Appendix C
Program Review Validation Form and Signature Page

Laney College

Discipline, Department or Program: Environmental Control Technology (ECT)

Part 1: First Level Validation: Assessment of department performance and/or needs in specific areas (to be completed by sections leads and division deans

Program Review Elements	Validation	Comments
	In Progress: department is moving to align with college goals *Meets college goals: department aligns with college goals*	**Laney College Goals:** **#1 Student Success:** Develop new and strengthen existing interventions and strategies to increase students' access and success. **#2 Accreditation:** Ensure a collaborative process to successfully complete the necessary actions that lead to the reaffirmation of Laney College's accreditation on an unconditional (non- warning) status. **#3 Assessment:** Ensure completion of the Assessment cycle for SLOs and PLOs. **#4 Resources:** Increase, develop and manage the College's resource capacity in the areas of facilities, technology, personnel, finances and public and private partnerships, in order to advance the quality of education provided.
3. Curriculum: To be completed by curriculum committee representative	☑ In Progress ☐ Meets College Goals	Curriculum work is in progress. It is not yet certain how much progress has been made in completing updates to existing courses and in developing new courses for the
4. Assessment To be completed by assessment coordinators	☑ In Progress ☐ Meets College Goals	Department should check in with Assessment Coordinators for assistance with further planning
5. Instruction	☑ In Progress ☐ Meets College Goals	The department did substantial work on program level learning outcomes over the summer of 2015. This work should help inform curriculum updates and
6. Student Success	☑ In Progress ☐ Meets College Goals	The department has identified that many ECT students have deficiencies in basic skills math. The department states that it intends to create an internal pre-screening
7. Resources	☐ In Progress ☑ Meets College Goals	The department did a good job identifying resource needs including a full time IT person to support a dozen high value computer labs across campus.
8. Community, Institutional, and Professional Engagement and Partnerships	☐ In Progress ☑ Meets College Goals	The department has strong community partnerships including a national network through the National Science Foundation and is model program a statewide level. The department is constantly looking for new part
9. Professional Development	☐ In Progress ☑ Meets College Goals	The department maintains a robust professional development effort including participation in national conferences as well as on-site training activities.
10. Discipline, Department or Program Goals and Activities	☑ In Progress ☐ Meets College Goals	See narrative under 3, 5, and 6.

Part II. Overall Assessment of the Program Review Report (to be completed by deans).

Review Criteria	Comments:
1. The narrative information is clear and all elements of the program review are addressed.	The narrative is clear and the elements of the PR are addressed. The analysis of enrollment trends was a bit simplistic. The department puts forward some very ambitious goals and will hopefully follow through with them.
2. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.	
3. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.	
4. The resource requests are connected to the discipline, department or program planning goals and are aligned with the college goals.	

Part III. Program Review Rating (to be completed by division dean)
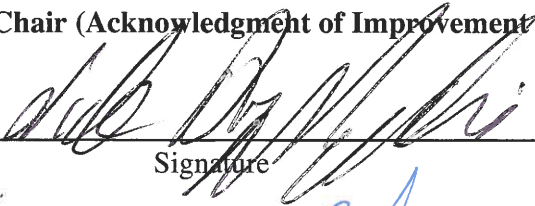
Rating	Comments (Required if Improvement Needed)
☑ 1. Accepted Complete the signatures below and submit to the Vice President of Instruction.	
☐ 2. Improvement Needed Provide improvement plan that indicates areas in the report that require major revision. Discuss report along with a reasonable timeline for re-submission. Notify the vice president of instruction of the need to re-submit. Please note that program reviews that are late run the risk of not being included in the various resource prioritization processes of the college and the district.	

Improvement Needed Signatures

Discipline, Department or Program Chair (Acknowledgment of Improvement Needed)

Nick Kyriakopedi
_____
Print Name
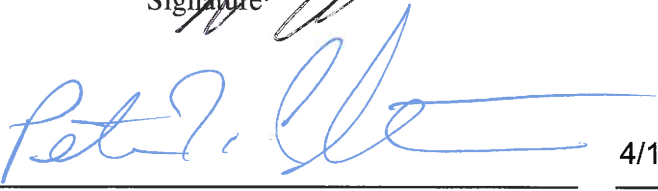
4/15/16
_____
Date

_____
Signature

Division Dean

Peter Crabtree
_____
Print Name

4/15/16
_____
Date

_____
Signature

Part IV. Signatures

Validation Team Lead Signatures

1. Curriculum: Validated by Curriculum Committee Representative(s)

VINA CERA

Print Name	Signature	4-15-16
Print Name	Signature	Date

2. Assessment: Validated by Assessment Coordinator(s)

Rebecca Bailey

Print Name	Signature	6.28.16
Print Name	Signature	Date

3. Division Dean

Peter Crabtree

Print Name	Signature	4/15/16
Print Name	Signature	Date

4. Received by Vice President of Instruction

Print Name	Signature	Date

5. Discipline, Department or Program Chair (Acknowledgement of Program Review Rating)

Nick Kyriakopedi

Print Name	Signature	4-15-16
Print Name	Signature	Date