

# Curriculum Committee Meeting



Friday, September 6, 2019  
Room T-850, 1:00pm-3:00pm

*Present: Heather Sisneros\*; Iolani Sodhy-Gereben\*; Anne Agard\*; Vina Cera\*; Laura Bollentino\*; Cheryl Lew\*; Rebecca Bailey\*; John Reager\*; Karl Seelbach\*; Rudy Besikof\*;*

*Absent: Laurie Allen-Requa\*; Pinar Alscher\*; Meryl Siegal\*; Laura Gomez-Contreras\*;*

**Guests:** Reginald Constant (Library)

AGENDA ITEM	SUMMARY OF DISCUSSION and DECISIONS	FOLLOW UP ACTION and RESPONSIBLE PARTY
<b>I. CALL TO ORDER</b>	1:00pm Sign in	
<b>II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS</b>	<p>1:13pm</p> <ul style="list-style-type: none"> <li>Approval 5/10/19 minutes;</li> <li>Approval 8/23/19 minutes;</li> </ul> <p>Question about dates set for presentation; clarification about Oct 4<sup>th</sup> TR Program (tech review a program) ; Laura B may have to miss Oct 4<sup>th</sup> meeting to attend regional meeting on ASSIST; asked to reschedule</p> <p>Rudy attended 8/23/19 meeting; correct in final minutes</p>	<p>1<sup>st</sup>: Vina 2<sup>nd</sup>: John uni</p>
<b>III. REPORT BACK FROM MEETINGS</b>	<p>1:17pm Report back from: Committee Lead Meeting, Faculty Senate and CC resolutions brought forward them, Institutional Effectiveness Committee</p> <ul style="list-style-type: none"> <li>Changing practice of report back from committee meetings that will affect CIC and our work</li> <li>Committee Lead—moving to Board Docs; Session on Authors (more leads) on the 18<sup>th</sup>, general on 19<sup>th</sup>; will keep the committee posted on time on time</li> <li>Faculty Senate—brought resolution on Assessment; did approve it but request for clarification (what does adequately assessed mean). This will affect us in terms of program review. Discuss of having resources for new curriculum (role of dean); question of serving our students. <b>VPI said this year he will contact departments with classes that are on schedule to be updated; if they do not complete it in the</b></li> </ul>	Informational/Discussion

	<p><b>assigned timeframe, the class will be pulled from the schedule.</b></p> <ul style="list-style-type: none"> <li>• IEC—lead on accreditation; PR discussed and timeline; Dec 20<sup>th</sup> (CPR and APR); Discussion of reducing programs and saying no. Suggestion of stopping curriculum sooner than when it gets to the committee, it should be the dean. The question of history, how do you define/uphold need.</li> </ul>	
<b>IV. MEMBERSHIP CONFIRMATION</b>	<p>1:08pm Discussion and vote on Dean's role in Curriculum Committee</p> <ul style="list-style-type: none"> <li>• Laura C has to bow out due to other appointment; suggestion to see if she can appoint a proxy/or if she will come back after this year;</li> <li>• Donald removed self from committee</li> <li>• Phillippa's role; have a moment to honor her and we aren't rushing to replace the position here or on CIPD; Reginald is here to represent the library</li> <li>• Following up on dean position on committee; gave examples of other campuses and whether they are voting or not voting. FS not happy we voted off dean from this committee; it has been suggested to be added back to approval queue with an understanding it will move on if not dealt with in a specific time frame.</li> <li>• Discussion of role of dean on committee or as part of the approval process.</li> </ul>	<p>Discussion</p> <ul style="list-style-type: none"> <li>• Heather will have update on Laura C position in 2 weeks</li> <li>• VPI asked we continue the Dean discussion at a later meeting and ask the deans to attend so they can speak on their thoughts.</li> </ul>
<b>V. DE SUPPLEMENT FORM</b>	<p>2:00pm Round 1 Review of Draft: completely revised DE Supplement Form</p> <ul style="list-style-type: none"> <li>• Email sent out revised form with comments</li> <li>• 2 weeks ago DE Coordinator brought a update to addendum</li> <li>• Go over the addendum; suggest to add chart add out of class assignment and student to student and have area for write in;</li> <li>• Could use as example when explaining the class and rigor to students.</li> <li>• Suggestion for informational campaign about DE and the rigor to take it</li> <li>• Question of college having the resources for having DE (tutoring, etc)</li> <li>• We want this to be done but also the rubric to be done, when S20 starts</li> </ul>	<p>Discussion</p> <ul style="list-style-type: none"> <li>• Iolani will create chart/grid</li> </ul>
<b>VI. CB CODING PRESENTATION</b>	<p>2:15pm Presentation of CB codes and What they mean – Iolani Sodhy-Gereben</p> <ul style="list-style-type: none"> <li>• Overview of CB codes and it meaning to COCI</li> </ul>	<p>Presentation will be completed at a later meeting</p>
<b>VII. NON CREDIT &amp; STAND ALONE</b>	<p>2:pm Discussion on Campus Philosophy of Stand Alone &amp; Non-Credit courses</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• TABLED</li> </ul>
<b>VIII. REVIEW OF PROPOSALS</b>	<p>2:35pm ART</p> <ul style="list-style-type: none"> <li>• ART 145 Advanced EcoArt Matters: Community Outreach and Collaboration</li> </ul> <p>145—cat; changed description; prereq; lab is a little weak; exit skills are weak; 1 textbook on cusp</p>	<p>1<sup>st</sup>: 2<sup>nd</sup>: TABLED</p>
	<p>ASAME</p> <ul style="list-style-type: none"> <li>• ASAME 21 Asian-American Communities</li> </ul> <p>21—nc; adding DE;</p>	<p>1<sup>st</sup>: 2<sup>nd</sup>: TABLED</p>

	ATHL <ul style="list-style-type: none"> <li>ATHL 92 Football Officiating II</li> </ul> 92—cat; changed description; min duration to less than 6 weeks;	1 <sup>st</sup> : 2 <sup>nd</sup> : TABLED
	BUS <ul style="list-style-type: none"> <li>BUS 43B Introduction to Microsoft Excel for Business Applications</li> <li>BUS 210 Financial Management and Investments</li> </ul> 43—nc; update DE; lec and lab weak; textbook on cusp; addendum missing 210— nc; update DE; lec weak; textbook on cusp; 4 SLOs?; no justifications on books; addendum missing	1 <sup>st</sup> : John 2 <sup>nd</sup> :Rudy Motion to have BUS exception that faculty cannot attend; TABLED
	Email from Dean about MEDIA position <ul style="list-style-type: none"> <li>Plan to speak with the dean</li> <li>Turns out to be about grant money</li> </ul>	Discussion
<b>IX. ADJOURNMENT</b>		3:00pm