

STRATEGIC ENROLLMENT MANAGEMENT

MEETING MINUTES

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| ***COMMITTEE:*** | **STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE** |
| ***MEETING DATE:*** | **October 2, 2019** |
| ***LOC./TIME:*** | **T-850/10:30 A.M.-12:00 P.M.** |
| ***PARTICIPANTS:*** | **Vicki Ferguson**, **Rudy Besikof (P),** Mildred Lewis **(P)** Denise Richardson **(P)**, Derek Pinto **(P)**, Gary Albury **(P)**, Rupinder Bhatia, **Derek Lee,** Clifton Coleman **(P)**, **Fred Bourgoin, Suzan Tiemroth-Zavala, Eleni Gastis(P)**, Terrance Greene **(P)**, **Janelle Tillotson (P),** Iolani Sodhy-Gereben **(P)**, Joseph Koroma, Rene Rivas **(Bold denotes Core IEI/SEM Group)** |
| ***NOTETAKER:*** | **Hope Lane** |
| ***HANDOUTS:*** | * **Meeting Agenda**
* **Previous Meeting Minutes**
* **Master Plan (Draft)**

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| **AGENDA ITEM** |  | **GOAL** |
| 1. **Review and Approve Agenda (5 Minutes)**

Approve Sept. 4 (Didn’t meet quorum) | * Motion to approve agenda moved Dean Richardson; 2nd Director Albury
* Agenda approve, no abstentions
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| 1. **Review and Approve Minutes (5 Minutes)**

Approve May 15th Minutes (Didn’t meet quorum) | * Revision to May 15th Dean Richardson motion to influence
* May 15th minutes
* Director Albury questioned how committee follows up on corrections to previous minutes
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| 1. **Enrollment Report: VPI Rudy Besikof (15 Minutes)**

SEM Response to CBT/FCMATAccreditation Update | * VPI Besikof shared commonly appearing theme in the CBT surveys was that Laney College’s schedule could be more responsive to student need and availability to take courses. To address this, the college has already engaged in schedule reform that has netted improved enrollment numbers.
* The college is providing both Student and Academic Support Services to correspond with what will eventually be a significant shift in offerings.
* General High School/Community Outreach
* Group Work committee worked in groups to discuss FCMAT/CBT questions (See Attached)
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| 1. **Data Reporting (10 Minutes)**

Clifton Coleman | * Clifton discussed the new IR website with the committee
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| 1. **Develop Goals 2019-2020 (20 Minutes)**

Discussion and Edits | * Tabled for October 16th meeting
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| **VI. Master Calendar Draft (20 Minutes)**Discussion and Edits | * Corrected and made updates for April 2020 to reflect spring break.
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| **VII. Confirm Membership (10 Minutes)**VPSS Vicki Ferguson | * Discussed membership and breakdown will follow up with vacant positions
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| **VIII. Good of the Order (5 Minutes)**VPI Rudy Besikof |  |

NEXT SEM COMMITTEE MEETING –October 16, 2019; T-850- 10:30 a.m.-12:00 p.m.

Adjournment: Gary Albury motioned to adjourned; Dean Richardson 2nd meeting adjourned @ 12:01 p.m.