

MINUTES (Draft)
 Special Faculty Senate Meeting
 Tuesday September 20, 2016
 Tower (Room T-450), 12:10 PM—12:55 PM

Present: Laura Bollentino, Kimberly King, Eleni Gastis, Barbara Yasue, Jacqueline Burgess, Nat Pyle, Donald Moore, Mark Rauzon, Fred Bourgoin, David Ross, Heather Sisneros, Terrance Greene, Blake Johnson, Chantal Martin, Evelyn Lord, Rajeev Banerjee, Chris Weidenbach, Arturo Davila-Sanchez, Louis Quindlen, Stephen Corlett, Tracy Camp, Nick Kyriakopedi, Russell Southall, Meryl Siegal, Karen Talbot, Suzan Tiemroth-Zavala

Guests: Lisa Sawadogo, Phoumy Sayavong

AGENDA ITEM	SUMMARY OF INFORMATION AND DISCUSSION	FOLLOW UP ACTION
I. CALL TO ORDER	12:10	
II. APPROVAL OF MEETING MINUTES	<p>May 17-minutes postponed until Oct 4 August 30 Minutes; Senator Quindlen moved to approve; Senator King seconded; minutes were approved unanimously. September 6 Minutes: Senator Burgess moved to approve them; Senator King seconded; Minutes were approved with amendment for a typo on Page 2</p>	Typo will be corrected before minutes are posted.
III. Laney Eagle Award	Derek Smith was not able to attend but he awarded the Eagle to Tracy Camp. He knew immediately that he would award it to her. He has eavesdropped on her classes and is impressed with her compassion and care towards her students; Her students say she prepares them well; she's a singer and an actress and incredibly devoted to her family.	

IV. 2015-16 Officers Reports:

- a. President's Report (Moore)
 - i. Laney President Search Committee
 - ii. IELM Funding- \$600,000
 - iii. Committee Appointments
- b. No DAS Representative's Report

- i. President Moore reported that the search committee for college President meets this week;
 - late Oct will be the forums for candidates for final 2-3
 - BCC has good suggestions for how to structure different types of forums
 - Faculty reps are: Senate Rep is Donald Moore, PFT Rep is Peter Brown and joint PFT/Senate Rep is Fred Bourgoin. We have no information on Classified Reps or Administration Reps.
- ii. IELM Funding for department chairs for equipment funding; they will fill out form B; \$700,000 with \$100,000 set aside for deferred maintenance issues, the most serious is steam tables from cafeteria; Dean Peter Crabtree is chair.
- iii. VP Bourgoin reported on committee lists and vacancies Maisha; we still have spaces on committees;
 - Discussion on what is the proper procedure to appoint faculty to committees; Senate President can do it, but some need PFT agreement such as Professional Development; there are some joint appointments with Senate and committee chairs in consultation

There are some issues:

- Road map doesn't work too well; PDF online list is not a good
- Some committees don't have up-to-date web pages
- Enrollment Management committee was called last year, but to date it has not met. There are four faculty spots: 2 instructions and 2 counseling
- Which committees have bylaws and how can we make them public?
- The District Enrollment Committee has no faculty members at all

President Moore will send out list of committees and vacancies that need to be filled

VP Bourgoin has up to date list; put web link can go check on their web pages;

- c. Acting President Report (Bourgoin)

V. Action/Discussion Items

- a. Discussion of Laney Draft Strategic Plan
- b. Academic Senate Task Force on DE
- c. Academic Senate Task Force on 60 Smart Classroom Initiative
- d. Discussion to extending Academic Senate Meeting to 90 minutes

b. Task force on DE:

- try to have public meetings and forums to discuss moving from Moodle to Canvas: need people who are familiar with both-each college will look at this and move forward and DAS will also be involved
- There needs to be a discussion from faculty level first; what are the benefits to moving towards canvas; vet it thoroughly;
- Senator Stark as Chair of the District DE: recommend to senate if we should have a committee
- Do we need a resolution? Hold off until committees/task force meet.
- How can senate and faculty be involved in creating criteria for DE;
- It was suggested that participating faculty have a high success rate with online courses and those with low success rates should not be on task force
- Other concerns are that there are no criteria for DE courses, which means it is impossible to measure success. Senator Stark suggested researching how other schools create accountability.
- It was suggested to announce to rest of faculty to find

those interested in being part of the task force.

- faculty must have the discussions at the college level first
- According to DE Chair Stark, it is highly probable that the district will move forward with Canvas and she will report to the Senate on progress

- Senators who want to participate: Arturo Davila-Sanchez, Louis Quindlen, Laura Bollentino, Chris Weidenbach

- c. Smart classrooms:
 - An ad hoc committee of people got together in early June to determine which classrooms should be prioritized
 - There will now be a new committee to meet with potential vendors to see how it will all happen;
 - Technology Committee Chair and Senator Blake Johnson would like an academic task force to serve as interface with the District; in the past there was no communication with the District and faculty had no voice in how smart classrooms were chosen or what equipment would be installed
 - probably vendor has already been selected and we don't want to be stuck with a package deal so meet to see what vendor proposes; we must have a counter proposal ready and we need student voices too; 5-6 -hour commitment over next month or so;
 - list of classrooms suggested
 - all upgrades: phase one fall 2017 is plan only and then do the work; 90 classrooms upgraded in next year and a half;
 - A question was raised about what has happened so far: there was a suggestion that the District is pushing the vendor Merritt used as a way of fast-tracking the vendor decision
 - The new classrooms won't be modeled on the prototype

Read it and comment to adapt it next senate meeting

	<p>in B-254 as Panasonic bowed out as job was too small for them.</p> <p>Friday agenda; strategic draft plan from Dr. Stanley-2-step process; dr Stanley wants to hold people accountable; 2-year goal rather than one year; Louis-not much about students;Senate concerns: minimal faculty involvement; no technology; was shared governance to inform this; feedback at retreats so shared governments; introduce only <u>Donald the part above is not clear...can you add?</u></p> <p>Page 7, 8, 9 yes about students; productive town hall on instructional technology last Thursday...Chris w.</p>	
<p align="center">Informational Items</p>	<p>Scholarship Committee Chair Eleni Gastis passed out information and forms for automatic payroll deductions for the Peralta Foundation Scholarship Fund; donations are tax deductible</p>	
<p align="center">VI. ANNOUNCEMENTS</p> <p>. <u>Announcements</u> Regular Academic Senate Meeting Tuesday, October 4, 2016</p> <p><u>Announcements</u> Regular Academic Senate Meeting Tuesday, September 6 Curriculum Committee Training Dates</p> <p align="center"><i>Adjournment</i></p>	<p align="center">Item D is deferred until September 6</p> <p>Resolution on curriculum committee-out of compliance with many issues; departmental compliance prior to approving new courses;</p> <p align="center">Curriculum Committee Resolution Curriculum Committee Meeting September 16, 2016 Resolution: Departmental Compliance Prior to New Course/Program Launching</p>	

	<p>WHEREAS, Title 5, accreditation standards, and articulation policy require courses and programs to be current, and;</p> <p>WHEREAS, accreditation standards require all courses and programs to have outcomes, and the Course Outline of Record (COR) and Program of Study (POS) are legal and publically available documents containing the official outcomes for courses and programs, and;</p> <p>WHEREAS, Laney College has a significant number of courses and programs that must be brought into compliance with accreditation standards and state regulations, and;</p> <p>WHEREAS, non-compliant courses and programs could result in: loss of apportionment monies, loss of financial aid and/or loss of degree/certificate credit to students enrolled in those courses or programs,</p> <p>BE IT THEREFORE RESOLVED, the Laney College Curriculum Committee will not review or approve new courses or programs in departments that have courses and/or programs that are not current unless the Curriculum Committee is satisfied that the department has a viable</p>	
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plan for achieving compliance, and sufficient progress has been shown in the implementation of the plan, and;

BE IT ALSO RESOLVED,

the Curriculum Committee will send a copy of this resolution to the Laney College Faculty Senate and all others deemed appropriate by the Laney College Faculty Senate in congress with shared governance.

VII. ADJOURNMENT

12:49

Donald Moore

President

Fred Bourgoin

Vice-President

TBA

DAS Representative

Louis Quindlen

Parliamentarian/Treasurer

Suzan Tiemroth-Zavala

Secretary

Eleni Gastis

Scholarship Committee Chair

Stephen Corlett

Chemistry

Senate Representatives

Rajeev Banerjee

Biology

Russell Southall

Business, CIS

Bruce Lazarus

Cosmetology

Chantal Martin

Culinary Arts

Chris Weidenbach

Meryl Siegal

Eleni Gastis

English

Jill Neely

Barbara Yasue

Roger Chung

Ethnic Studies

Heather Sisneros/

Jeff Haagenson

Kinesiology/Physical Education

Arturo Davila Sanchez

Kimberly King

Blake Johnson

Mark Rauzon

Liberal Arts

Tracy Camp

David Ross

Mathematics

Jay Lehman

Music

Vina Cera

Jacqueline Burgess

Part-Time Faculty

Louis Quindlen

Kelle McMahan

Nick Kyriakopedi

Career Technology Education

Laura Bollentino

Terrance Greene

Karen Talbot

Evelyn Lord/Autumn Sullivan

Student Services

ESOL	
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