dr. Becky Opsata and Dr. Marlon Hall
Meeting	Sep 20, 2023 - College Council
Category	5. ACTION/APPROVAL ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Goals	<p>Goal 5: Increase awareness and access to disproportionately impacted communities</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p> <p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 1: Promote Equity</p>

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

- The committee is proposing to update the Committee Charge with the new 2023-2028 SEM Plan and would like to include the charge in the PGOM.

File Attachments
[PGOM-SEM Page 30-Edits.pdf \(288 KB\)](#)

Subject **5.2 (Second Read) Strategic Enrollment Management (SEM) Plan 2023-2028- Presenter(s): Dr. Becky Opsata & Dr. Marlon Hall (15 minutes)**

Meeting Sep 20, 2023 - College Council

Category 5. ACTION/APPROVAL ITEMS

Access Public

Type ACTION ITEM / RECOMMENDATION

Goals

- Goal 5: Increase awareness and access to disproportionately impacted communities
- Goal 3: Offer students the highest quality curriculum and services
- Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
- Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
- Goal 1: Promote Equity

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

Tied to the college Goals and Objectives, this outlines activities that will be taken to meet the objectives.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

SEM approved.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

Plan to increase enrollment and completion.

PLAN FOR EVALUATION

SEM Committee will review outcomes.

File Attachments
[2023-2028 SEM Plan Final for College Council 2023.9.15.pdf \(3,611 KB\)](#)

Subject **5.3 (First Read) Proposal to Merge the Student Success & Equity Committee and Academic Support Committee (New Committee Name: Student Support & Equity**

Committee) Dr. Hall & Beth Maher

Meeting	Sep 20, 2023 - College Council
Category	5. ACTION/APPROVAL ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Goals	<p>Goal 5: Increase awareness and access to disproportionately impacted communities</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 1: Promote Equity</p>

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

- The Student Success & Equity and Academic Support Committees seek to merge and become the Student Support & Equity Committee due to low membership turnout in both meetings and not meeting quorum.
- The SSE Committee should revisit a restructuring to include new programming. Ex. SOAR, Basic Needs, Tutoring Centers, etc.
- Appointment seats are filled with members of programming. Ex. Danielle-Mental Health; Fin. Aid., etc.
- Momentum is different because the “Equity” Committee is no longer a funding source

File Attachments

[Membership Student \(Support\) Success Equity \(SSE\) Committee AY 23-24.pdf \(185 KB\)](#)
[Proposal to Merge ASC with Student Success & Equity Committee.pdf \(719 KB\)](#)

6. COLLEGE COUNCIL BUSINESS

Subject	6.1 Check-in on College Council Goals for 2023-24 - Presenter: President Besikof (10 minutes)
Meeting	Sep 20, 2023 - College Council
Category	6. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

Review of the 2022-23 College Council Goals. The Council members will provide feedback on the goals which were informed by the results of the Council's End-of-the-Year Evaluation Survey.

**COLLEGE COUNCIL GOALS
2023-24 Academic Year
Proposed Draft**

- **GOAL #1 – (2022-23 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including creating a smoother college planning process as it relates to program review validation, resource prioritization and evaluation.
- **GOAL #2 – (2022-23 carry-over Goal)** Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.
- **GOAL #3** – Develop a community agreement for how we communicate and engage with each other as committee members, ensuring that all input is welcomed and valued. Apply a Diversity Equity & Inclusion (DEI) lens to committee work, membership and decisions.
- **GOAL #4** – Institute time for monthly updates and feedback from the college’s shared governance bodies, as well as for deep dives into matters that require more in-depth discussions.
- **GOAL #5** – Improve Council members’ reporting out about Council matters to their constituencies, and reporting back to the Council about their constituencies needs/feedback/input.

File Attachments

[College Council Goals 2023-2024 PROPOSED DRAFT 8.31.23.pdf \(565 KB\)](#)

Subject **6.2 Check-in on College Council Membership - Presenter: Arlene Lontoc (5 minutes)**

Meeting Sep 20, 2023 - College Council

Category 6. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

College Council membership for 2023-24 reviewed and discussed.

Plan for filling vacancies to be discussed.

File Attachments

[College Council 2023-24 Membership List - DRAFT as of 9.15.23.pdf \(246 KB\)](#)

Subject **6.3 (First Read) Recommendation to Approve the Laney College Council Integrated Planning Master Calendar for 2023-24 - Presenter(s): Rudy Besikof (10 minutes)**

Meeting Sep 20, 2023 - College Council

Category 6. COLLEGE COUNCIL BUSINESS

Access Public

Type ACTION ITEM / RECOMMENDATION, COLLEGE COUNCIL BUSINESS

Recommended Action Adopt the Laney College Council Integrated Planning Master Calendar for 2021-22

Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)
[Goal 3: Offer students the highest quality curriculum and services](#)

Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

BACKGROUND / SUMMARY

The draft College Council Integrated Planning Master Calendar for the 2023-24 academic year will be presented.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE REVIEWED/APPROVED THIS RECOMMENDATION

The Laney College Council Integrated Planning Master Calendar for 2023-24 is only presented to and approved through the College Council. Once approved, it will be shared with the other shared governance committees in order to inform/lead their work.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

The Laney College Council Integrated Planning Master Calendar works to serve as a high level driver of the College's integrated planning for the academic term. It addresses all of the College's institutional strategic goals because it drives the College's program review process, which calls for all of the College's departments/programs/administrative units to develop mission statements and goals that map back to the College's overall mission and institutional strategic goals. Given this major connection and requirement for alignment, this calendar helps the College achieve all of its strategic goals.

PLAN FOR EVALUATION

At the end of each year, the Council evaluates itself and its ability to lead the College's shared governance structure and operations. Often changes/improvements are made to the Integrated Planning Master Calendar for the following year as the College is able to assess the current year's planning needs.

<p>File Attachments</p> <p>College Council Integrated Planning Master Calendar for 2023-24 DRAFT 9.15.23.pdf (314 KB)</p>

Subject **6.4 Review of the Survey Results of the End-of-the-Year Assessment of Shared Governance Committees-Presenter: Arlene Lontoc**

Meeting Sep 20, 2023 - College Council

Category 6. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM (This should include any contextual information that would be helpful to the Council in considering your item.)

Review/Share: Survey results of the Assessment of all the shared governance committees.

<p>File Attachments</p> <p>Faculty Senate End-of-Year Survey 2022-23 Results.pdf (253 KB)</p> <p>Facilities Planning Committee End-of-Year Survey 2022-23 Results.pdf (248 KB)</p> <p>Health, Safety & Security Committee End-of-Year Survey 2022-23 Results.pdf (255 KB)</p> <p>Professional Development Committee End-of-Year Survey 2022-23 Results.pdf (252 KB)</p> <p>Technology Planning Committee End-of-Year Survey 2022-23 Results.pdf (262 KB)</p> <p>Student Success & Equity Committee End-of-Year Survey 2022-23 Results.pdf (265 KB)</p> <p>Institutional Effectiveness Committee End-of-Year Survey 2022-23 Results.pdf (249 KB)</p> <p>Budget Advisory Committee End-of-Year Survey 2022-23 Results.pdf (243 KB)</p>
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[Strategic Enrollment Management Committee End-of-Year Survey 2022-23 Results.pdf \(262 KB\)](#)
[Curriculum Committee End-of-Year Survey 2022-23 Results.pdf \(243 KB\)](#)
[Open Educational Resource Committee End-of-Year Survey 2022-23 Results.pdf \(254 KB\)](#)
[Distance Education Committee End-of-Year Survey 2022-23 Results.pdf \(253 KB\)](#)

7. ADJOURNMENT

Subject **7.1 Good of the Order/General Announcements/Public Comment**

Meeting Sep 20, 2023 - College Council

Category 7. ADJOURNMENT

Access Public

Type

The Council will hear announcement from members as well as any general comments not related to agenda items. Please note that Good of the Order serves the same purpose as Public Comment and may not include action items.

Subject **7.2 Adjournment**

Meeting Sep 20, 2023 - College Council

Category 7. ADJOURNMENT

Access Public

Type ACTION ITEM / RECOMMENDATION

Subject **7.3 Post-Adjournment Conversation/Debrief with College President**

Meeting Sep 20, 2023 - College Council

Category 7. ADJOURNMENT

Access Public

Type UPDATE / DISCUSSION

As time permits, members of the Council are welcome to remain to discuss any items informally with the College President. No minutes will be taken for this item, and participation will be less structured than pre-adjournment items.