

Curriculum Committee Meeting



Friday, September 15, 2017

Room T-850, 1-3pm

Present: Pinar Alscher; Heather Sisneros*; Iolani Sodhy-Gereben*; John Reager*; Anne Agard*; Laura Gomez-Contreras*; Phillippa Caldeira*; Laurie Allen-Requa*; Chelsea Cohen*; Donald Moore*; Rebecca Bailey*; Laura Bollentino*; Meryl Siegal*; Julianne Kirgis;*

Absent: Corey Hollis; Peter Crabtree; Chuen-Rong Chan; Denise Richardson; Mildred Lewis; Kevin Wade;*

Guests: Sui Song (district); Patrick McDermott (CIS)

AGENDA ITEM	SUMMARY OF DISCUSSION and DECISIONS	FOLLOW UP ACTION and RESPONSIBLE PARTY
I. CALL TO ORDER	1:15 Sign in	1 st : 2 nd :
II. APPROVAL OF MINUTES	1: 17 <ul style="list-style-type: none">• Approval of 5/12/17 Minutes• Approval of 9/1/17 Minutes	1 st : John 2 nd : Rebecca 3 abstained by 9/1 Laura, Vina, Meryl; 1 abstained by 5/12/17 Meryl
III. APPROVAL OF SECTION 1 OF HANDBOOK	1:20 Mission/charge/function <ul style="list-style-type: none">• Learning communities—suggestion of having a retreat between the two groups in future; outreach; not part of our mission at the moment (too much on our plate at the moment); 6 @LC currently;• Noncredit—suggestion of having a path; look at other campuses	1 st : 2 nd :
IV. FACULTY ORIGINATOR RESPONSIBILITY	1:35 Role of faculty originator in the approval process <ul style="list-style-type: none">• In PCAMP, originator is supposed to represent agenda; recently originator have been asking chairs to act as proxy;• Question of dept chair being here in if originator cannot make it.• If neither is available, question of having procedure of who is allowed to represent (deans can support but not represent);	1 st : 2 nd :

	<ul style="list-style-type: none"> Heather will put together a document laying out of the rule; 	
V. TECH REVIEWER CHECK LIST	1:45 Tech Reviewer Check list <ul style="list-style-type: none"> Pinar and lolani will take group through the tech reviewer process 	1 st : 2 nd :
VI. REVIEW OF PROPOSALS	2:30 BUS <ul style="list-style-type: none"> BUS 456Q Occupational Work Experience in Administrative Office Systems and Applications 456Q—nc; fix percentages; question of mapping to ILOs; decision of policy for future use; map to 1 (PPD)	1 st : Rebecca 2 nd : Vina uni
	COPED <ul style="list-style-type: none"> COPED 456C 456—deact;	1 st : Julie 2 nd : Laurie uni
	ECT <ul style="list-style-type: none"> ECT 18 HVAC Installation Practices ECT 21 Introduction to Direct Digital Controls ECT 22 Commercial HVAC Systems 18—updating; changed recom prep to prereq 21—nc; 22-- updating; changed recom prep to prereq	1 st : Julie 2 nd : Donald uni
	JOURN <ul style="list-style-type: none"> JOURN 55 Introduction to Journalism 55—nc;	1 st : Rebecca 2 nd : Julie uni
	LABST <ul style="list-style-type: none"> LABST 13 Economics for Labor and Community Leadership 13—nc; ILOs	1 st :John 2 nd : Rebecca With ILO cleanup uni
	SPAN <ul style="list-style-type: none"> SPAN 1B Elementary Spanish SPAN 30A Beginning Conversational Spanish 1B—update; removing credit by exam 30A—nc;	1 st : Vina 2 nd : Laurie uni
	WDTEC <ul style="list-style-type: none"> WDTEC 466N Occupational Work Experience in Wood Technology 466N—new; missing COPED 466N at same time (listed active)	1 st : 2 nd : PULLED
	CIS	1 st : John

	<ul style="list-style-type: none"> Database Management with SQL CA Update; added to electives (removed deactivated courses)	2 nd : Rebecca uni
VIII. ADJOURNMENT	Asked for an additional 10 minutes to meeting 1 st : Rebecca 2 nd : Julie uni	3:11pm