

Curriculum Committee Meeting



Friday, September 1, 2017

Room T-850, 1-3pm

Present: Pinar Alscher; Heather Sisneros*; Iolani Sodhy-Gereben*; John Reager*; Anne Agard*; Laura Gomez-Contreras*; Phillippa Caldeira*; Laurie Allen-Requa*; Chelsea Cohen*; Donald Moore*; Rebecca Bailey*; Julianne Kirgis;*

Absent: Laura Bollentino; Meryl Siegal*; Corey Hollis*; Peter Crabtree; Chuen-Rong Chan; Denise Richardson; Mildred Lewis; Kevin Wade;*

Guests: Rina Santos (MATH); Felipe Wilson (POSCI); Ron Betts (ARCH); Lorriann Raji (CULIN); Chantal Martin (CULIN), Ian Latta (LRNRE)

AGENDA ITEM	SUMMARY OF DISCUSSION and DECISIONS	FOLLOW UP ACTION and RESPONSIBLE PARTY
I. CALL TO ORDER	1:10 Sign in	1 st ; 2 nd ;
II. ANNOUNCEMENTS	1:12 New Membership <ul style="list-style-type: none"> Laurie; taking over Physical Sciences chair on committee Agenda change: Moving CULIN to 2 pm at request of faulty 	1 st : Rebecca 2 nd : John
	1:15 Team Bonding Drill <ul style="list-style-type: none"> What happened over summer? Something good that happened in the last couple of weeks. 	
	1:24 New Information <ul style="list-style-type: none"> Faculty Senate Retreat Curriculum Presentation <p>Slide show added from the faculty retreat presentation Membership and expectation Additional points</p> <p>First item in 10+1; curriculum; needs to be more of a campus wide discussion</p> <p>Starting Fall 2018: new courses; programs; catalog changes seen in fall Spring—course updates; non-catalog</p>	

	<p>Timeline for fall—launch in Apr to Aug Break down of each step</p> <p>Goal is to decimate the information to faculty</p> <p>Missing from original timeline was the conversations that need to happen: amongst the faculty; amongst campuses; dean and admins</p> <p>Spring semester non catalog focus, shorter timelines</p> <p>To streamline process; systematic (reframing); helps with catalog deadlines;</p> <p>Suggest make this a line item at departmental meeting;</p> <p>State—new courses; noncredit courses; programs will be moved to approved status sooner, but we still need to wait for chaptering (State ID number) which may take up to 1 month</p> <p>Curriculum cycle=change to 4 year cycle; not officially implemented yet; right now recommendation;</p> <p>SLO resolution request considering: not seeing any new courses or program unless all assessment is up to date; not submitted to LAC yet; still thinking about the language</p> <p>Question of adding DE to a course; being blocked if not curriculum or assessment is up to date</p>	
	<p>1:40 Membership</p> <ul style="list-style-type: none"> new members, vacancies, Tech Review position announcement, job description <p>Question of deans on the committee; question to remove from committee; deans should attend when curriculum from division presented; this could still happen but maybe not listed on committee members; question if it should be vpi or dean rep;</p> <p>Motion: to remove non-voting dean position from committee</p> <p>Tech Review positions—1 year commitment; application closes next Thursday</p> <p>Will look at on the 8th for division of tech queues</p> <p>Additional focus points: updating programs that were affected from last year's updates.</p>	<p>1st John 2nd: Rebecca Approved; 1 abstain Suggestion: deans need to hear what is going on with curriculum; tell dean when division curriculum comes to the committee; Heather will present at deans' meeting Email agenda to deans per meeting to invite to come to meeting</p>

	<p>Delete drafts that have been sitting too long—over 2 years Creating certificates not in META (listing as just AA/AS not both)</p> <p>Handouts will be also have electronic version (in curriculum committee folder); goals in mind to stay the course;</p>	
	<p>1:59 Creation of FS DE Subcommittee – Curriculum Committee Representation</p> <ul style="list-style-type: none"> at FS on Tuesday, will discuss what is required to teach DE (by OEI standards); has to be approved district wide; question of training for faculty to use Canvas question of EDT 2 is not repeatability; faculty who have taken for Moodle cannot take for Canvas; possible switch to 500 course; 	
	<p>1:52 META Training</p> <ul style="list-style-type: none"> Incorporated with approvals 	
III. REVIEW OF PROPOSALS	<p>2:08 COPED/LABST</p> <ul style="list-style-type: none"> COPED 456H LABST 456H <p>COPED—deactivating LABST—new; replacing COPED course</p> <p>Moving COPED courses to be housed in the subject dept;</p>	<p>1st: John 2nd: Rebecca Uni</p>
	<p>MATH</p> <ul style="list-style-type: none"> MATH 261 Pre-Algebra Foundations <p>261—new;</p> <p>Going through BSC grant; support for students; 3 semesters to get to transfer level course; after should be able to move to 230 or 240</p>	<p>1st: Rebecca 2nd: Julie uni</p>
	<p>POSCI</p> <ul style="list-style-type: none"> POSCI 16 State and Local Government POSCI 19 Introduction to Global Studies POSCI 20 Global Issues AA-T Global Issues <p>16—reactivation 19—new 20—new AA-T—new;</p> <p>19, 20—part of new transfer degree; hope is future be in Interdisciplinary Studies dept to be created;</p>	<p>1st: John 2nd: Laurie uni</p>

	<p>ARCH</p> <ul style="list-style-type: none"> ARCH 33 Architectural Drafting and Design III ARCH 104A Beginning Computer Aided Drafting (CAD) ARCH 107 Architectural History and Theory ARCH 204 Computer Aided Drafting Laboratory—CAD Lab <p>33—nc; 104A—updating; changed description 107--updating; changed description 204-- updating; deleted 104A as prereq; added “<i>Student must be currently enrolled or finishing the Architecture program.</i>”</p> <p>Updating the department and course information</p>	<p>1st: Rebecca 2nd: John Uni;</p>
	<p>ART</p> <ul style="list-style-type: none"> ART 101 Continuing Printmaking <p>101—not react; updating; changed description</p>	<p>1st: Donald 2nd: Julie uni</p>
	<p>ATHL</p> <ul style="list-style-type: none"> ATHL 51 Intercollegiate Women’s Water Polo Team ATHL 53 Intercollegiate Water Polo Team Pre-Season Preparation <p>51—nc; 53—nc;</p> <p>Change SLO wording from knowledge to apply</p>	<p>1st: John 2nd: Rebecca uni</p>
	<p>BUS</p> <ul style="list-style-type: none"> BUS 72 Principles of Retailing BUS 209 Fundamentals of Income Tax BUS 456Q OCC/WE in Administrative Office Systems and Applications <p>72-- nc; 209-- nc; 456Q-- nc; PULLED</p>	<p>1st: Rebecca 2nd: John 456Q—pulled due to glitch in META uni</p>
	<p>COPED</p> <ul style="list-style-type: none"> COPED 450 General Work Experience COPED 451 OCC/WE <p>450—updating; adding repeatability; 451--updating; adding repeatability;</p> <p>Updated the course to meet State standards; can’t bring to CIPD until other campuses bring at same time.</p>	<p>1st: Rebecca 2nd:John Suggestion to reduce SLOs to 3 vs 4 uni</p>

	<p>CULIN</p> <ul style="list-style-type: none"> • CULIN 212 Culinary Arts Fundamentals Lab • CULIN 214 Hospitality Careers and Skills Development • CULIN 215 Culinary Math Fundamentals • CULIN 216 Introduction to Food Science & Nutrition • CULIN 219 Introduction to Sanitation <p>212—updating; changed description and removed prereqs; added recommended prep 214—updating; changed description and removed prereqs; added recommended prep 215—updating; changed description and removed prereqs; added recommended prep 216—updating; changed description and removed prereqs; added recommended prep 219—updating; changed description and removed prereqs; added recommended prep</p> <p>Remove prereqs to help with scheduling;</p>	<p>1st: Rebecca 2nd: John uni</p>
	<p>E/ET</p> <ul style="list-style-type: none"> • E/ET 207B National Electrical Code for Electricians 2 <p>207B—updating; added prereq and recom prep</p>	<p>1st: Laurie 2nd: Donald Addendum issue with ILOs (glitch in META); remap to 2 ILOs uni</p>
	<p>ECT</p> <ul style="list-style-type: none"> • ECT 18 HVAC Installation Practices • ECT 21 Introduction to Direct Digital Controls • ECT 22 Commercial HVAC Systems <p>18—updating; changed recom prep to prereq 21—nc; 22-- updating; changed recom prep to prereq</p>	<p>1st: 2nd: TABLED</p>
	<p>JOURN</p> <ul style="list-style-type: none"> • JOURN 55 Introduction to Journalism <p>55—nc;</p>	<p>1st: 2nd: TABLED</p>
	<p>LABST</p> <ul style="list-style-type: none"> • LABST 13 Economics for Labor and Community Leadership <p>13—nc;</p>	<p>1st: 2nd: TABLED</p>
	<p>LRNRE</p> <ul style="list-style-type: none"> • LRNRE 272 Computer Access Projects 	<p>1st: Julie 2nd: John</p>

	<ul style="list-style-type: none"> LRNRE 501 Supervised Peer Tutoring <p>272—nc; 501—updating; CB 21 changed (substantial change)</p> <p>501--Updating course; thinking of connection to TRC; used COA's course;</p>	uni
	<p>SPAN</p> <ul style="list-style-type: none"> SPAN 30A Beginning Conversational Spanish <p>30A—nc;</p>	<p>1st; 2nd; TABLED</p>
VIII. ADJOURNMENT		3:00pm