



## Laney College Facilities Planning Committee Meeting

### Minutes

November 20, 2017

2:30-4:30 pm, Tower 850

(approved 12/6/17)

**Chairs:** Stephen Corlett and Chungwai Chum

**Note Taker:** Gery Gilbert

**Members:** Gary Albury, Chuen-Rong Chan, Kim Bretz, Evelyn Lord, Jacqueline Burgess, Seth Silberman, Alejandro Acosta, Louis Quindlen, Gregory Schwartz

**Excused :** Chungwai Chum, Gary Albury

**Absent:** Stephen Holloday

**Guests:** Meryl Siegal, Blake Johnson, Stephen Daniels

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	RESULTS/FOLLOW UP ACTION and RESPONSIBLE PARTY(IES)
Introductions	Corlett	Agenda summary	Gregory Schwartz introduced as new member-at-large.
Approve Minutes <b>(5 minutes)</b>		Approve minutes from 11/6/17 (quorum = 50%+1 = 7 votes)	Motion to approve minutes. Motion approved by quorum.
Facilities Updates LIWG <b>(10 minutes)</b>		Leaks – B quad update, HVAC updates, Pool update, Furniture, smart classrooms	LIWG meeting updates. See Notes.
Accreditation Update		Update on reporting for AIP 4, 5, and 6	Document on mid-term report, action items 4,5 &6 in Teamworks.

DFC update		Proposed Scheduled Maintenance for 2018/19	See Notes.
FMP discussion <b>(30 minutes)</b>		<ul style="list-style-type: none"> <li>• Discussion on draft FMP from Steinberg</li> <li>• Action to recommend</li> </ul>	See Notes.
A's stadium <b>(15 minutes)</b>		Discussion regarding A-stadium and FPC	See Notes.
Facilities Requests <b>(30 minutes)</b>		<ul style="list-style-type: none"> <li>• APU facilities requests</li> <li>• Taskforce to review and revise facilities request allocation process/applications.</li> <li>• Application updates</li> <li>• Request for E205 – DSPS expansion</li> </ul>	See Notes.
Goals for 2017-18 <b>(15 minutes)</b>		Action items for Goals for 2017-18	Action items for 2017-2018 goals not covered in meeting. Tabled for next meeting.
Next Meeting		<b>December 4, 2017, 2:30-4:30 pm T-850</b>  (last meeting in 2017)	
Meeting Adjourned	<b>4:37</b>		

**Facilities Update LIWG**—Water proofing membrane is completed for B quad. Water testing will be done this week to identify where leaks are coming from. The area has been leveled. The final step will be to pour concrete. Planters are not included. Electrical outlets to be added later. Structural engineers have inspected the current work. Professionals will be hired to place tarps in future work areas. (See Document—Interoffice Memo, 11/07/2017, Tammeil Gilkerson, President Laney College.)

**Pool Updates--** See document, (2018-2019) Proposed Scheduled Maintenance Projects, 11/20/2017.

**HVAC—**See document, (Interoffice Memo, 11/07/2017, Tammeil Gilkerson, President Laney College.)

**Furniture--** Furniture has been ordered for 23 classrooms. It will be installed over the Christmas break.

**Smart Classrooms—**The project (Phase I) is 95% complete (65 classrooms.) TEECOM will develop the next phase of the project (Phase II.)

**Accreditation Update—**The committee discussed APPA guidelines for buildings. The committee had questions regarding how it is applied and where documentation can be located.

**DFC—**See document (2018-2019 Fiscal Year Proposed Scheduled Maintenance Project, 11/20/17.) The District asked that Laney College provide a fix-it list for scheduled maintenance. This list includes all items previously addressed in prior years. Many items on the list have received prior District recommendation to be repaired. The scheduled maintenance list is reflective of **all** items that need repairs. The list may not reflect the work that has been previously completed. The committee discussed FUSION, the statewide facilities program. There was further discussion on how items on the list received ranking. Per Stephen Corlett, the District makes the final decisions based on the suggestions received from each of the Peralta campuses. Items that appear in red (see 2018-2019 Fiscal Year Proposed Scheduled Maintenance Projects) pertain to HVAC projects. Amy Marshall advised the committee that some items will be addressed on a Special Projects List by the District. Items can be added to the list as needed. The committee discussed the importance of the wording of the requests and how the requests should be broader in scope, (example, Ceiling tiles in **all** rooms in building B that have damage from leaks, etc.) It

was also noted that it would be helpful to know what the District would like to work on versus what Laney College would like. The next DFC meeting will have a master list to assess the proposed scheduled maintenance for all campuses. The committee would like to have a project manager on campus. Per Stephen Corlett, this will be addressed at the next DFC meeting.

**FMP**—The Steinberg FMP draft is set go forward, as is. There was no feedback received at Forum meeting. The committee discussed growth potential and any contingencies that the plan might provide. The following is a list of concerns pertaining to the current draft:

1. The Dance Department should be added (included) in the Performing Arts Department.
2. Locker room access-The FMP does not show how students will have access from locker rooms to Student Center.
3. Will the Theater be soundproof?
4. Will there be elevators included in plans for Wellness Center and Theater?
5. How will swing space be made available during construction of new buildings? (esp., Machine Technology)
6. Can priority be given to the construction of the parking garage?
7. How can ranking of other buildings be prioritized?
8. What are the costs of new construction? What are the costs of renovation

Kelle Lynch McMahon will provide information on what the costs will be. The committee discussed hiring project managers to oversee future construction projects. Also, there was discussion regarding attending the Board of Trustees meetings to discuss the needs of the Laney campus and how resolutions can be used with the District & Board of Trustees to ensure receiving a formal response. Stephen Corlett will send a draft of resolution to fully fund master plan to the committee to review. The committee will determine if they plan to move forward with resolution, at the next FMP meeting. Committee will meet on 12/04/17. Council will meet on 12/06/17. **Motion to approve FMP. Motion withdrawn.**

**A's Stadium**—Evelyn Lord would like for the committee to be more proactive in disseminating information to the Laney Campus/Community regarding: A's Stadium. The Laney Faculty Senate voted to oppose @Laney Stadium on 09/19/2017. ASLC voted to oppose stadium @ Laney 11/16/17. Peralta Federation of Teachers voted to oppose Stadium @ Laney on

11/16/17. Laney Classified Senate will vote on 12/05/17. (A poll conducted by the Classified Senate shows overwhelming opposition to the stadium.) Laney Land for Students: Meets Mondays @ Noon in T-450. Save the Date: December Board Meeting, Tuesday, December 12, 2017 @ 7:00 p.m. (Arrive early!)

**Facilities Requests**—Checklist to be made for campus-wide use for space allocation. Document in TeamWorks. Taskforce sub-committee: Stephen Corlett, Amy Marshall, Kim Bretz, Jacqueline Burgess and Louis Quindlen. Request for E-205-DSPS expansion-**Motion to table application until next meeting** (12/04/17.) On the agenda for next meeting.