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Curriculum Committee Meeting

Friday, March 18, 2016

Tower (Room T-850), 1:00 PM—3:00 PM

Present: Anne Agard\*; Iolani Sodhy-Gereben\*; Laura Bollentino\*; Vina Cera\*; Peter Brown\*; Rebecca Bailey\*; John Reager\*; Phillippa Caldeira\*; Meryl Siegal\*; Chris Brown\*; Pinar Alscher\*; Laura Gomez-Contreras\*; Pinar Alscher\*; Laura Gomez-Contreras\*; Lilia Celhay\*; Denise Richardson; Donald Moore\*; Daniela Nikolaeva Pachtrapanska\*;

Absent: Heather Sisneros\*; Steven Zetlan\*; Chuen-Rong Chan; Phoumy Sayavong; Peter Crabtree; Mildred Lewis

**Guests:** Michael Moya (PHOTO); Lin Wang (CHIN); Patrick McDermott (CIS); Amy Bohorquez (BIOL);

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:00 Public Announcements   * Kudos for Denise Richardson as a dean who comes to the curriculum committee meetings regularly |  |
| **II. APPROVAL OF MEETING MINUTES** | 1:05 Approval of minutes   * March 4th minutes | 1st Vina  2nd Peter  uni |
| **III. ANNOUNCEMENTS** | 1:10-1:19 Subcommittee Reports   * To approve courses—Annie, Meryl, Peter, Philippa, Laura B, Donald, Heather; committee to devise list of directions when looking at curriculum on making decisions; not just new course but also updates due to new standards or changes in criteria; for what is appropriate; informal basis for discussion; should be a required document (not a choice or optional); should be sent to the dept chairs and on the website when finalized; plan to meet after spring break to finalize a draft to bring to curriculum committee * Peer mentor training; meeting hr before curriculum committee not working out; do one on one training; training still needs to get done. |  |
|  | 1:19-1:20 Committee Membership for 2016-2017   * Email Annie your decision by the end of March * Serve 2 years; membership can be renewed * If not serving next year, email Annie so we can start looking for replacements; if you don’t email, you have agreed to commit to another year |  |
|  | 3:03-3:05 Retreat   * **April 29 1-3 pm** |  |
|  | 1:20- 1:45 Curriculum Review   * Update and Planning; successful meeting with CULIN; proactively using curriculum review form to fill in data and hand holding with department; * Not just filling out the form but also meeting with the department and having a clear timeline of when work will be completed and who will do what; with department chair; admins; * No integration planning after the program review; in terms of the deans; documented in the PR spreadsheet; approved by the curriculum committee; planning document; * May need more consequences for dept not updating curriculum; #1 in 10+1; if not doing curriculum, can’t do assessment; * Curriculum is something faculty use every day; faculty need to understand it needs to be in compliance and updated; and assessment * Curriculum Review was going well until the last 2 years then it went downhill; * Need to spend more time looking on COR so that new faculty are aware of what is being asked of them for the course; deans need to be | Chairs: Asking for members to help chairs fill out CR forms to give to departments;  Pinar sent email to Chris W about flex days devoted to curriculum;  Suggestion to create subcommittee to meet with deans to have them give info to dept chairs; |
| **IV. REVIEW OF PROPOSALS** | 2:33-2:34-ATHL   * ATHL 054—Water Polo Theory   Lab hours need to be corrected | ATHL 54—new course  **TABLED –Faculty representative not present**  not enough lab hours  1st Daniela  2nd Peter  uni |
|  | 1:45- 1:55 PHOTO   * PHOTO 182—Introduction to Lighting for Video and Video Equipped DSLR   Geared towards videographer; lack of lighting classes; geared towards video capture; introduction course;  MEDIA dept felt like it should also be a cross-listed on a MEDIA course; it will be brought later  Date listed for prerequisite even though none listed in the course (remove); exit skills (SCANS) listed strangely; need to be edited (relisted) delete second paragraph (redundant); separate the ones into different boxes and delete everything after SCANs | PHOTO 182—new course;  1st John  2nd Daniela  uni |
|  | 1:55- 2:18 CHIN   * CHIN 233A—Introduction to Cantonese for Community Interpreting * CHIN 002—Elementary Chinese (Mandarin) (Continuation)   233A—now being able to teach Cantonese; will eventually be part of a LCI degree; 1st course; question of prerequisite/skill level; how is the skill level assessed; this will be a skill set assessment course (to understand if they will take any additional courses or certificate); question if it should be a non-credit course; should not have been done during the meeting.  2—tabled last meeting for exit skills; worked with curriculum chair to update; | CHIN 233A—new course;  CHIN 002—nc; added DE  1st Vina  2nd Peter  Discussion: approve with condition; under recommended prep need to speak Cantonese; change title Introduction to Community Interpreting for Cantonese Speakers; will match Spanish course; take out legal term;  1 abstain  Approved  CHIN 002  1st Laura  2nd: Vina  uni  DE  1st Annie  2nd Chris  uni |
|  | 2:35- 2:55 ENGL   * ENGL 001A—Composition and Reading   Issue of new prereq (264); question of emotional content (20%); other prereq units ENGL 5; ESL 6; non-degree applicable; issue at COA; somehow never approved by AO (level 4) though passed to next level; not good consultation;  Issue of prerequisite as connected to degree; discussion not part of CIPD so far; issue with transfer degree and units/State  Needs to add rationales to the textbooks; missing | ENGL 001A—added prerequisite; district change; issue of affecting degrees;  **TABLED**; **Faculty representative not present.** friendly amendment; consultation with the 4 colleges; problems with the degree; no consultation with all 4 colleges; course needs to go back to the department; multiple measures needs to take back to previous level so proper workload takes place  1st Pinar  2nd Laura  1 abstain  Approved |
|  | 2:18- 2:19 BIOL   * BIOL 001A—General Biology | BIOL 001A—nc; updated lab manual and SLOs; course content  1st Laura  2nd Denise  uni |
|  | 2:20- 2:25 MEDIA   * MEDIA 111—Basic Audio Production   Tabled for exit skills; also for C-ID descriptor attached; AO says it does not match; dept says everything is okay to ready for degree;  Suggestion when dealing with C-ID, get as close to cut and paste so that courses are not rejected by the C-ID database;  Added credit by exam; | MEDIA 111—update; added credit by exam; textbook and SLOs;  **TABLED**  1st Vina  2nd Daniela  uni |
|  | 2:25- 2:26 MUSIC   * MUSIC 010—Music Appreciation | MUSIC 010—nc; updating textbook; course content; C-ID  1st Laura  2nd Peter  uni |
|  | 2:26-2:29 POSCI   * POSCI 016—State and Local Government   No rationales for textbooks over 5 years. | POSCI 016—nc; updated text and SLOs; course content  **TABLED**  1st Donald  2nd Pinar  1 abstain  Approved |
|  | 2:30-2:35 CIS   * CIS 036A—Java Programming Language I | CIS 036A—district change; added recommended prep; removed prerequisite  1st Denise  2nd Donald  uni |
|  | 3:03- ART   * AAT Studio Arts   Just coming back to committee to review; SLOs coordinators skipped; if approved will work with dept chair to map SLOs;  AO--there are courses that are in progress with C-ID approval | Studio Arts AAT—program of study correction; need to match what was submitted to State; ART 7, 129, 141  1st Peter  2nd Donald  Extend the meeting to approve this degree  Uni  1st John  2nd: Denise  1 abstain  Approved |
|  | 2:55- 3:03 SCIENCE   * AS Science   Issue of 2 separate pathways; State asks for separate degrees; suggestion to submit with removal of pathways in formal program update; | Science AS—update; changing program of study;  1st Laura  2nd Rebecca  uni |
| **VII. ADJOURNMENT** |  |  |