**Draft Minutes**

**Laney Facilities Planning Committee**

**Monday, April 6, 2015 (2:20 – 3:50 pm, Rm-T850)**

In Attendance:

Phyllis Carter, Kim Bretz, Don Petrilli, Ron Betts, Evelyn Lord, Jim Cave

Absent:

Peter Crabtree, Catherine Dubois, Jon-Mykal Cox, Mathew Patella, William Highsmith, Charlene Santana

**Reviews / Updates**

1) Review Minutes

* Minutes approved with corrections

2) Laney Facilities Updates/ AIP Updates (Carter) - Tabled

3) District Facilities Committee Updates (Petrilli)

* DFC has not met this month. No notes.

**Operational Items**

1) APU Ranking Process (Bretz)-

* Kim reviewed ranking directions. Ranking sheets are due April 15. Committee is ranking new items ONLY.
* Kim voiced concern regarding missing and late APU form C’s
* Don suggested that we put all items with a #1 ranking together. Review that list and re-rank them, stressing those items that best support student success. He stressed that items most import to rank are capital projects, i.e. new construction
* Discussion on how old and new lists will be merged: i.e.

Take top 10 of new and Rank against current top 10.

Remaining new items fall to the end of the list of older items

Using facility type and project type state scores? (on new and old?)

2) Procedure: Voting without a quorum for Facilities Planning Committee

* Kim presented a proposal for voting without a quorum
* Don suggested following the lead of other committees that use consensus as a method of operation
* It was suggested to re-word the proposal using the consensus model.
* Suggested that voting on the new proposal can happen over email: yes, no or abstain

3) Committee Attendance Policy

* Discussion regarding make-up of committee
* It was noted that the sciences are not represented on the committee; the need for more classroom teachers to be represented.
* Possible policy discussed that committee members can be replaced if they have three unexcused absences.

**Strategic Planning**

4) Measure A - Special Meeting Next Monday 4/13 at 2:20pm in Rm T850 to Discuss Priorities of Student Center and Library

* Meeting was changed to Tues. at 1:45, so Evelyn would be able to participate on behalf of the Library
* Dr. Webb asked for the committee’s recommendation regarding prioritizing the Library and the Student Center projects.

5) National Park Service Interpretive Kiosk

* Ron Betts presented a proposal for kiosk
* Location discussed; Lobby of the Tower recommended as best location for visibility and security.
* NPS is supplying $15,000 towards the project, which will be campus designed. Project will by revert to the college to be repurposed after a number of months on display.

6) Misc.

* It was noted that we have never been given access to the Fusion System. There should be three access points on campus. Business Manger should be one point of access.
* “Clean Room” space for biomanufacturing briefly discussed.

**Future Topics / Tabled Items:**

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| --- | --- |
| Total Cost of Ownership  Verizon Cell Site Proposal  Bike Racks/ Ed @ not using rails | Classroom Cleanup Project  Facility Theft/ Vandalism and Security Issues…Camera’s …evening Sheriff  ADA Issues |