



Laney Facilities Planning Committee Meeting MINUTES

Monday, October 7, 2019

3:00-5:00 pm, Tower 850

(approved 10/21/19)

Membership – Laney Facilities Planning Committee (FPC) - 2018-2019							
Name	Role		Name	Role		Name	Role
Stephen Corlett	Co-chair (Science Faculty)	√	Larry Chang	Classified (BEST center)	√	Myron Franklin	Faculty (CTE)
Amy Marshall	Co-chair (Business)	√	Seth Silberman	Classified (Science)	√	Zachary Domingo	Student rep (ASLC)
Neil Burmenko	Director, Food Service	x	Robert Clark	Classified (CTE)	√	<i>vacant</i>	Student rep (ASLC)
Peter Crabtree	Dean CTE	√	Scott Godfrey	Faculty (Political Science)	√	Doug Bruce	At-large Faculty (CTE)
Seth Silberman	Note-taker	√	Evelyn Lord	Faculty (Library)	√	<i>vacant</i>	At-large Classified

Quorum = 50%+1 (7 votes)

AGENDA ITEM	DISCUSSION POINTS	NOTES
Introductions	1. New members, welcome!	
Approvals	2. Approve current agenda and minutes from 9/17/19	Agenda approved with modification- move bond distribution higher up on agenda (MF, RC second) Minutes approved (RC, MF second)
Updates	3. Fire watch 4. Update loaded in Teamwork 5. Space inventory – Merle Canon 6. Moving from Teamwork to Boarddocs	Resolution passed by Faculty Senate to name some portion of the new library to Honor Phillipa Caldeira -Firewatch update: Johnson Controls pulling permits to replace 3 panels. Should be off fire watch by end of the month. Reinspection required by Oakland fire department. Still other deficiencies needing to be addressed. -Elevator jack for student center and theater elevators to be repaired by return to spring semester (two separate contracts). -Campus window replacement underway, as well as BEST center windows replacement. -Wayfinding signage going through soon -Some campus issues need addressing, ie Kiln gas supply and pottery drains. Ceiling tiles in theater. Forum women’s restroom closed from damaged ceiling, etc. Need to submit to district of projects that need immediate attention. Can forward other shared governance bodies. Share positive stories about progress through PIO updates.

		<p>5. Space inventory by Merle Canon group in November. Facilities will be verified (10/8) esp. Chemistry and Biology labs.</p> <p>6. Moving teamwork to Boarddocs. For consistency, as well as transparency. Switch date tbd.</p>
Program Review	7. CPR/APR rubric – latest draft	Common rubric used within all committees. Used for prioritization using ranking criteria. December APUs due, February review by committees. Still in draft phase- still possible to submit suggestions for update. Keep rubric in mind when writing program review.
Accreditation	8. Standard III.B – Facilities – Timelines and tasks	<p>Self-evaluation to the ACCJC needs to be more succinct and less pages. 120 standards in 5 categories. Standard III needs to look at physical resources. “The Institution assures and maintains safe and sufficient physical resources at all locations.” Is an example of a question to address.</p> <p>We will outline processes and systems on how we operate, in a brief and succinct manner. Committee will work on some tasks in III.B evaluation.</p>
FPC local developments	9. City of Oakland Downtown Specific Plan	4-5 years of work on Oakland master plan. Last week released plan. Draft for public review for Downtown Oakland Specific Plan available online. Laney included in many parts of plan.
DFC and Bond items	<p>10. Proposed Bond Distribution (action item)</p> <p>11. Accreditation Collaboration</p> <p>12. Laney Theater ADA project</p> <p>13. Library architect selection</p>	<p>10. Version of document presented at Fridays DFC meeting. PGC (10/25 meeting) being presented version of document to forward to the board. PC- Laney was afforded less than their fair share for previous bond measures.</p> <p>SG- improved facilities would equal increase FTES, especially with increased population to the area.</p> <p>Proposal specifies that projects and priorities can be re-evaluated but allocation will follow this general model.</p> <p>EL- Facilities master plan of library technology materials. Purchase of library materials and technology included in allocation? Not shown in any of line items. Included in “other considerations” on FMP (page 42).</p>
Summary points	14. "Reporting-out" highlights from FPC	

Meeting Adjourned	15. Next meeting on Monday, 10/21/19	Meeting adjourned 5:10pm
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MOTIONS:

Motion to approve percentages allocated to each campus listed in the document "ESTIMATED DISTRIBUTION PERCENTAGES FOR MEASURE G, BASED ON CAMPUS PRIORITY SPREADSHEET (190916 v.3a)" acknowledging that the specific project prioritization can be modified in the future.
(SG, DB second) Approved unanimously, no abstentions.