

Minutes
Senate Meeting
Tuesday February 20,, 2018
Tower (Room T-450) 12:10 PM-12:55 PM

Present: Cynthia Mahabir, Mallory Barkdull, kimberly King, Katie Graham, Vina Cera, Jacqueline Burgess, Antonio Watkins, Terrance Greene, Louis Quindlen, Chris Weidenbach, Laura Bollentino, Stephen Corlett, Nick Kyriakopedi, Russell Southall, Jill Neely, Rajeev Banerjee, Tracy Camp, Fred Bourgoin, Anne Agard

Guests:

AGENDA ITEM	SUMMARY OF INFORMATION AND DISCUSSION	FOLLOW UP ACTION
I. Call to Order	12:06	
II. Approval of Meeting Minutes	Minutes from December 5, 2017 were called and seconded by Senators Quindlen and Burgess. They were passed unanimously with one abstention by Senator Bollentino. Minutes from February 6, 2018 were called and seconded by Senators Quindlen and Burgess and passed unanimously.	
III. Laney Eagle	The Laney Eagle was not awarded to anyone as the last recipient was not in attendance.	
A. President's Report <ul style="list-style-type: none"> ● Faculty Senate Constitution Amendment Acceptance and forward for a vote 	Faculty Senate Constitution Amendment: <ul style="list-style-type: none"> ● Forwarding changes in wording on part time representatives ● The election will be in early april– ● Questions: Should part-timers vote in their disciplines? There are pluses and minuses to this: If they do, do we need part-time senators ● A subcommittee will study this issue; members are: Jackie Burgess, Cynthia Mahabir, Kathleen Graham, Blake Johnson, Eleni Gastis 	The subcommittee will discuss and report back to the Senate on March 20.

- Shared Governance Committee Appointments

- DE Resolution
- Resolutions

- March 22 Flex Day

DAS Report (Johnson)

Action Discussion Items

- March we need to contact shared governance committees for next year's appointments

- 2 resolutions for today: Distance Education:admin procedures for DE

- Great concern about how much money district really has. Senator Weidenbach is going to PBC on Friday at District to request external audit of budget; resolution to support Chris' mission...goes to DAS...

- March 22 Flex Day will be a shared governance recruiting day to fill committee vacancies by end of spring and to be ready for fall

3 areas of concern at DAS:

- 1. Establish basis for shared governance at district for budget; function of faculty what do all stakeholders mean by shared governance-- constitutional amendment for DAS as there has been no changes since 1992-democratize DAS more and make DAS authority as District power of shared governance
 - More membership on DAS; there will be a plenary session in August
- 2. Budget workshop promoted by DAS and PFT to get faculty more informed about state of budget and district finances
 - Increase faculty involvement by taking this issue to the colleges on March 13 having meetings to include everyone
- 3. Guided pathways from a curriculum level...what is DAS's role? Repository of best practices

- DE Resolution

Distance Education Resolution

Whereas students deserve excellent learning experiences in Distance Education classes,

Be it resolved that the Academic Senate recommends that, beginning Fall 2018:

- **Administrators verify adherence to AP-4105**

and/or

- **Courses offered in DE formats have one of the following:**

o Approval by the College's Distance Education Committee, or committee designee

o Documentation from another community college demonstrating that the course meets OEI standards

o Certification by the Peralta CCD DE Course Certification Program

No Action Was Taken on DE resolution

DE:

- DE classes held to as high standards as possible
- Broad so should we have discussion forums and be sure all concerns are met
- Respond to request from Senate to have more accountability
- We are ahead of the game at Laney in regards to standards for DE courses
- DOE: many courses are not in compliance with federal or state regulations
- Senators Quindlen and Gastis opened the resolution for discussion
 - PFT: They are going through it and discussing it and there are concerns about academic freedom
 - Debate on OEI rubric--how to create your Canvas shell to meet requirements; do this infringe on academic freedom?
 - How many instructors are teaching DE classes--DOE let us slide because we have so few classes, but they will be back; because we are a financial aid institution, they can go in to online classes to see if they meet standards; if not, financial aid can be denied.
 - The DE Committee wants courses to meet OEI rubric as the minimum standard for quality courses.
 - Chabot and other colleges are enforcing standards
 - District is designing a course for instructors to take online to be certified.
 - One concern is time it would take to certify all instructors
 - It is a major effort to move to Canvas; this could be an opportunity to set standards and follow them?
 - Part of the reason for the resolution and bringing it to the Senate is trying to set standards and decide what kind of experience a student would have online...
 - ADA access: this is important so there would not be a lawsuit; setting standards so online education is accessible
 - Look at your courses and see how a course meet standards
 - There were questions about multiple sections of same course; can an instructor teach these without being certified? The resolution says instructors who aren't certified can only teach one

- Resolutions on District Finance and Budget

RESOLUTION to urge the Peralta District to use a separate, independent AUDITOR to authenticate Actual Funds

· Whereas, for the fiscal year stated total reserves for Peralta Community College District unrestricted general funds have fluctuated from roughly 20 million, to 7 million, to 14 million, to 21 million.

· Whereas, this lack of clarity from District Finance and the District's decade-plus auditors, Vavrinek, Trine, Day, and Company, has also included revising actual, i.e. "closed," fiscal numbers from previous years without such disclosures being publicly discussed and approved by the Board of Trustees or reviewed through the established shared governance process.

· Be it then resolved, that the Faculty

course.

- The resolution should say OEI rubric explicitly
- If you have taught elsewhere and been approved, then you don't have to do it again
- Discussion on equity and access
- If deans verify adherence to standard, they need 60 days advance to give load, so should we begin in fall for spring?
- We are making a recommendation, no power to enforce
- The resolution is really a mechanism to discipline our own faculty to provide better online education for students
- Since fall classes have already been assigned, it really is a case of starting in fall for spring.
- OEI rubric is time consuming to assess; how can we compensate people to do this work?
- More discussion is necessary
- Move to table the discussion/resolution: Senators Quindlen and Burgess moved and seconded

Tabled; no action

Senate has no confidence in the accuracy of current budget actuals for the Peralta Community College District for fiscal year 2017-18.

· Be it then further resolved, that the failure of ongoing consultation has exacerbated the lack of clarity regarding the District's true financial condition to the point that faculty also have no confidence in current budget planning for fiscal year 2018-2019;

· Be it then finally resolved, that the Faculty Senate recommends to the Chancellor that a separate, external, and entirely independent auditor be hired to conduct a full and impartial review of the District's current reserve and budget planning and financial reconciliation process.

- Anita Hill in Oakland

- Graduation Ceremony
- Scholarship Committee Updates
- Guided Pathway

Announcement

- Curriculum Committee
- Facility Committee
- DE Committee

NEXT Senate Meeting Tuesday, MARCH 6, 2018

- March 10: we would like 100 faculty to attend Anita Hill in Oakland; She is speaking at the Marriott downtown Oakland at 7 pm
- Graduation has been moved to Friday, May 25 at 10:00 am on the athletic field.
 - Last year only 21 faculty attended. We need an ...aggressive attendance campaign to support students. It really does matter to our students that we show up.
- Scholarship, committee--who is chair..Gary Albury;
- Senate scholarship: \$1,000 each for two awards; nominations due April 8 to be considered by the Scholarship Committee.
 - It was true that Senate recipients must pursue a career in education; will this continue to be a requirement?
 - Other requirements are: GPA 3.0, Laney is the primary college, 750 word maximum statement of purpose, demonstrate financial need

Adjourn -- -12:55

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<p>Donald Moore President</p> <p>Eleni Gastis Vice-President</p> <p>Louis Quindlen Parliamentarian/Treasurer</p> <p>Suzan Tiemroth-Zavala Secretary</p> <p>Blake Johnson DAS Representative</p> <p>Stephen Corlett Chemistry <i>Senate Representatives</i></p> <p>Rajeev Banerjee Biology</p> <p>Russell Southall</p>	<p>Roger Chung Ethnic Studies</p> <p>Heather Sisneros/ Jeff Haagenson Kinesiology/Physical Education</p> <p>Arturo Davila Sanchez</p> <p>Kimberly King</p> <p>Scott Godfrey</p> <p>Gregory Schwartz Liberal Arts</p> <p>Tracy Camp</p> <p>Fred Bourgoin Mathematics</p> <p>Jay Lehman Music</p> <p>Vina Cera</p>
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Business, CIS

Bruce Lazarus

Cosmetology

Chantal Martin

Culinary Arts

Chris Weidenbach

Tony Watkins

English

Jill Neely

Anne Agard

ESOL

Jacqueline Burgess

Cynthia Mahabir

Part-Time Faculty

Mallory Barkdull

Career Technology

Education

Laura Bollentino

Terrance Greene

Karen Talbot

Yiping Wang/Autumn

Sullivan

Student Services