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Curriculum Committee Meeting

Friday, September 4, 2020

Zoom Meeting, 1:00pm-3:00pm

Present: Heather Sisneros\*; John Reager\*; Iolani Sodhy-Gereben\*; Laura Bollentino\*; Anne Agard\*; Cheryl Lew\*; Laurie Allen-Requa\*;Karl Seelbach\*; Pinar Alscher\*; Rebecca Bailey\*; Mark Fields\*; Reginald Constant\*; Vina Cera\*; Meryl Siegal\*; Elizabeth Maher\*;

Absent:

***Guests:*** *Diane Chang; Chantal Martin (CULIN);*

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:00 pm Sign in/Roll Call   * Icebreaker |  |
| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:15pm   * Approval of 5/8/20 minutes; * Discussion of Computer Literacy issue; to be continued at a later meeting * Addition to agenda: John wants to add discussion of interim DE for older proposals | minutes  1st: Vina  2nd: Laurie  1 abstain, approved  Agenda  1st: John  2nd: Laurie  uni |
| **III. REPORT BACKS** | 1:19pm New Timeframes for Campus Notification of Meetings & Agendas   * With FAS not an option any more, now need to send out agenda to PIO one week before meeting. * Will give members more time to examine items on agenda * Question of what happens if we don’t meet the deadline how is the information shared? Suggestion of send to Fac Sen | Informational/Discussion |
| **IV. STAND ALONE TRAINING** | 1:25pm Stand Alone Training   * Discussion of PowerPoint personation (available on Curriculum Committee website). * Overview of 10+1, credit vs noncredit, acronyms (Laura stated the definitions of articulation and transfer need to be updated), State process, 5C, curriculum approval flow; frequency of updating curriculum, UCN, | Informational/Presentation |
| **V. EQUITY RESOLUTION** | 1:52pm Equity Resolution   * At curriculum institute this summer, Peralta Equity Rubric was presented * Want to take this and use it with all classes whether methodology is online or face to face; * Bringing this as a resolution to show commitment of Laney to this practice * A copy will be sent to Fac Sen; in discussion with all 4 campuses to do same * Suggestions for future work: perhaps equity tab in META; more discussion | Action Item  1st: Rebecca  2nd: Vina  uni |
| **VI. INTERIM DE ADDENDUM** | 2:03pm Interim DE Addendum   * New DE tab has been implemented into META for all new proposals that have been created this week and going forward * Suggestion for all proposals which are in review (draft?) which launched a proposal without DE but now want to add it. | Action Item  1st: Rebecca  2nd: Meryl  uni |
| **VII. VOTING ON ITEMS AS A CONSENT AGENDA** | 2:14pm Voting on Items as a Consent Agenda   * Batching items together, such as non-catalog items. Give the information in advance so meeting time is not bogged down with this but other cat information; * Chair will send out the information about courses to committee in advance * If a member requests an item be removed, it must be removed * If a member wants an item discused, it can be pulled to be discussed in the actually meeting * Goal to have clarification questions handled before the meeting * Document overview will be shared with committee | Action Item  1st: Rebecca  2nd: Laurie  uni |
| **VIII. EMERGENCY TEMPORARY DE COURSES** | 2:23pm Approval of Emergency Temporary DE Addenda courses for Summer and Fall 2020   * COSM 244, 245, CULIN 200, ESOL 534A not on State list; asked to be pulled from consent agenda for more discussion | 1st: Vina  2nd: Beth  Approve all but 4 classes removed;  uni |
| **IX. REVIEW OF PROPOSALS** | 2:32pm KASH   * ATHL 17 Intercollegiate Football * KIN 90A Football - Defensive I - Fundamentals * KIN 90B Football - Defensive II - Beginning   17—nc; min duration is 75; question of team teaching; what is role of curriculum committee; suggestion to do more research  90A—cat; changed description; changed min duration  90B-- cat; changed description; changed min duration | 1st:  2nd:  TABLED |
|  | CHIN   * Chinese CA   CA--new | 1st:  2nd:  TABLED |
|  | CONMT   * CONMT 12 Uniform Building Codes I   12—cat; changed description; added repeatability | 1st:  2nd:  TABLED |
|  | CULIN   * CULIN 212 Introduction to Culinary Arts * CULIN 218 Ingredients and Equipment * CULIN 224 Dynamics of Heat Cooking * CULIN 229 Culinary Career Success Strategies * Baking and Pastry AS * Baking and Pastry CA * Culinary Arts and Restaurant Management AS * Culinary Arts and Restaurant Management CA   212—cat; changed title; description; units; hrs; grading; reqs  218—deact;  224—deact;  229—deact;  BP AS—cat; updated POS  BP CA— cat; updated POS  RM AS— cat; updated POS  RM CA-- cat; updated POS  Multiple error; 224 not being deactivated; RM; asked to be tabled by DC  Discussion about committee asking for content validation for non-course requirements; currently in META this is not filled out; | 1st:  2nd:  TABLED |
|  | ECT   * ECT 22 Commercial HVAC Systems   22—cat; changed grading | 1st:  2nd:  TABLED |
|  | MATH   * MATH 11 Discrete Mathematics   11—cat; changed grading | 1st:  2nd:  TABLED |
|  | MUSIC   * MUSIC 14A Introduction to Chinese Opera   14A—cat; changed description | 1st:  2nd:  TABLED |
|  | SOC   * SOC 1 Introduction to Sociology * SOC 5 Minority Groups   1—nc;  5—nc; | 1st: Laurie  2nd: Vina  Move to TABLE and send back to look at DE and Pinar’s consider;  TABLED |
|  | WDTEC   * WDTEC 223 CAL-OSHA 30-Hour General Industry Training * WDTEC 255 Survey Course for the Skilled Trades   223—cat; changed title; description  255—cat; removed reqs | 1st:  2nd:  TABLED |
| **X. NEXT MEETING** | 3:05pm   * Curriculum Committee Website * Goals for Next Year * SLO Super Power Authorization * Computer Literacy Removal in GE Requirements * Uniform Grade Option across District * DE Tab in META getting updated | Informational/Discussion |
| **XI. ADJOURNMENT** |  | 3:00pm |