



Laney College Facilities Planning Committee Meeting

Minutes and Notes

October 2, 2017

2:30-4:30 pm, Tower 850

(approved 10/16/17)

Chairs: Stephen Corlett and Chungwai Chum

Note Taker: Gery Gilbert

Members: Gary Albury, Chuen-Rong Chan, Kim Bretz, Jacqueline Burgess, Seth Silberman, Alejandro Acosta, Louis Quindlen, Stephen Holloday

Guests: Paul Bolick, Alicia Christenson, Kelle Lynch McMahon, Stephen Daniels, Lilian Chou, Donald Moore,
Members of the TPC present – Denise Richardson, Antoine Mehoulley, Nick Kyriakopedi, Lilian Chou, Vu Phan

Excused: Evelyn Lord

Unexcused: Tameem Bahram

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	RESULTS/FOLLOW UP ACTION and RESPONSIBLE PARTY(IES)
Introductions (5 minutes)	Corlett	Agenda summary	Joint meeting with Technology Planning Committee
Approve Minutes (5 minutes)		Approve minute from 8/28/17 (quorum = 50%+1 = 7 votes)	Minutes approved by quorum. Addendum added to 09/18/17 minutes.
LIWG updates (5 minutes)	Corlett, Marshall	Summary of 9/21/17 meeting	Summaries received from Tammy Marchand. No substantive info received. Fix it list is available.
Facilities Updates (20 minutes)	Corlett, Marshall, Acosta	1. Leaks – B quad updated schedule 2. OpTerra - update 3. Landscaping Architecture decisions for Quads	09/25/17-Sawcutting began in the B quad. 09/30/17-prep for demolition began. 10/2/17-Update sent out to the entire campus. Please see notes for item #2. Item #3 will be discussed in the next meeting 10/16/17.
FPC/TPC joint meeting (15 minutes)	Richardson/Corlett	Discussion on revised expenditures on smart classroom additions – cast vote	Motion passed by quorum to provide \$28,000.00 for projector project.
Infrastructure Update (15 minutes)	Lynch-McMahon	Update of infrastructure study by Steinberg and associates -	Forms given to committee for review. See notes.

Space Allocation Application (15 minutes)	Christenson/Bolick	Presentation by SJC	Per Stephen Corlett-The committee is unable to make any decisions re: Social Justice Center at this meeting. No Vote Taken. See Notes.
Goals for 2017-18 (30 minutes)		Set goals for 2017-18, review committee evaluation survey results from 2016-17.	Tabled for next meeting 10/16/17.
Time permitting Updates		Teamwork.com	Item not discussed. Time did not permit.
Next Meeting		October 16, 2017, 2:30-4:30 pm T850	
Meeting Adjourned	4:40		

Notes:

Facilities Updates—For safety reasons all demolition will be done on Saturdays. 3 Week Project List-Changes can happen quite frequently per Stephen Daniels. Students will not be able to walk through courtyard B on weekends. Daytime classes Mon-Thurs are not impacted. Evening classes have been relocated. Writing workshop will be held in current location during the day until 3:00 p.m. EV-3—evening hours—will need to make a few more accommodations. **OpTerra**-Audit completed 09/29 on lighting. Discussion on the efficiency of equipment based on District standards. **FMP** -Will need further information re: infrastructure. Committee has not received the next version of master plan. Committee will revisit during the next meeting.

Infrastructure Update-Ms. Lynch McMahon discussed types of construction. Identifying projects, costs of new construction vs. repairing existing buildings, 22% of current 30-day projects have been completed. Work will continue through Spring 2018. Over the Christmas holidays a lot of work will be done. The District is keeping watch of how much money is available for current and future projects. The District is also looking at making 5 year service agreements (culinary department.) Work schedule will be ramped up during the Spring break while classes are not in session. DGS-Takes recommendations under consideration, but may use other options. DGS prefers to keep the same footprint of the campus. Also, they may not have the money to make suggested recommendations. Ms. Lynch McMahon said that we have to be creative with our options

(swing space for Machine Technology). Transition space to be looked at and tabled for next meeting. End users to be included throughout the process.

Space Allocation Application—Social Justice Center distributed handouts regarding their policies to the committee. The purpose of the SJC is to empower students, faculty, staff and community organizations. The Center has done its due diligence regarding the underused space in T-613 & T-614. The Center would like to provide a welcoming and safe space for students and faculty. Office hours would be available for faculty. Discussion by committee on 09/28/17 re: review process. Email voting of proposal for Social Justice Center. (see addendum 09/18/17 re: Space Allocation.)