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Curriculum Committee Meeting

Friday, February 21, 2020

Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros\*; Pinar Alscher\*; Iolani Sodhy-Gereben\*; Anne Agard\*; John Reager\*; Laura Bollentino\*; Karl Seelbach\*; Rebecca Bailey\*; Rudy Besikof\*; Meryl Siegal\*; Vina Cera\*;

Absent: Laurie Allen-Requa\*; Cheryl Lew\*; Reginald Constant\*; Denise Richardson\*;

***Guests:*** *Kim Glosson (BUS; by phone); Barbara Yasue (ESOL); Beth Wadell (ESOL); Beth Maher (ESOL by phone); Arturo Davila-Sanchez (LCI); Myron Franklin (WDTEC)*

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:07pm Sign in* Icebreaker—why did you pick your discipline?
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| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:19:pm* Approval 2/7/20 minutes;
* Amend the agenda: add ESOL 283, 286, 290 (part of OEI grant)
 | minutes1st: John2nd: KarluniAgenda1st: Heather2nd: Rudyuni |
| **III. REPORT BACK FROM MEETINGS** | 1:pm Report back from: Heather Sisneros* College Council
* IEC
* PEAC
 | Informational/DiscussionTABLED |
| **IV. DISCUSSION/ACTIVITY**  | 1:20pm Distance Education Supplement Form: Participation Activity to test Updated DE Supplement Form And begin Rubric development--Chelsea Cohen (DE Coordinator), and Heather Sisneros* Exercise to work in small groups to try out using the new DE addendum
* Question about why you want the class to be online; should be expanded to modalities vs more people to take the class; shouldn’t be the only reason for why you want a class online; some classes can’t be online; classes shouldn’t be “only” online; don’t want check-off list, should be open ended to hear what faculty want; link to AP on DE requirements; is this course only offered online? (should this be added to the addendum); question of losing students due to classes only being online at the campuses;
* 4—looked at rubric; faculty asked to check and examples; questions of if they do less or only check; 5—same as 4 but should use different examples;
* Accessibility—suggestion to remove statement about “check all that apply”; #7—add ADA compliance and remove statement on remove check all apply; question of keeping the language in as way to use rubric; change language to “did you/do you” vs current language; question of language of rubric and measure; suggestion to show this to Dean JP, Nate (DSPS); Miriam to hear their thoughts; suggestion to change to Sans Serif (due to ADA); suggestion to add color blindness to list, it is included in contrast;
* Tools—though filled in for other tools, question of accessibility,
 | Informational/Discussion 1st: 2nd:  |
| **V. DISCUSSION/PRESENTATION** | 1:pm LAC Resolution: Present recent LAC resolution to encourage faculty ownership in assessment—Rebecca Bailey*
 | Informational/Discussion 1st: 2nd: TABLED |
| **VI. REVIEW OF PROPOSALS** | 2:02pm BUS* BUS 245E Word Processing Using Microsoft Word
* Business Administration AS-T
* Management and Supervision CA

245E—deact; nipAS-T—nc; updated TMC; AO spoke about news from Chancellor’s Office; submitted question to State; suggestion to add MATH 16A or MATH 3A; CA—cat; updated DE percentage (part of the grant); question of coding for M/SVN 82 (SAM); tabled for later conversation | 1st: Laura2nd: Rebeccauni |
|  | DANCE* DANCE 60 Ballet I
* DANCE 61 Ballet II

60—cat; changed grading61-- cat; changed grading | 1st: 2nd: TABLED |
|  | ESOL* ESOL 52 Advanced Reading and Writing
* ESOL 253 Reading and Writing 3
* ESOL 257C Intermediate Reading & Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills
* ESOL 257D Intermediate Reading & Writing Workshop: Consolidating Critical Reading, Writing and Thinking Skills
* ESOL 259A ESOL Advanced Reading and Writing Workshop: Developing Critical Reading, Writing, and Thinking Skills
* ESOL 259B ESOL Advanced Reading and Writing Workshop: Applying Reading, Writing and Critical Thinking Skills
* ESOL 259C Advanced Reading and Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills
* ESOL 259D Advanced Reading and Writing Workshop: Consolidating Critical Reading, Writing, and Thinking Skills
* ESOL 283 Business English
* ESOL 286 English for Job Search
* ESOL 290 English for Special Purposes

52—cat; brought back as informational due to CIPD; question of having rec prep as noncredit; question of how UC will deal with it; 253-- cat; brought back as informational due to CIPD257C— new; cat; brought back as informational due to CIPD 257D— cat; brought back as informational due to CIPD 259A— new; cat; brought back as informational due to CIPD259B— new; cat; brought back as informational due to CIPD259C-- new; cat; brought back as informational due to CIPD259D-- new; cat; brought back as informational due to CIPD283—new; added DE; part of OEI grant; support students to bridge into BUS program286—cat; added DE; part of OEI grant; support students290—new; added DE; part of OEI grant; support students; question of CB21 coding if correct; change to stand alone; question of max enrollment; 259B, 259D—concerns from library for language of research practices vs research skills; suggestion it is not enough of a reason to change language since the course content reflect research. Suggestion for ESOL to attend counseling meeting to discuss 705 and changes to curriculum come summer and fall; Question of how these classes with live with ENGL 508 series; ESOL plans to work with ENGL to deal with this issue;  | Informational 52, 253, 257C, D, 259A-D283, 286, 2901st: John2nd: RebeccaConditionally to follow up the CB21; uniDE: 1st: John 2nd: Rudyuni |
|  | HLTED* HLTED 1 Exploring Health Issues

1—nc; updated DE | 1st: 2nd: TABLED |
|  | LCI* LCI 201 Introduction to Translation and Interpretation – Spanish
* LCI 202 Sight Translation-Spanish
* LCI 203 Consecutive Interpretation-Spanish
* LCI 204 Simultaneous Interpretation-Spanish
* Translating and Interpreting CA

201—cat; changed title, description, units, lec/lab hours, added DE; 202— cat; changed title, units, lec/lab hours, removed requisites; added DE;203— cat; changed title, description, units, lec/lab hours, changed requisites added DE; 204— cat; changed title, description, units, lec/lab hours, changed requisites added DE;CA—cat; updated POS; added DE; later on will create a legal and medical certificate; suggestion to have language “must have Spanish” notation;  | 1st: John2nd: KarlConditionally with notation added to CA; uniDE: 1st: Rebecca2nd: Rudyuni |
|  | MUSIC* MUSIC 210 Summer Orchestra
* MUSIC 211 Summer Band

210—deact; nip211—deact; nip | 1st: Rebecca2nd: Vinauni |
|  | WDTEC* Fundamentals of Wood Technology CA
* Wood Technology AS
* Wood Technology CA

FWT—newAS—cat; updated POSCA—cat; updated POSCreated and updated for industry changes; correct 223 to in review class;  | 1st: Karl2nd: Johnuni |
| **VII. FOR THE GOOD OF THE GROUP** | 2:pm Items of Interest* Study Abroad
* Changing DE tabs in META to be relevant, and therefore, getting rid of Supplement Form
* Faculty Senate Responses to informal survey of Curriculum Questions/ Comments, etc.
 | Informational/Discussion 1st: 2nd: TABLED |
| **VIII. NEXT MEETING** | 2:pm Topics for next meeting* More DE: sample DE Supplement filled in from BIOL faculty for committee to review and continue to develop DE Rubric
* Criteria Development Questions: sample new BIOL curriculum to test committees shift to examining purpose and student need for new curriculum
 | Informational/Discussion 1st: 2nd: TABLED |
| **IX. ADJOURNMENT** |  | 3:10pm |