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Curriculum Committee Meeting

Friday, November 15, 2019

Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros\*; Pinar Alscher\*; Iolani Sodhy-Gereben\*; Anne Agard\*; Vina Cera\*; Rebecca Bailey\*; John Reager\*; Laurie Allen-Requa\*; Laura Bollentino\*; Karl Seelbach\*; Rudy Besikof\*; Denise Richardson\*;

Absent: Cheryl Lew\*; \*Meryl Siegal\*; Reginald Constant\*;

***Guests:*** *Myron Franklin (WDTEC); Kim Glosson (BUS); Barbara Yasue (ESOL); Laura Espino (ESOL); Felipe Wilson (SOCSC by phone); Melissa McElvane (CONMT)*

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:14pm Sign in |  |
| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:17pm   * Approval 10/18/19 minutes; * Add WDTEC 30, 272, Music 152; | minutes  1st: Rebecca  2nd: Karl  Approved; 1 abstain  Agenda  1st: Laurie  2nd: Vina  uni |
| **III. REPORT BACK FROM MEETINGS** | 1:18pm Report back from: Heather Sisneros   * College Council: * IEC: * Accreditation Workday: * Dept Chair meeting was yesterday and there was an update on COCI project; advising departments to make appointments with curriculum members and will send list to deans with depts that didn’t; looking at the data of how many are out of compliance and how many have never been offered; Discussion of 3 curriculum projects currently happening; question of on documenting “review”; Heather states the definition is departments will fill in curriculum review form on Excel sheet and give it to Heather; Heather will then post on website; The form is given to year 3 in program review (and year 1 if CTE); all curriculum must be “updated” every 5 years (proposal in META); | Informational/Discussion  • |
| **IV. INFORMATION/PRESENTATION** | 1:pm Peralta Curriculum and Planning Manual (PCAPM) Presentation - CC Member Vina Cera | Informational/Discussion   * PULLED |
|  | 1:pm Memorandum AA 19-44: Collaborative Programs Eligibility Criteria and Submission Guidelines | Informational/Discussion   * PULLED |
| **V. DE SUPPLEMENT FORM** | 1:33pm Finalize Distance Education Supplement Form and vote on it.– Chelsea Cohen (DE Coordinator), and Heather Sisneros   * Use the example from last meeting; * Changes to first questions; group simplified the language; document edited with changes; * Changes to second question; suggestion to list each SLO and provide one example of how method will be modified * Change to 3rd question to How is the course * Change language in 4b * Will update and vote on it at next curriculum meeting Dec 6th | Informational/Discussion   * All suggestions and edited are reflected in the OneDrive draft |
| **VI. REVIEW OF PROPOSALS** | 1:pm WDTEC   * WDTEC 10 Wood Technology I * WDTEC 11 Furniture Cabinet Layout I * WDTEC 20 Wood Technology II * WDTEC 21 Furniture Cabinet Layout II * WDTEC 30 CAD/CAM Techniques in the Cabinet-Making Industry * WDTEC 40 Advanced CAD/CAM Techniques in the Cabinet-Making Industry * WDTEC 200 Special Projects Laboratory * WDTEC 211A Basic Computerized Drafting Techniques * WDTEC 250A Introduction to Furniture Making * WDTEC 250B Introduction to Furniture Making * WDTEC 271 Artisans in Wood I * WDTEC 272 Artisans in Wood 2 * WDTEC 466N Occupational Work Experience in Wood Technology   10—cat; changed description; reqs;  11— cat; changed description; reqs;  20— cat; changed description; reqs;  21— cat; changed description; reqs;  30— cat; changed description; reqs;  40— cat; changed description; title; SAM;  200—cat; changed SAM; description; reqs;  211A—deact; nip  250A—deact; nip  250B—deact; nip  271—deact; nip  272—deact; nip  466N—cat; corrected hrs to match district | 1st: Rebecca  2nd: John  Uni; |
|  | BUS   * BUS 43BA Introduction to Microsoft Excel for Business Applications * BUS 43BB Introduction to Microsoft Excel for Business Applications * BUS 210 Financial Management and Investments * Banking and Finance AS * Banking and Finances CA   43BA—deact; need Book CA  43BB—deact; need Book CA  210—nc; updating DE; missing addendum--TABLED  AS—cat; changed POS; 21-22—21-23  CA—cat; changed POS; 21-22—18-19 | 1st: Laura  2nd: Rebecca  Uni (TABLED 210) |
|  | ESOL   * ESOL 50A Advanced Listening and Speaking * ESOL 52 Advanced Reading and Writing * ESOL 257A Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills * ESOL 257B Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills * ESOL 257C Intermediate Reading & Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills * ESOL 257D Intermediate Reading & Writing Workshop: Consolidating Critical Reading, Writing and Thinking Skills * ESOL 259A ESOL Advanced Reading and Writing Workshop: Developing Critical Reading, Writing, and Thinking Skills * ESOL 259B ESOL Advanced Reading and Writing Workshop: Applying Reading, Writing and Critical Thinking Skills * ESOL 259C Advanced Reading and Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills * ESOL 259D Advanced Reading and Writing Workshop: Consolidating Critical Reading, Writing, and Thinking Skills   50A—nc;  52—cat; changed number, description  257A—new; Not ready for committee; missing key aspects  257B— new; Not ready for committee; missing key aspects  257C— new; Not ready for committee; missing key aspects  257D— new; Not ready for committee; missing key aspects  259A—new; support class ESOL 52?  259B— new; support class ESOL 52?; under methods, add other methods library visit; question of role of librarian consulting with content;  259C-- new; support class ENGL 1A  259D-- new; support class ESOL 253; question about mapping to ILO; corrected; | 1st: Rebecca  2nd: John  Uni; condition to meet with originator to fix changes as needed |
|  | SOCSC   * PSYCH 28 Introduction to Research Methods in Psychology--TABLED * POSCI 3 International Relations   28—nc; adding DE addendum; no content validation  3—nc; adding DE addendum; weak exit skills; typo in description | 1st: Rebecca  2nd: Vina  Uni  DE  1st: Vina  2nd: John  uni |
|  | MUSIC   * MUSIC 26 Choral Ensemble * MUSIC 121 Music Skills I * MUSIC 152 Live Sound * Music Industry Studies AA   26—deact; nip  121—cat; changed reqs (adding 101 as pre/co);  152—new;  AA—cat; | 1st: Rebecca  2nd: Karl  uni |
|  | MEDIA   * MEDIA 122 Music Video Production * MEDIA 125 Scriptwriting for Video, Broadcast and Digital Cinematography   122—cat; removed reqs; adding DE; hasn’t been approved by SLO; lec needs to be expanded; addendum is not the approved template  125—nc; adding DE; lec needs to be expanded; understand in SPO; no rationale for 2014 book; addendum is not the approved template | 1st:  2nd:  TABLED |
|  | ENGL   * ENGL 201A Preparation for Composition and Reading * ENGL 201B Preparation for Composition and Reading * ENGL 268A Basic Reading * ENGL 268B Basic Reading   201A—deact; part of LEAP program; part of prereqs  201B—deact; part of LEAP program; part of prereqs  268A—deact; nip; part of prereqs  268B—deact; nip part of prereqs | 1st:  2nd:  TABLED |
|  | CULIN   * CULIN 212 Introduction to Culinary Arts   212—cat; changed description and title; changed reqs | 1st:  2nd:  TABLED |
|  | CHEM   * CHEM 25 The Chemistry of Energy and Environmental Issues   25—deact; nip | 1st: Laura  2nd: Rebecca  uni |
|  | ART   * ART 145 Advanced EcoArt Matters: Community Outreach and Collaboration * Ceramics AA   145—cat; changed description; top code; reqs;  AA—cat; updated POS; changed top code?; have 2 non-State approved class in the POS; drafts in POS; no narrative | 1st:  2nd:  TABLED |
|  | ARCH   * ARCH 103 Materials of Construction * ARCH 204 Computer Aided Drafting Laboratory-CAD Lab   103—deact; in ARCH AS/CA  204—deact; in GE | 1st: Laura  2nd: Rebecca  uni |
|  | CONMT   * CONMT 2 Green Rating Systems for the Built Environment * CONMT 3 California Title 24 Part 6 Nonresidential Energy Standards * CONMT 4 California Title 24 Part 6 Residential Energy Standards * CONMT 8 California Title 24, Part 11 CALGreen   2—nc; adding DE; add additional DE methods;  3—cat; changed SAM code; adding DE, add additional DE methods;  4— cat; changed SAM code; adding DE; add additional DE methods;  8-- nc; adding DE; add additional DE methods; | 1st: Rebecca  2nd: Karl  uni  DE  1st: Rudy  2nd: John  uni |
| **VII. NEXT MEETING** | 2:56pm Topics for next meeting   * Dean Representative Role on Curriculum Committee   + Welcoming Dean Richardson; discussion next meeting of how dean can be involved * First round of Survey Questions for guests who attend Curriculum Committee * Academic Integrity * Rudy’s presentation moved to spring * DE form final voting * Articulation agreements | Informational/Discussion  • |
| **VIII. ADJOURNMENT** |  | 2:57pm |