**Minutes**

**Laney Facilities Planning Committee**

**March 16, 2015 (2:20 – 3:50 pm, Rm. T850)**

**Agenda items are in bold type. Minutes are bullet points under agenda items.**

In attendance:

Co-chairs Kim Bretz and Phyllis Carter, Ron Betts, Jim Cave, Don Petrilli, Evelyn Lord, Catherine Du Bois, Jon-Mychal Cox (Student Rep.)

Absent:

Chuen-Rong Chan, Peter Crabtree, Charlene Santana, Rogeair Purnell, Mathew Patella (Student Rep), William Highsmith

Visiting: Heather Sisneros

Handouts included:

* New Laney College Facility Priorities template

**Reviews / Updates:**

1. Review Minutes (3)

* Minutes reviewed and approved for 12/1/14, 2/2/15 & 3/2/15

2. Locker Room Update (Heather Sisneros)

* Locker Rooms are scheduled for an up-grade, switching the men’s and women’s facilities.
* Title 9 is a motivating factor: equity in athletics for men and women.
* Phyllis Carter is point person, making sure all stake-holders are involved and is pushing forward an additional meeting with the architects. President Webb has reviewed photographs, and has approved the project.
* The current scope for a quick fix to the problem is being scraped. New scope will include a total gut and rennovation, switching the men’s and women’s facilities.
* Ms. Sisneros voiced high concern regarding inclusion and poor communication between stake-holders in the project.

3. Laney Facilities Update (Phyllis Carter)

* $183,000 Laney Beautification Project moving forward, to include painting, new lighting in the Quad, window cleaning, some plumbing. Money for the project has been allocated by the Chancellor. Project grew out of the president’s concern that students are not coming to Laney because of the state of the facilities.
* Don Petrilli commented that the Beautification Project did not go thru the facilities committee. He voiced concern that projects that have already been prioritized get pushed back when specialty projects are promoted and moved to top priority. He feels this is a consistent Laney problem. However, he agrees with the need to attract students and that facilities are an issue in that regard.
* Replacement of Theatre stage floor and retro-fitting of counter-weight system is moving forward. Jim Cave met with Jeff Cook and architect’s to finalize drawings to be submitted to DSA. After which project will go out to bid.

4. District Facilities Committee Update (Don Petrilli)

* Presentation was made to the PBI regarding deferred maintenance, requesting that 1.5 % of annual budget be reserved for deferred maintenance. Last year 0% was allocated. DFC requested that allocation be increased to 2%. Currently identified needs are $3.9 million. The monies will not use the BAM as needs may greater at one college compared to another.
* Discussion regarding 5 year Capital Plan. By May, Laney needs to submit its statement of priorities for Capital Projects. It was suggested that Atheria Smith come back to the Laney Facilities Committee to discuss the plan. She appeared before the committee on Dec. 1, 2014, when she presented the PCCD’s Five Year Facilities Plan. (see minutes from Dec. 1, 2014 for details of her presentation.)

**Operational Items:**

1. APU Ranking Process (Kim Bretz): Kim reviewed the current format of the ranking document – prioritization process. Discussion regarding the weighting of old priorities with new priorities ensued. Consensus was reached to utilize the following:
	1. Rank just the new items for each category (Deferred Maintenance/ Emergency/ etc)
	2. Use the top 10 new items and rank them against the top 10 ‘old’ items and then place the rest of the new items at the bottom of the current ‘old’ list.
	3. Ranking may include the state scores for type of project and type of facility.

**Strategic Planning Topics**

The following items were not discussed due to lack of time:

* AIP-Actionable Improvement Plans-Institutional Self Evaluation-Standard IIIB
* Measure A-Funds Available
* National Park Service Interpretive Kiosk

Future Topics / Tabled Items:

* + Voting w/o quorum
	+ Total Cost of Ownership
	+ Verizon Cell Site Proposal
	+ Classroom Cleanup Project
	+ Facility Theft/Vandalism and Security Issues
	+ ADA Issues