



Laney College Facilities Planning Committee Meeting

MINUTES

(approved 9/17/18)

August 27, 2018 - Special Meeting Day
3:00-5:00 pm, Tower 850 (new time)

| Membership – Laney Facilities Planning Committee (FPC) | | | | | |
|--|--------------------------------------|--------------------|--------------------------|------------------|------------------------|
| Name | Role | Name | Role | Name | Role |
| Stephen Corlett | Co-chair (Science Faculty) | Larry Chang | Classified (BEST center) | <i>vacant</i> | Faculty |
| Amy Marshall | Co-chair (Business) | Seth Silberman | Classified (Science) | <i>vacant</i> | Student rep (ASLC) |
| Gary Albury | Director, Student Activities (Admin) | Alejandro Acosta | Classified (Theater) | Stephen Holloway | Student rep (ASLC) |
| Chuen-Rong Chan | Dean of Liberal Arts (Admin) | Jacqueline Burgess | Faculty (Arts) | <i>vacant</i> | At large (CTE Faculty) |
| Seth Silberman | Note-taker | Evelyn Lord | Faculty (Library) | <i>vacant</i> | At-large |

GUESTS: ARTURO DIAZ

ABSENT: Chuen-Rong, Chan, Larry Chang, Jacqueline Burgess, Stephen Holloway

| AGENDA ITEM | DISCUSSION POINTS | NOTES: |
|--------------------|---|--|
| Introductions | 1. Membership in the FPC, vacancies, rules... | introductions |
| Approvals | 2. Approve Agenda and minutes from 5/7/18 (quorum = 50%+1 = 6 votes) | Agenda approved unanimously MINUTES:EL, second GA approved |
| Public Comments | 3. Public Comments (5 minutes each) | Arturo Diaz-. Getting phones installed in classroom? Details of classroom furniture. Tables borrowed from graphic arts. |
| Facilities Updates | 4. Updates are listed in Teamwork - comments | post these on Teamwork and FPC site before each meeting. Email notifications? Stephen will send email separately. |
| 5-Year Plan | 5. Five-year plan, FMP, and FUSION | As a committee, monitor what the district is submitting for these. Want to make sure Laney's portion aligns with college goals. Atheria Smith is person in charge of entering fusion data, but unclear who is generating input points. Request more information/coordination from district. Have district reps attend more FPC meetings? |
| Space Allocations | 6. Sub-Committee on facilities space designation and allocation process - program review. | new method in program review cycle |

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| FPC assessment | 7. Committee assessment and survey - revisit | Two items to address- 1)understanding role of committee in college decision making process. 2)Planning and resource model aligns with college mission EL: Disconnect between program review and implementation |
| FPC Goals for 2018-19 | 8. New short list for 2018-19 | need accomplishable items for 2018-19. Discussion of document "Facilities Planning Committee Goals for 2018-19" in teamwork. Goals approved by quorum. AM, AA second |
| Workflow Calendar | 9. Schedule for 2018-19 | Review dates for meetings |
| Meeting Adjourned | 10. Next meeting on Monday, 9/17/18 | |