



Laney College Facilities Planning Committee Meeting

Minutes

November 6, 2017

2:30-4:30 pm, Tower 850

(approved 11/20/17)

Chairs: Stephen Corlett and Chungwai Chum

Note Taker: Gery Gilbert

Members: Gary Albury, Chuen-Rong Chan, Kim Bretz, Evelyn Lord, Jacqueline Burgess, Seth Silberman, Louis Quindlen, Stephen Holloday

New Members: Gregory Schwartz

Guests: Stephen Daniels

Absent: Alejandro Acosta

| AGENDA ITEM | FACILITATOR(S) | DISCUSSION POINTS | RESULTS/FOLLOW UP ACTION and RESPONSIBLE PARTY(IES) |
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| Introductions | Corlett | Agenda summary | E. Lord asked that the committee be proactive re: proposal for A's stadium. |
| Approve Minutes (5 minutes) | | Approve minutes from 10/16/17 (quorum = 50%+1 = 7 votes) | Motion passed by quorum. |
| FPC and TPC update (5 minutes) | Corlett | e-vote on TEECOM Proposal – summary of results and process | No Update for FPC. E-Vote—Motion passed by quorum. Committee discussed the importance of voting in person. |
| LIWG update | | Next meeting is 11/9/17 – 3:00 – 4:30 pm | Reviewed minutes from prior meeting. Next meeting will be held on 11/09/17. Further updates to come. |
| DFC update (10 minutes) | Corlett, Chum | Resolution to fund deferred maintenance Shared access to DFC information – Teamworks 2017-18 scheduled maintenance 2018-19 proposed scheduled maintenance | Chancellor Laguerre suggested researching how other school districts handle their deferred maintenance. How much of the work gets covered and by what %? See Notes. See Notes. |

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| Facilities Updates (15 minutes) | various | Leaks – B quad update (Daniels) HVAC updates (Daniels) Keyless entry updates (Marshall) Locker Room Update (Bretz, Burgess) | Leaks are 30% completed in B quad per S. Daniels. HVAC updates- See Notes. Keyless Entry Updates-See Notes. Locker Room Update---See Notes. |
| FMP discussion (45 minutes) | | Discussion on latest FMP from Steinberg Forum on 11/14/17 for campus | Committee discussed current plans vs. 2012 plans. See Notes. |
| Funding discussion (15 minutes) | | Resolution to fund deferred maintenance - 1.5% to General Fund | Document distributed to committee re: Resolution on 1.5% of General Fund for Facilities Repair. (November 6, 2017) |
| Facilities Requests (10 minutes) | | Review process - Taskforce to review and revise facilities request allocation applications. Including pre-checklist | Committee discussed modifying process re: space allocations. |
| Goals for 2017-18 (15 minutes) | | Approve goals for 2017-18 | Motion to approve goals passed by quorum. Committee to review goals on Teamworks. S. Corlett will assign tasks at next meeting. |
| Next Meeting | | November 20, 2017, 2:30-4:30 pm T850 | |
| Meeting Adjourned | 4:35 | | |

Notes: DFC Update-The committee discussed information regarding funding. How to move forward? What is a reasonable amount? Total Costs of ownership? What are the maintenance costs? What are the costs of backlog repairs? What are the other options? Can the District have further talks with State senators regarding future costs? The committee discussed looking at FCI reports across the state. 2017-2018 scheduled maintenance—Document (draft 11/2/17) distributed to committee regarding Goals, Objective and Tasks. To be reviewed by Committee. 2018-2019 proposed scheduled maintenance-- The committee discussed fix-it lists-no final lists submitted. There is a meeting scheduled for 11/09/17 with the District regarding scheduled maintenance. Whatever items remain from 2017-2018 will be carried over to the schedule for 2018-2019 proposed maintenance.

Facilities Updates: Per Stephen Daniels the negative pressure in Building A has been partially resolved. Nineteen coils were cleaned that would have the most impact in Building A. VFDs in Theater and Building G have been replaced. Two heating pumps were replaced in Library (L113). Negative air pressure corrected in the Bistro. Veteran's Center and ASLC will need to generate a work order to address their heating problems. Per Amy Marshall keyless entry will be for every door on campus. Engineers will be trained on how to do the installation. Entry to classes will be determined by class schedules. Bathrooms to open during the daytime. Teachers can open bathroom doors in the evening. Keyless entry will be ready to be implemented next semester (Spring.) Per Kim Bretz and Jacqueline Burgess there have been multiple meetings regarding the three plans for locker room updates. The Men's department was also included in the process. There was discussion regarding non-gender locations for each plan. State law requires that showers be provided for students. There was further discussion regarding individual stalls with doors (rather than shower curtains). Also, the committee discussed how to use attendants for both the men's and women's locker rooms, so that they would be available to monitor who enters into the locker rooms. Private showers/bathrooms/changing rooms should have cameras posted at the door. Who will be responsible for upkeep? Should more custodial staff be hired? Committee advised that two new custodian positions have been added bringing the total to 16. Swing space was not included in the plans at this time. Demolition not to begin for two years.

FMP: The committee discussed that the current plan has far more information included than the 2012 plan. The State Community Colleges formula for capacity is outdated (40 years old). According to the current formula, Laney is already over capacity. The load analysis needs to be revised. Our library is currently under capacity and has received a promise of state funding. Modern classrooms technology does not state what classrooms will look like. Laney will need new designs for buildings and classrooms. Infrastructure (Steinberg FMP draft) any item that appears in red is in bad shape. Updates to infrastructure must be built into plans to support new buildings. Redundant system vs. efficient system. First phase to begin with Student Center, Welcome Center, Steam Center. Will fencing be included in the plans? Where will the funding come from? How many bonds will be needed from our community? (2-3 bonds.) How will Laney and the District move forward with future plans? Plans will be shown on 11/14/17 in T-850 at 12:00. What are the committee's goals? To implement a contingency plan and to provide feedback. College Council is scheduled to meet on 11/14/17.

Additional Note: Evelyn Lord asked if any of the goals mentioned dealt with the A's stadium. Stephen Corlett advised that Item 3 covered the A's stadium issue.