

Laney College  
 EOPS/CARE/b2b - CalWORKs  
 Academic Work-In-Progress Report Form

NAME: \_\_\_\_\_  
Last Name                                                  First Name

STUDENT ID: \_\_\_\_\_

<b>DEADLINE:</b>   
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**TO THE STUDENT:**

- Take this form to all of your instructors for feedback on your progress to date. This report is **mandatory for continued supportive services** and must be returned to our office in A106 no later than the date shown above.
- If you are an **EOPS student**, you **MUST** return this form to your Peer Advisor. **Be sure to note your Peer Advisor's office hours.**
- If you are a **CalWORKs student**, you **MUST** return this form to the CalWORKs Program Coordinator in A106 before the deadline.
- **If you have an online course**, please email the instructor the following document which can be downloaded from the EOPS website.

**TO THE INSTRUCTOR:**

- The above named student is a program participant. Please assist us by commenting on the student's academic progress. Your assistance will allow our program to identify student needs and to provide better support for academic success.

COURSE	UNITS	GRADE TO DATE	FACULTY COMMENTS AND RECOMMENDATIONS	TUTORING RECOMMENDED	INSTRUCTOR'S SIGNATURE

**SHORT TERM CLASS INSTRUCTIONS:** Students who have completed short term courses can simply indicate the grade received from the class. For short term courses that have not yet started, please indicate in the "Faculty Comments and Recommendation" section the start date for the course.

<b>OFFICE USE ONLY</b>	<i>Recommendation:</i>     <i>Date Accepted:</i> _____ <i>Accepted by:</i> _____ <i>Date Entered:</i> _____  <i>Name:</i> _____ <i>Signature:</i> _____ <i>Date:</i> _____
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