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| ***MEETING DATE:*** | **Wednesday, May 1st, 2019** | | | | | | |
| ***LOC./TIME:*** | **T-801, 10:30 a.m.-12:00 p.m.** | | | | | | |
| ***PARTICIPANTS:*** | **Co-Chairs: Vice President of Student Services (VPSS)-Vicki Ferguson\*(P)**  **Vice President of Instruction (VPI)-Rudy Besikof\***  **Membership**  **Dean (Instruction) - Denise Richardson (P)**  **Dean (Enrollment Services) - Mildred Lewis (P)**  **Vice President of Business Administration (VPA)-Derek Pinto**  **Director of Student Activities and Campus Life-Gary Albury (P)**  **Director of IT-Rupinder Bhatia (P)**  **Public Information Officer (PIO) - Dolores “Max” Bernal\***  **Academic Support Services Specialist-Derek Lee\* (P)**  **Research & Systems Technology Analyst-Clifton Coleman**  **Faculty Senate President-Fred Bourgoin\***  **Faculty/Guided Pathways-Suzan Tiemroth-Zavala\* (P)**  **Faculty/Guided Pathways-Eleni Gastis\***  **Counselor-Terrance Greene (P)**  **Counselor-Janelle Tillotson\* (P)**  **Classified-Vacant**  **Classified-Iolani Sodhy-Gereben (P)**  **Classified-Dr. Joseph Koroma**  **Classified-Rene Rivas**  **Associated Students of Laney College (ASLC) Representative-Vacant**  **Associated Students of Laney College (ASLC) Representative-Vacant**  **Associated Students of Laney College (ASLC) Representative-Vacant**  **\*Core IEPI/SEM Group**  **Note Taker- Hope Lane** | | | | | | |
| **AGENDA ITEM** | | | **DISCUSSION NOTES** | | **ACTION ITEMS** | |
| 1. **Review and Approval of Agenda (Action)** | | * Majority of committee out at (ACCJC) did not meet quorum for approval of agenda. | |  | |
| 1. **Approval of Minutes** | | * Majority of committee out at (ACCJC) did not meet quorum for approval of minutes. | | • Will approve (3/20) minutes at May 15th meeting. | |
| 1. **Equity Plan-Assoc. Dean Diane Chang** | | * Discussed Equity Plan of action. Suzan questioned the generality of plan, wanted to know if end plan would measure results. Janelle questioned if “campus actions” are actually happening and suggested going to program leads to get input on programming. Suzan shared we need know to what is working within learning communities; Umoja students included in FYE and information shared with equity; programs could possibly be streamlined. Terrence commented it could be easier if on a cohort level and will be easier to track. Suzan questioned if there were ways to measure could be through qualitative surveys and all new programs should start a data collection process. Suzan shared all new funding should have assessment linked to it. Diane would like to receive any additional feedback by Friday, May 3rd. | |  | |
| 1. **Debrief on SEM Plan process** | | * Vicki gave progress of the last year and asked committee to debrief about SEM Plan process. Terence stated plan is solid and have high expectations to live up to. | |  | |
| 1. **Membership-Classified Vacancy** | | * Discussion included the loss of two vacancies: classified and position of the PIO. Once hired the new PIO will resume the position. Once the Classified leadership is elected the chairs will follow up and inform of vacancy to be filled. The group discussed the need to have a student representative as their voice is important within the committee. Gary suggested it doesn’t have to be ASLC member any student can fill vacancy. | |  | |
| 1. **Review Committee goals** | | * Vicki shared survey results and encouraged committee to take the survey May 6; and reviewed committee goals and agreed they have been met. | |  | |
| 1. **Set goals for next year** | |  | | * Tabled | |
| 1. **Good of the Order** | |  | |  | |

**NEXT SEM COMMITTEE MEETING –May 15, 2019\*; T-850- 10:30 a.m.-12:00 p.m.**

**Please Note: No meeting held**

* **April 3rd Spring Break**
* **April 17th Co-Chairs at conference**