Appendix C
Program Review Validation Form and Signature Page

Laney College

Discipline, Department or Program: Modern Language (MODLAN)

Part 1: First Level Validation: Assessment of department performance and/or needs in specific areas (to be completed by sections leads and division deans

Program Review Elements	Validation	Comments
	In Progress: department is moving to align with college goals *Meets college goals: department aligns with college goals*	**Laney College Goals:** **#1 Student Success:** Develop new and strengthen existing interventions and strategies to increase students' access and success. **#2 Accreditation:** Ensure a collaborative process to successfully complete the necessary actions that lead to the reaffirmation of Laney College's accreditation on an unconditional (non- warning) status. **#3 Assessment:** Ensure completion of the Assessment cycle for SLOs and PLOs. **#4 Resources:** Increase, develop and manage the College's resource capacity in the areas of facilities, technology, personnel, finances and public and private partnerships, in order to advance the quality of education provided.
3. Curriculum: To be completed by curriculum committee representative	☑ In Progress ☐ Meets College Goals	Modern Languages has 46.4% of all its courses up-to-date. 15 out of 28 course need updating. They include 4 out of 8 Chinese courses (33.3%), 3 out of 5
4. Assessment To be completed by assessment coordinators	☑ In Progress ☐ Meets College Goals	Department must work with Assessment Coordinators Heather Sisneros and Rebecca Bailey to develop a plan for moving forward with assessment.
5. Instruction	☑ In Progress ☐ Meets College Goals	The modern language department is moving to align with college goals. The Chinese and French Program Review reports are clear and concise. However, there
6. Student Success	☐ In Progress ☑ Meets College Goals	Modern language department's productivity is 15.47, success rate is 71.75%, and retention rate is 79.26%. The enrollment is increasing. The Chinese program has
7. Resources	☑ In Progress ☐ Meets College Goals	Although the report presented resource needs for the department, I am recommending that the committee re-review them.
8. Community, Institutional, and Professional Engagement and Partnerships	☑ In Progress ☐ Meets College Goals	This section was not completed and thus needs work.
9. Professional Development	☑ In Progress ☐ Meets College Goals	This section needs more discussion and work.
10. Discipline, Department or Program Goals and Activities	☑ In Progress ☐ Meets College Goals	This section needs more discussion and work.

Part II. Overall Assessment of the Program Review Report (to be completed by deans).

Review Criteria	Comments:
1. The narrative information is clear and all elements of the program review are addressed.	The language program reviews (Chinese, French, Japanese, and Spanish) were well written, addressing all the areas that worked well as well as those needing improvements. Suggest that faculty take these reports and create new directions to improve and expand their department.
2. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.	
3. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.	
4. The resource requests are connected to the discipline, department or program planning goals and are aligned with the college goals.	

Part III. Program Review Rating (to be completed by division dean)

Rating	Comments (Required if Improvement Needed)
☑ 1. Accepted Complete the signatures below and submit to the Vice President of Instruction.	
☐ 2. Improvement Needed Provide improvement plan that indicates areas in the report that require major revision. Discuss report along with a reasonable timeline for re-submission. Notify the vice president of instruction of the need to re-submit. Please note that program reviews that are late run the risk of not being included in the various resource prioritization processes of the college and the district.	

Improvement Needed Signatures

Discipline, Department or Program Chair (Acknowledgment of Improvement Needed)

Zujian Zhang   _[signature]_   _5/27/'16_
Print Name   Signature   Date

Division Dean

Chuen Chan   _Chuen Chan_   _5-27-16_
Print Name   Signature   Date

Part IV. Signatures

Validation Team Lead Signatures

1. Curriculum: Validated by Curriculum Committee Representative(s)

VINA CERA

Print Name   Signature   5-31-16

Date

2. Assessment: Validated by Assessment Coordinator(s)

Rebecca Bailey

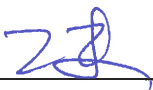Print Name   Signature   5.27.16

Date

3. Division Dean

Chuen Chan

Print Name   Signature   5-27-16

Date

4. Received by Vice President of Instruction

Lilia Celhay

Print Name   Signature   5-31-16

Date

5. Discipline, Department or Program Chair (Acknowledgement of Program Review Rating)

Zujian Zhang

Print Name   Signature   5/27/'16

Date