



## Laney College Facilities Planning Committee Meeting

### MINUTES

March 19, 2018\*

2:30-4:30 pm, Tower 850

(approved 4/16/18)

Membership – Laney Facilities Planning Committee (FPC)							
Name	Role		Name	Role		Name	Role
Stephen Corlett	Co-chair (Science Faculty)		Larry Chan	Classified (BEST center)		Kim Bretz	Faculty (KIN/Athletics)
Amy Marshall	Co-chair (Business)		Seth Silberman	Classified (Science)		<i>vacant</i>	Student rep (ASLC)
Gary Albury	Director, Student Activities (Admin)	A	Alejandro Acosta	Classified - Theater	A	Stephen Holloday	Student rep (ASLC)
Chuen-Rong Chan	Dean of Liberal Arts (Admin)		Jacqueline Burgess	Faculty (Arts)		Louis Quindlen	At large (CTE Faculty)
Seth Silberman	Note-taker		Evelyn Lord	Faculty (Library)		Gregory Schwartz	At-large (Science Faculty)

#### GUESTS: ARTURO DAVILA, DONALD MOORE, STEPHEN DANIELS

AGENDA ITEM	DISCUSSION POINTS	RESULTS/FOLLOW-UP ACTION
Approvals <b>(5 minutes)</b>	1. Approve Agenda and minutes from 2/5/18 (quorum = 50%+1 = 7 votes)	JB, 2 <sup>nd</sup> EL, approved (agenda), SH, JB second (minutes)
Public Comments <b>(15 minutes)</b>	2. Public Comments (5 minutes each)	Arturo Davila: Coord. Asi Se puede, LatinX. Update on use of EV3 for Fall? Leak remediation swing space needed for Summer (SC). Too early to have full plans pending leak remediation progress. Office space in EV3 can be  Discussion of duration of space allocation approval.  Discussion of fire alarm protocols. Could improve process of clearing campus.  Chuen-Rong Chan Status of lift in G189? Why is new bid being requested?
Facilities Updates <b>(30 minutes)</b>	3. See Executive Summary 2/28/18 (Teamwork/FPC website)	See notes
DFC Update <b>(5 minutes)</b>	4. Subcommittee report on 2% funding	Subcommittee looking in to where to earmark general budget for maintenance funding. Committee looking in to DGS budget allocation and spending. What was spent on scheduled maintenance in previous budget being investigated. In information gathering stage before 2% can be addressed.

Facilities Prioritization <b>(30 minutes)</b>	5. Facilities Prioritization – review and approve. 6. Next steps.	Results of ranking presented (SC). New process for ranking requests might be adopted for next year. Ranking will be forwarded to college college with explanation of process. Motion to extend list to college counsel, JB (EL second). Approved unanimously.
FPC Members and Charge of Committee <b>(30 minutes)</b>	7. Review progress on charge of committee	Review charge of committee in future meeting.
Facilities Requests <b>(10 minutes)</b>	8. Updates to list of facilities requests from APUs	
Next Meeting	<b>April 16, 2018, 2:30-4:30 pm T-850</b>	Documents added to teamwork for review before next meeting, including physical plant guidelines and 5 year construction plans from other community college (Los Rios). (SC)

Meeting adjourned:4:39pm (JB, second LC).

NOTES:

#### FACILITIES UPDATES:

Stephen Daniels- A,F, G laney leak remediation phase 2 out for bid May 22<sup>nd</sup> date planned for start of phase 2. Still working through planning for landscaping of quads after leak remediation.

Review of executive summary from DGS/Ikaro. Tower elevator slated for July/August 2018.

Library flooring, Signage update in the works.

Emergency blue phones: Bid passed at 3/12 board meeting.

Key-less project for 800 doors moving forward. 3 doors completed. Field house and art center completed first.

Door upgrade: 3<sup>rd</sup> floor student center doors damaged

Shade upgrade:phase 1 completed

Classroom painting, phase 1 98.6 % complete (65 rooms).

G189 wheel chair access currently bidding.

Chem lab plumbing update: Scheduled for completion by Aug. 20<sup>th</sup>.

Pool Chlorination/Heater upgrade: Chlorinator mostly complete. 5 new condensing heaters installed. Project 80% complete. Update on how much this is within budget requested from Donald Moore. Budgets need to be maintained within 10% contingency (AM).

Recent accounting of measure A funds needed (SC).

HVAC, many updates in document. Report problems with room climate/issues to business office.

