

Laney Facilities Planning Committee
Monday, December 5, 2016
Meeting Minutes
(approved 2/6/17)

Present: Stephen Corlett, Jacqueline Burgess, Peter Crabtree, Chuen Chan, Phyllis Carter, Evelyn Lord, Trent Hanible, Kim Bretz, Louis Quindlen, Seth Silberman, Alejandro Acosta, Amy Marshall
Unexcused: Alisha Alston
Guest: Terra Neff, Donald Moore

I. Reviews

- A. Approve minutes: minutes were approved with quorum.
- B. New process for prioritization: items listed on the prioritization list are to be submitted on the CCC template and ranked with their ranking system. The process began last year and will be used by all campuses. The standard methods and ranking prescribed by the state were explained by Stephen Corlett.

II. Operational Items

- A. Prioritization of Facilities issues – the master list distributed was created by using the list DGS had from last year as the foundation. That list was created by last year's FPC. We then reviewed all lists related to facilities needs that could be found and added results from requests for facilities concerns from faculty and any submitted APUs.
 - 1. A request was made to differentiate new APU items from prior years.
 - 2. There was discussion to clarify labeling (deferred maintenance v emergency repairs)
 - 3. The 2014/15 scheduled maintenance items included on the list are scheduled to be completed this fiscal year.
 - 4. Numbers included on the list were provided by DGS.
 - 5. The ranking on the distributed prioritization list was prioritized for the Chancellor. The official ranking will need to be updated when we work on the list for spring.
 - 6. Many items listed on in Maintenance Connection (work order system) are not included on the prioritization list.
 - 7. The list of 15/16 scheduled maintenance items had to be moved to the future so that the Tower and E building elevators could be completed with the 15/16 scheduled maintenance budget.
 - 8. It was discussed again that our committee cannot be responsible for obtaining cost estimates. That is the responsibility of DGS and qualified vendors to provide appropriate and comprehensive cost estimates.

III. Resolutions: The committee has two resolutions to consider. Unfortunately the resolutions were not sent out in advance. There were objections to voting on the resolutions because people didn't have the opportunity to review and consider the resolutions in advance.

- A. Laney College intentions to use Measure A and E funds. This was originally intended to assure that Measure A monies that were allotted to Laney stayed with Laney. The other part of the resolution is to respond to the District's request as to how the campus wants

to allocate / spend the Measure A funds. The resolution will help prioritize the many infrastructure issues and concerns expressed by faculty, staff and students.

1. There was a suggestion to postpone the discussion until the next meeting due to the lack of notice.
2. There was discussion about the language in the resolution. It was indicated that that there were errors in the budget allotted, in particular "the original amount". The values inserted in the resolution were from the 2009 budget report.
3. Last year's resolution was to prioritize the library and student center. The purpose of this resolution is to re-prioritize a portion of the funds to focus on the infrastructure needs.
4. There was discussion about making sure that the issues in the student center are included in the prioritization.
5. There was discussion about some infrastructure work being included in the new library building, should the governor approve funds to be used for new construction.
6. There was discussion regarding status of the current funding – particularly the funding for the library. One consideration is the possibility of delaying when the matching funds would be needed for the library. If the governor approves the library project then could the matching funds requirements be forestalled a year or two.
7. We need to confirm that funds could be directed from Measure A / library building to infrastructure repairs.
8. Recently it was stated that there would be approximately 3 million to spend on repairs. Unfortunately more than 1.2 million will need to be allocated to the OCR locker room project. There are also other ADA requirements that need to be addressed from the voluntary OCR inspection.
9. **A motion was made to approve the resolution to prioritize Measure A funds for infrastructure repairs.**
 - a. Evelyn Lord requested a "whereas" statement be added "**Whereas the Laney Facilities Committee strongly supports the 2009 PCCD Board approved construction of a new library learning resource center and student center**"...
 - b. Add ..."be it further resolved that the LFPC advises that Measure A and Measure E funds be used immediately to address infrastructure and outstanding deferred facilities issues at Laney College listed in the Laney College Facilities Prioritization List as a matter of priority as we begin to reallocate these funds to the Library / LRC and new Student Center..."
 - c. **A vote was taken however due to early departures, there was no longer a quorum. A vote on this item will be taken via email.**
10. The question was asked about the impact of spending from the 23 million allocated for the LRC. Phyllis Carter explained that matching funds are not required for a couple of years and Ron Little was in discussion with the State to determine logistics and if such spending would be allowed.

11. There was a question regarding any studies done on status of the condition of utilities on campus. Dr. Ikharo will provide Phyllis Carter a copy of any studies / surveys completed on the utilities.

B. FPC support for Facilities Manager position. This resolution will have to be voted on via email or moved to the next FPC meeting.

IV. Updates (meeting adjourned prior to discussion these topics)

- A. District Facilities Committee update – no time for this item.
- B. FMP update on steering committee – no time for this item.

Meeting adjourned at 4:05pm.
Next Committee Date: February 6, 2017