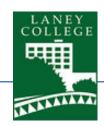# Curriculum Committee Meeting

Friday, September 20, 2019
Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros; Iolani Sodhy-Gereben*; Anne Agard*; Vina Cera*; Laura Bollentino*; Cheryl Lew*; Rebecca Bailey*; John Reager*; Karl Seelbach*; Rudy Besikof*;Laurie Allen-Requa*; Reginald Constant**

Absent: Meryl Siegal;*

Guests: *Mark Fields, Peter Crabtree, Denise Richardson, Arturo Davila-Sanchez (LCI), Barbara Yasue (ESOL)*

AGENDA ITEM	SUMMARY OF DISCUSSION and DECISIONS	FOLLOW UP ACTION and RESPONSIBLE PARTY
I. CALL TO ORDER	1:09pm Sign in	
II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS	1:10pm • Approval 9/6/19 minutes; • Added to agenda is coding discussion, TIP change; change to curriculum coming to meeting today (removing BUS, ARCH, ART, MEDIA, adding ESOL); removal of DE • Welcoming Reginald to librarian role and committee • Still looking for Donald's and counselor's position	minutes 1st: Rebecca 2nd: Vina 1 abstain; approval change to agenda 1st: Laura 2nd: Vina Ask for discussion when brought up; clarification Ask to look at notes/history for absences in committee
III. REPORT BACK FROM MEETINGS	1:18pm Report back from: CIPD, Dept. Chair Academy, College Council, Inst. Effectiveness Committee • CIPD—snags at committee; CB codes will be on next committee; Marie Amboy gave presentation on CTE and Strong workforce • DC Academy—CPR and APR clarifications made; • College Council—FCMAT report; President asks us to pay attention to budget; have a financial monitor being brought in to State;	Informational/Discussion
IV. DE SUPPLEMENT FORM	1:pm Round 2 Review of Draft: completely revised DE Supplement Form •	Informational/Discussion • Removed from agenda

V. MEMBERSHIP CONFIRMATION	1:48pm Discussion and vote on Dean's role in Curriculum Committee • Talk about previous practice of dean's role on committee • VPI advocates for dean's position for committee; to help with district wide view and different experience to committee; • Suggest to clearly define role we would like the committee; helpful in making sure that there isn't overlap with other campuses or schools on programs. • Voting today on adding role with voting rights	1st: Rebecca 2nd: Vina uni Voting member appointed by VPI with plan to flesh out responsibilities in 2 weeks at next meeting. Heather will inform Rudy; starting as soon as possible.
VI. CURRICULUM CONTENT REVIEW	1:23pm CCR process for AY 19-20 • Going over plan for 4 year cycle; handout • Looking over handouts from previous chair on definition of program review • Discussion of current process and role of curriculum committee; spending next 2 meetings on this. Discussion to pare down the document; question of practicality of document; • Question of definition of review; speaking about it at Faculty Senate • Question on not using individual approvals vs form because META will generate a date which is clearly marked	Discussion • Handout in One Drive • Next mtg, language of form; examples of other forms
VII. CODING PROJECT	1:pm Information about CB 25 and 26 Coding project coming to Oct CIPD •	TABLED
	2:00pm Added LCI to change to TIP; Arturo Davila-Sanchez; Mark Fields • CVC-OEI CTE Pathways grants; overview and the departments that are working on it (ESOL, CONMT, BUS, and LCI) • Question of classes only being offered as online (only); they will have face to face option • Question of work needed; per each class; • Question of why they are changing name (being more open to other areas not just legal); expanding the department • Changes will not be effective until M20/F20 • Having the data to support the change; suggestion to have all data available before things are voted on.	1st: Rebecca 2nd: John uni Go to meeting in Oct
VII. REVIEW OF PROPOSALS	2:25pm ESOL Barbara Yasue • ESOL 527A English for Culinary 1 • ESOL 527B English for Culinary 2 • ESOL 528A English for Special Purposes 1 • ESOL 528B English for Special Purposes 2 • ESOL 530A English for Customer Service 1 • ESOL 530B English for Customer Service 2 • ESOL 532A English for Job Search Skills 1 • ESOL 532B English for Job Search Skills 2 • ESOL 534A English for Technology 1 • ESOL 534B English for Technology 2 • VESOL CCy	1st: Rebecca 2nd: Vina uni

	All classes and degree change to variable hours.	
VIII. ADJOURNMENT		2:45pm