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Curriculum Committee Meeting

Friday, September 4, 2020

Zoom Meeting, 1:00pm-3:00pm

Present: Heather Sisneros\*; John Reager\*; Iolani Sodhy-Gereben\*; Laura Bollentino\*; Anne Agard\*; Cheryl Lew\*; Laurie Allen-Requa\*;Karl Seelbach\*; Pinar Alscher\*; Rebecca Bailey\*; Mark Fields\*; Reginald Constant\*; Vina Cera\*; Meryl Siegal\*; Elizabeth Maher\*;

Absent:

***Guests:*** *Diane Chang; Chantal Martin (CULIN);*

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:00 pm Sign in/Roll Call* Icebreaker
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| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:15pm* Approval of 5/8/20 minutes;
* Discussion of Computer Literacy issue; to be continued at a later meeting
* Addition to agenda: John wants to add discussion of interim DE for older proposals
 | minutes1st: Vina2nd: Laurie1 abstain, approvedAgenda1st: John2nd: Laurieuni |
| **III. REPORT BACKS** | 1:19pm New Timeframes for Campus Notification of Meetings & Agendas* With FAS not an option any more, now need to send out agenda to PIO one week before meeting.
* Will give members more time to examine items on agenda
* Question of what happens if we don’t meet the deadline how is the information shared? Suggestion of send to Fac Sen
 | Informational/Discussion |
| **IV. STAND ALONE TRAINING** | 1:25pm Stand Alone Training* Discussion of PowerPoint personation (available on Curriculum Committee website).
* Overview of 10+1, credit vs noncredit, acronyms (Laura stated the definitions of articulation and transfer need to be updated), State process, 5C, curriculum approval flow; frequency of updating curriculum, UCN,
 | Informational/Presentation |
| **V. EQUITY RESOLUTION** | 1:52pm Equity Resolution* At curriculum institute this summer, Peralta Equity Rubric was presented
* Want to take this and use it with all classes whether methodology is online or face to face;
* Bringing this as a resolution to show commitment of Laney to this practice
* A copy will be sent to Fac Sen; in discussion with all 4 campuses to do same
* Suggestions for future work: perhaps equity tab in META; more discussion
 | Action Item1st: Rebecca2nd: Vinauni |
| **VI. INTERIM DE ADDENDUM** | 2:03pm Interim DE Addendum* New DE tab has been implemented into META for all new proposals that have been created this week and going forward
* Suggestion for all proposals which are in review (draft?) which launched a proposal without DE but now want to add it.
 | Action Item1st: Rebecca2nd: Meryluni |
| **VII. VOTING ON ITEMS AS A CONSENT AGENDA** | 2:14pm Voting on Items as a Consent Agenda* Batching items together, such as non-catalog items. Give the information in advance so meeting time is not bogged down with this but other cat information;
* Chair will send out the information about courses to committee in advance
* If a member requests an item be removed, it must be removed
* If a member wants an item discused, it can be pulled to be discussed in the actually meeting
* Goal to have clarification questions handled before the meeting
* Document overview will be shared with committee
 | Action Item1st: Rebecca2nd: Laurieuni |
| **VIII. EMERGENCY TEMPORARY DE COURSES** | 2:23pm Approval of Emergency Temporary DE Addenda courses for Summer and Fall 2020* COSM 244, 245, CULIN 200, ESOL 534A not on State list; asked to be pulled from consent agenda for more discussion
 | 1st: Vina2nd: BethApprove all but 4 classes removed; uni |
| **IX. REVIEW OF PROPOSALS** | 2:32pm KASH* ATHL 17 Intercollegiate Football
* KIN 90A Football - Defensive I - Fundamentals
* KIN 90B Football - Defensive II - Beginning

17—nc; min duration is 75; question of team teaching; what is role of curriculum committee; suggestion to do more research90A—cat; changed description; changed min duration90B-- cat; changed description; changed min duration | 1st: 2nd:  TABLED |
|  | CHIN* Chinese CA

CA--new | 1st: 2nd: TABLED |
|  | CONMT* CONMT 12 Uniform Building Codes I

12—cat; changed description; added repeatability  | 1st: 2nd: TABLED |
|  | CULIN* CULIN 212 Introduction to Culinary Arts
* CULIN 218 Ingredients and Equipment
* CULIN 224 Dynamics of Heat Cooking
* CULIN 229 Culinary Career Success Strategies
* Baking and Pastry AS
* Baking and Pastry CA
* Culinary Arts and Restaurant Management AS
* Culinary Arts and Restaurant Management CA

212—cat; changed title; description; units; hrs; grading; reqs218—deact; 224—deact; 229—deact; BP AS—cat; updated POSBP CA— cat; updated POSRM AS— cat; updated POSRM CA-- cat; updated POSMultiple error; 224 not being deactivated; RM; asked to be tabled by DCDiscussion about committee asking for content validation for non-course requirements; currently in META this is not filled out;  | 1st: 2nd: TABLED |
|  | ECT* ECT 22 Commercial HVAC Systems

22—cat; changed grading  | 1st: 2nd: TABLED |
|  | MATH * MATH 11 Discrete Mathematics

11—cat; changed grading  | 1st: 2nd: TABLED |
|  | MUSIC * MUSIC 14A Introduction to Chinese Opera

14A—cat; changed description | 1st: 2nd:TABLED  |
|  | SOC* SOC 1 Introduction to Sociology
* SOC 5 Minority Groups

1—nc; 5—nc;  | 1st: Laurie2nd: VinaMove to TABLE and send back to look at DE and Pinar’s consider; TABLED |
|  | WDTEC* WDTEC 223 CAL-OSHA 30-Hour General Industry Training
* WDTEC 255 Survey Course for the Skilled Trades

223—cat; changed title; description255—cat; removed reqs | 1st: 2nd:TABLED |
| **X. NEXT MEETING** | 3:05pm * Curriculum Committee Website
* Goals for Next Year
* SLO Super Power Authorization
* Computer Literacy Removal in GE Requirements
* Uniform Grade Option across District
* DE Tab in META getting updated
 | Informational/Discussion |
| **XI. ADJOURNMENT** |  | 3:00pm |