****

Curriculum Committee Meeting

Friday, October 4, 2019

Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros\*; Iolani Sodhy-Gereben\*; Anne Agard\*; Vina Cera\*; Cheryl Lew\*; Rebecca Bailey\*; John Reager\*; Laurie Allen-Requa\*; Reginald Constant\*

Absent: Laura Bollentino\*; Karl Seelbach\*; Rudy Besikof\*; \*Meryl Siegal\*;

***Guests:***

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:07pm Sign in |  |
| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:08pm   * Approval 9/20/19 minutes; * Removal of CHEM and CARP * Adding CB Coding Project | minutes  1st: John  2nd: Rebecca  uni  Change to agenda  1st: John  2nd: Rebecca  uni |
| **III. REPORT BACK FROM MEETINGS** | 1:10pm Report back from: ISER Gathering Workshop, Faculty Senate, IEC   * ISER—meeting last Friday; discussion of standards * Faculty Senate—approved dean position; question of why VPI versus President; go to College Council to approval (one month) them implement; * IEC—added to rubric for allocation curriculum language; | Informational/Discussion  Question of dean attending currently (even though not official yet)  Reminder for VPI that he needs to appoint proxy--Heather |
| **IV. PCAPM TRAINING** | 1:18pm Peralta Curriculum and Planning Manual (PCAPM) Presentation - CC Member Laurie Allen-Requa   * Overview of what the PCAH is * What is it? Defining purpose? Who is in charge? Give meaning to acronyms * PCAH—standards, consistency, * Board of Governors are in charge, but Chancellor’s Office does the work but the colleges do the actual work * Approval process overview from college to State; discussion of the steps and how accurate it is * CIPD, to BOT. CIPD has 6 voting members from each college * The people involved in curriculum (responsibilities at each step); * The importance of taking ownership as originators, taking steps, the importance of META (public documents); * Discussion of what ways can we fix the process; lack of training for new faculty; syllabi matching the COR (covering what is in there); suggestion to work with the onboarding new faculty adding info about COR and curriculum. | Informational/Discussion |
| **V.I DEAN RESPRESENTATION ROLE ON CURRICULUM COMMITTEE** | 1:53pm Discussion and vote on Dean’s role in Curriculum Committee   * Discussion of dean’s expectations from the committee; brainstorming session on the language of charge * Making connection with curriculum being at all meetings with VPs (standing subject) * Looking at alternative ways to deal with issues (efficiency); disseminate info * Help them to support building curriculum, | Informational/Discussion  Heather will clean it up and then share with the deans on what they want from the committee. |
| **V.II DEFINING "REVIEW" AND "UPDATE" FOR CURRICULUM CONTENT REVIEW PURPOSES** | 2:03pm Discussion and vote on CPR   * Review is separate than update; * Suggestion to have review and CIC sign off on it as “update”; * Discussion of accountability, process needs to be clear, check and balances need to be in place; * Suggestion for deans purview to have them look at the lists for review * Suggestion to keep same for this year, talk about it the next couple of meetings, and then implement next year. | 1st: Iolani  2nd: Rebecca  Motion to stay for this semester, with plans to research and define a plan to implement in spring/summer for next academic year.  uni |
| **VI. REVIEW OF PROPOSALS** | 2:35pm ASAME   * ASAME 21 Asian-American Communities   21—nc; adding DE; exit skills could be more robust; | 1st:  2nd:  TABLED |
|  | ATHL   * ATHL 92 Football Officiating II   92—cat; changed description; min duration <6 weeks | 1st:  2nd:  TABLED |
|  | CARP   * Advanced Carpentry AS   AS—cat; changed title and POS; mirrors new CA | 1st:  2nd:  REMOVED from agenda |
|  | CHEM   * CHEM 1A General Chemistry * CHEM 1B General Chemistry * CHEM 511 Problem Solving for CHEM 1A * CHEM 512 Problem Solving for CHEM 1B * Freshman Chemistry Study Skills CCy   1A—cat; changed lec hrs; reqs; overmapped; lab manual 2016  1B— cat; changed lec hrs; reqs; overmapped;  511—new; support for 1A  512— new; support for 1B  CCy—new; | 1st:  2nd:  REMOVED from agenda |
|  | HLTED   * HLTED 1 Exploring Health Issues   1—nc; changing min duration <6 weeks; updating DE; feel the DE addendum (MOI) needs to be specified more; Discussion about rigor, what we will require | 1st: Iolani  2nd: Laurie  TABLED; with condition that Heather will contact the dept with request for more information to make a vote (namely how the hours will look, etc); |
| **CB Codes** | Overview of CB code project   * List of all the courses that will have CB 25 and 26 codes marked | 1st: John  2nd: Laurie  uni |
| **VII. NEXT MEETING** | 2:40pm Topics for next meeting   * DE Supplement Form Finalization * Survey Questions for CC meeting guests * Cancelling Nov 1st mtg due to state regional meeting | Informational/Discussion  • |
| **VIII. ADJOURNMENT** |  | 2:52pm |