

Appendix C
Program Review Validation Form and Signature Page

Laney College

Discipline, Department or Program: Construction Management (CONMT)

Part 1: First Level Validation: Assessment of department performance and/or needs in specific areas (to be completed by sections leads and division deans)

| Program Review Elements | Validation <i>In Progress: department is moving to align with college goals</i> <i>Meets college goals: department aligns with college goals</i> | Comments Laney College Goals: #1 Student Success: Develop new and strengthen existing interventions and strategies to increase students' access and success. #2 Accreditation: Ensure a collaborative process to successfully complete the necessary actions that lead to the reaffirmation of Laney College's accreditation on an unconditional (non-warning) status. #3 Assessment: Ensure completion of the Assessment cycle for SLOs and PLOs. #4 Resources: Increase, develop and manage the College's resource capacity in the areas of facilities, technology, personnel, finances and public and private partnerships, in order to advance the quality of education provided. |
|---|---|--|
| 3. Curriculum: To be completed by curriculum committee representative | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | The rate of course updates seems inordinately slow. Courses should be updated quickly, and department should move on to program improvement. |
| 4. Assessment To be completed by assessment coordinators | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | Department must work with Assessment Coordinators Heather Sisneros and Rebecca Bailey to develop a plan for moving forward with assessment. |
| 5. Instruction | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | Course updates and program improvement efforts should be better synchronized to optimize offerings for students. Program improvement goals are ambitious |
| 6. Student Success | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | The department shows fluctuating student success rates between semesters and courses. Mention is made that some students are under-prepared or not |
| 7. Resources | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | Not certain how much space is needed for a "demonstration lab." Perhaps materials could be stored in the Architecture area. Computers are currently being |
| 8. Community, Institutional, and Professional Engagement and Partnerships | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | The department has strong support from the ICC chapter, and there is strong market for codes inspectors in the East Bay. <u>Given the demand for students by industry, it is not</u> |
| 9. Professional Development | <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals | The department chair is very active in pursuing professional development opportunities and maintaining currency with industry trends through participation |
| 10. Discipline, Department or Program Goals and Activities | <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals | Goals 1, 2, and 4 are the most critical for the department in the sense that those are the goal areas where lack of progress is most evident. Assessment is urgently needed as well as program and curriculum |

Part II. Overall Assessment of the Program Review Report (to be completed by deans).

| Review Criteria | Comments: |
|---|--|
| <p>1. The narrative information is clear and all elements of the program review are addressed.</p> <p>2. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.</p> <p>3. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.</p> <p>4. The resource requests are connected to the discipline, department or program planning goals and are aligned with the college goals.</p> | <p>The program review reveals some good thinking especially in terms of long term planning: there is urgent need to complete program and course updates although the department chair has experienced difficulty getting course approvals through the approval process; there is an urgent need to make progress on course level and program level assessments; there is also an urgent need to track job placements and other outcomes.</p> |

Part III. Program Review Rating (to be completed by division dean)

| Rating | Comments (Required if Improvement Needed) |
|--|---|
| <input checked="" type="checkbox"/> 1. Accepted Complete the signatures below and submit to the Vice President of Instruction. | |
| <input type="checkbox"/> 2. Improvement Needed Provide improvement plan that indicates areas in the report that require major revision. Discuss report along with a reasonable timeline for re-submission. Notify the vice president of instruction of the need to re-submit. Please note that program reviews that are late run the risk of not being included in the various resource prioritization processes of the college and the district. | |

Improvement Needed Signatures

Discipline, Department or Program Chair (Acknowledgment of Improvement Needed)

KELE McMAHON _____  _____ 4-26-16
 Print Name Signature Date

Division Dean

Peter L. Crabtree _____  _____ 4/26/16
 Print Name Signature Date

accepted PJC

Part IV. Signatures

Validation Team Lead Signatures

1. Curriculum: Validated by Curriculum Committee Representative(s)

VINA CERA  4-26-16
Print Name Signature Date

2. Assessment: Validated by Assessment Coordinator(s)

Rebecca Bailey  6.28.16
Print Name Signature Date

3. Division Dean

Peter Cvabtree  4/26/16
Print Name Signature Date

4. Received by Vice President of Instruction

Print Name Signature Date

5. Discipline, Department or Program Chair (Acknowledgement of Program Review Rating)

Kelie McMatton  _____
Print Name Signature Date