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| ***MEETING DATE:*** | **Wednesday, March 20, 2019** |
| ***LOC./TIME:*** | **T-850, 10:30 a.m.-12:00 p.m.**  |
| ***PARTICIPANTS:*** | **Co-Chairs: Vice President of Student Services (VPSS)-Vicki Ferguson\*****Vice President of Instruction (VPI)-Rudy Besikof\*****Membership****Dean (Instruction) - Denise Richardson****Dean (Enrollment Services) - Mildred Lewis** **Vice President of Business Administration (VPA)-Derek Pinto** **Director of Student Activities and Campus Life-Gary Albury****Director of IT-Rupinder Bhatia** **Public Information Officer (PIO) - Dolores “Max” Bernal\*****Academic Support Services Specialist-Derek Lee\*** **Research & Systems Technology Analyst-Clifton Coleman** **Faculty Senate President-Fred Bourgoin\*** **Faculty/Guided Pathways-Suzan Tiemroth-Zavala\*****Faculty/Guided Pathways-Eleni Gastis\*****Counselor-Manuel Alcala** **Counselor-Terrance Greene** **Counselor-Janelle Tillotson\*****Classified-Chandra Johnson-Malone****Classified-Iolani Sodhy-Gereben** **Classified-Dr. Joseph Koroma****Classified-Rene Rivas****Associated Students of Laney College (ASLC) Representative-Vacant** **Associated Students of Laney College (ASLC) Representative-Vacant****Associated Students of Laney College (ASLC) Representative-Vacant****\*Core IEPI/SEM Group****Note Taker- Hope Lane** |
| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION ITEMS** |
| 1. **Review and Approval of Agenda (Action)**
 | * No meeting due to spring break 4/3
* Discussion of SEM Plan going to College Council
* Committee will meet4/17
 | * Rudy motioned to approve agenda
* Dean Richardson seconded
* No abstentions; meeting agenda approved
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| 1. **Approval of the Minutes**
 |  | * Clifton motion to approve
* Derek P seconded
* Rupinder motioned to approve special meeting minutes 3/13
* Rudy seconded to approve March 6th minutes
* Janelle abstains
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| 1. **SEM Feedback from Shared Governance**
 | * **Classified Senate**-Chandra: Meeting 3/15 concerns of evening and Saturday hours lack of classified staff and budget
* Vicki shared the HUB is a pilot project funded through Guided Pathways
* **ASLC**-Gary provided SEM Plan and gave deadline. Has yet to hear from council.
* **Faculty Senate-** Overall concerns consisted of lack of mechanisms for updates, budget cost, data and accountability for the completion of strategies. Faculty Senate approved the SEM Plan but will provide their own recommendations to the SEM Committee.
* Eleni and Suzan shared that the SEM plan comes from student voices, is data driven, and encompasses areas from Vision for Success.
* Dean Lewis shared her thoughts that we should market our current evening hours before increasing additional evenings.
* Rene shared some nights have little to no student traffic; suggested if services are to be opened, hours should be consistent (ex. Cahiers office) in addition to other concerns such as work schedule, limited staffing, and union issues.
* SEM Plan and charge goes to College Council meeting today
* Vicki suggested meeting with Classified Senate to address their concerns about evening hours
* The note taker suggested Derek P. attend Classified Senate meeting to discuss budgets
* Committee member’s feedback consisted of offering more GE classes. HUB is a pilot, but something is needed to increase enrollment. Counseling agrees. Reminded committee all services paid out of guided pathways.
* Dean Richardson questioned if any classified on planning committee for HUB.
* Committee agreed to develop a workgroup to plan Evening Hub.
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| 1. **Discussion of SEM Plan going to College Council**
 | * Vicki inquired about best approach to present to College Council.
* Rupinder shared to let Council know what charge is and is data driven.
* Rudy shared how committee began with goals, IEPI convening and Coach Matt Jordan. Plan began as a comprehensive look on what we are doing and where we are going. Also what happens during shared governance (ASLC, Classified Senate; Faculty Senate)
* Vicki share out will include backdrop-synopsis, reconvening, goals, IEPI, SEM Academy, and writing of the plan.
* Eleni and other Faculty will also share writing of plan.
* Dean Richardson shared it is important to let College Council know they will be involved in the decision making process.
* Vicki discussed strategies will affect everyone on campus and should be reiterated.
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| 1. **Clifton Coleman-Student Success Metric**
 | * Cal PassPlus is a tool provided by the state Chancellor’s office vision, goals and equity success metrix. Including components of new funding formula and shared drill down on how to look for particular student populations. (ex. LGBT)
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| 1. **Good of the Order**
 | * Rupinder-Questioned if Distance Ed Plan and Technology plans align with others (intersect) integrated plans.
* Vicki shared SSSP and Equity Committee will combine into Student Equity, Achievement, and will have first read with Dean Chan at College Council.
* Janelle shared MyPath webinar and will do assessment. Discussed students choosing career path cluster and capability of building student support templates.
* Dean Lewis asked if there was a launch date for MyPath. Vicki shared it’s been added by the District and is the new CCCApply.
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| 1. **Adjournment**
 | * Motion to adjourn Fred; Denise second meeting adjourned at 12:00
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**NEXT SEM COMMITTEE MEETING –April 17, 2019; T-850- 10:30 a.m.-12:00 p.m.**