

Facilities Planning Committee

Oct. 7, 2013

Minutes

Agenda items are in bold type. Minutes are bullet points under agenda items.

Monday, Oct. 7, 2013, 2:00-3:30 p.m., room T801

In attendance:

Co-chairs Evelyn Lord and Peter Crabtree; Don Petrilli, Ron Betts, Roxanne Rivas, Jim Cave

Guest: Louis Quindlen, Marco Menendez

Absent:

Kimberly Bretz, Charlene Santana, Brandi Howard, Mildred Lewis, William Highsmith, Carl Oliver

Agenda

1) **Call to Order**

2) **Introduction of Committee Members**

- Co-chair Lord read the following membership appointments:
Managers: Peter Crabtree (co-chair), Mildred Lewis, Roxanne Rivas
Faculty: Evelyn Lord (co-chair, Student Services), Ron Betts (CTE Instruction), Kim Bretz (General Instruction), Don Petrilli (At-Large)
Classified: Brandi Howard (Administration), Jim Cave (Instruction), Charlene Santana (Student Services), William Highsmith (Local 39)
Students: Carl Oliver, [one additional student to be appointed]
ADA Representative: [to be appointed]
- Peter suggested adding Don Rosete as the local 39 Rep.
- ADA Rep. needs to be appointed
- It was noted that the committee did not have a quorum. Discussion regarding doing away with a quorum, in order to move business of the committee forward. Discussion of attendance policy.

3) **Addition of Representative for Sustainability**

- Discussion of possible appointment of Mark Rauzon to the committee. Noted that he has been appointed as a College Council rep.
- Discussion of the history of the Sustainability Committee (curriculum, recycling, eco-fest).
- Noted that Charles Neal will have more to say regarding sustainability (Prop 39).

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4) Review of Fall Meeting Dates (Time 2-3:30 / Location Tower, T-801)

October 7, 2013

October 21, 2013

November 4, 2013 (added)

November 18, 2013

December 2, 2013

- Dates adjusted to coincide with District Facility Committee meetings

5) Proposition 39, Monitoring-Based Commissioning and Sustainability Project Prioritization

Guest: **Charles Neal**, *Energy & Environmental Sustainability Manager, PCCD*

- Postponed
- Main focus: energy retrofits
- Monies available for lighting, efficiency, curriculum development
- Discussion of dashboards that would allow students and faculty to see how energy is being used; full access to efficiency data
- Sustainability of existing buildings #1 priority all on construction projects

6) District Facilities Committee: Report and Feedback from Laney Facilities Committee (Don Petrilli and Louis Quindlen)

- Discussion of inadequate work order system.
- Under Title 5, 3% of budget is supposed to go to facility maintenance. Louis Quindlen will investigate if this is true or not.
- Self-study discussed: do we meet Standards and if not what is our action plan to meet Standards. Self-study gives us the opportunity to address short comings.
- Up-date of short-term projects. It was mentioned that the up-date by Johnny Fudge at the District Facility meeting was lacking in detail.
- Up-date on capital projects. It was noted that the Chancellor has stepped back from Library to reevaluate the project. Laney is stalled waiting for state funding.
- Dr. Ikharo will address the committee on Oct. 21st.
- Xmas breezeway project discussed. Water leaks discussed. The importance of getting an accurate list of exiting leaks was stressed.

7) Adjournment