

# The Comprehensive Instructional Program Review Report

## 1. College: Laney College

**Discipline, Department or Program: Music**

**Date: October 3, 2015**

**Members of the Comprehensive Instructional Program Review Team: Jay Lehmann, John Reager, John Gove**

**Members of the Validation Team: Scott Pratt, John Reager**

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## 2. Narrative Description of the Discipline, Department or Program:

The Music Department strives to fulfill the needs of music majors, professional musicians, and those whose interest is vocational by providing current, substantive curriculum.

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## 3. Curriculum:

>The Department Chair and the Department Curriculum consultant have met with Iolani, curriculum specialist for the college and determined which classes will be maintained and which will be de-activated.

The largest concerns are to update Music 10 and expand Music 32 to four levels. We are in the process of doing both and hope to complete these projects by the end of Fall 2015.

>With the retirement of our Chinese Orchestra, Chinese Opera, and Chinese Choir instructor we will be re-evaluating the course offerings in this area. In addition we will examine and try to expand our offerings in music technology, as well as re-vitalize our World Music Program.

>The Music Department currently offers and AA-T, recently approved at the State level, and an AA. Neither of these can be completed online with the exception of the Music History Classes for the AA.

## 4. Assessment:

Thanks to faculty member John Reager we have up to date courses with SLO's all published on our custom website as well as all syllabi. Courses have been updated and new courses have been added and we are proud to have been approved for our new AA-T. Students are very interested in

this degree and we anticipate an increase in enrollment. Planning for the future we must increase our faculty, add staff, even just one, and enlarge the facility.

Mr. Reager has us moving forward very quickly on complete compliance with Taskstream Assessment Documents, faculty evaluations, and maintenance of a current curriculum. There is room for improvement but the entire music faculty is very positive about assessment.

## 5. Instruction:

>The Music Department at Laney College is a comprehensive program offering a diverse set of courses designed to meet the needs of beginning, intermediate, and advanced music students. Students currently involved in the program are pursuing many paths including transfer to four-year universities, Associate's degrees in music, professional performance, and lifelong love of music. The faculty prides itself on being sensitive to the needs of individuals while providing academic rigor in all courses.

With faculty specializing in jazz, vocal performance, Chinese opera and orchestra, keyboard, theory, composition, and conducting the Music Department has one of the strongest offerings in the entire Bay Area. Community Outreach programs include the Summer Music Program (Symphonic Band, Concert Choir, Jazz Ensemble, and String Orchestra) and the Great Wall of China Orchestra and Chorus. The department also supports the Oakland and Berkeley Youth Orchestras and is the home of the Oakland City Chorus. This places the Laney College Music Department as the center for performing arts in the East Bay.

>The constant use of our two smart classrooms has enhanced all instructor class presentations. It is our hope to have all of our classrooms equipped with Smart equipment as soon as possible. Many faculty have increased their facility with MOODLE and our online offerings, especially in the area of college breath requirement is expanding. Recognizing the importance of student integrity and faculty engagement, we monitor all online classes carefully.

- Overall enrollment trends in the past three years.

### MUSIC Enrollment

Headcount	Term								
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
Total	231	1,063	1,153	312	1,131	1,123	288	1,153	1,178

We are happy that student demand has stayed high.

Productivity for the overall discipline has declined but we are aware of this and working to increase it. We believe that the primary reason for this is that we have answered the request of the administration to offer more high-enrolled general education courses. While we welcome this opportunity, not all students enrolled in these courses understand the rigor of a music class and more drop these classes than others. We will continue to address this situation but, of course, cannot lower our academic standards with regards to content.

### MUSIC Productivity Rate

Productivity	Term
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	2012 SUMMER	2012 FALL	2013 SPRING	2013 SUMMER	2013 FALL	2014 SPRING	2014 SUMMER	2014 FALL	2015 SPRING
Total	24.39	20.72	20.47	24.96	19.42	21.02	15.02	19.27	16.53

### Laney College Productivity Rate

Productivity	Term								
	2012 SUMMER	2012 FALL	2013 SPRING	2013 SUMMER	2013 FALL	2014 SPRING	2014 SUMMER	2014 FALL	2015 SPRING
Total	16.76	17.63	17.41	16.40	16.53	16.48	15.05	15.40	15.41

Enrollment remains strong and some adjustments have been made to the schedule to increase enrollment in the advanced theory classes, although these will always remain smaller due to the pyramid of rigor associated with the mastery of music theory.

As soon as fiscally possible we would like to add additional sections of our advance theory, history, and musicianship classes.

### 6. Student Success:

- The department is proud of our success rate and this is a tribute to both hard working students and dedicated faculty. We will continue to do everything in our power to assure student success. It is a core element of the music program at Laney College.

### MUSIC Student Success

	Term								
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
Success%	81.22%	77.66%	75.33%	71.28%	76.55%	76.12%	65.40%	77.62%	73.24%

### Laney College Completion Standard

	Term								
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
Success%	74.07%	68.72%	66.34%	73.40%	66.34%	67.98%	72.79%	68.95%	69.11%

### Department/discipline course completion rates

Success	Course	Term								
		2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
	MUSIC 10 - MUSIC APPRECIATION	61.26%	69.05%	55.48%	58.67%	54.97%	50.00%	52.45%	57.84%	51.32%
	MUSIC 101 - Music Theory and	NA	NA	NA	NA	NA	NA	NA	NA	70.00%

Culture I

MUSIC 101 - Music Theory I	NA	NA	NA	NA	NA	NA	NA	63.33%	NA
MUSIC 102 - Music Theory and Culture II	NA	NA	NA	NA	NA	NA	NA	NA	81.25%
MUSIC 102 - Music Theory II	NA	NA	NA	NA	NA	NA	NA	82.35%	NA
MUSIC 103 - Music Theory and Culture III	NA	NA	NA	NA	NA	NA	NA	NA	54.55%
MUSIC 103 - Music Theory III	NA	NA	NA	NA	NA	NA	NA	81.25%	NA
MUSIC 104 - Music Theory IV	NA	NA	NA	NA	NA	NA	NA	85.71%	NA
MUSIC 105 - CLASSIC GUITAR I	NA	NA	NA	NA	40.28%	32.79%	NA	32.08%	26.32%
MUSIC 106 - CLASSIC GUITAR II	NA	NA	NA	NA	NA	73.33%	NA	57.14%	55.56%
MUSIC 107 - CLASSIC GUITAR III	NA	NA	NA	NA	NA	0.00%	NA	75.00%	71.43%
MUSIC 108 - CLASSIC GUITAR IV	NA	NA	NA	NA	NA	NA	NA	NA	100.00%
MUSIC 117 - VOICE I	NA	NA	NA	NA	80.21%	61.02%	NA	69.23%	57.97%
MUSIC 118 - VOICE II	NA	NA	NA	NA	NA	97.06%	NA	70.83%	86.96%
MUSIC 119 - VOICE III	NA	NA	NA	NA	NA	66.67%	NA	78.57%	76.92%
MUSIC 120 - VOICE IV	NA	NA	NA	NA	NA	100.00%	NA	100.00%	75.00%
MUSIC 121 - Music Skills I	NA	NA	NA	NA	NA	NA	NA	NA	66.67%
MUSIC 121 - Musicianship I	NA	NA	NA	NA	NA	NA	NA	85.71%	NA
MUSIC 122 - Music Skills II	NA	NA	NA	NA	NA	NA	NA	NA	100.00%
MUSIC 122 - Musicianship II	NA	NA	NA	NA	NA	NA	NA	80.00%	NA
MUSIC 123 - Music Skills III	NA	NA	NA	NA	NA	NA	NA	NA	85.71%
MUSIC 125 - Chorus	NA	NA	NA	NA	NA	NA	NA	88.24%	84.62%
MUSIC 126 - Jazz Orchestra	NA	NA	NA	NA	NA	NA	NA	92.31%	100.00%
MUSIC 127 - Jazz Combos	NA	NA	NA	NA	NA	NA	NA	85.71%	NA
MUSIC 128 - Choral Repertoire	NA	NA	NA	NA	NA	NA	NA	90.00%	92.86%
MUSIC 129 - Jazz Orchestra Repertoire	NA	NA	NA	NA	NA	NA	NA	100%	NA
MUSIC 130 - ELEMENTARY PIANO METHOD I	NA	NA	NA	NA	59.84%	64.89%	NA	70.13%	70.00%
MUSIC 131 - ELEMENTARY PIANO METHOD II	NA	NA	NA	NA	NA	77.42%	NA	71.43%	77.78%
MUSIC 132 - ELEMENTARY PIANO METHOD III	NA	NA	NA	NA	NA	71.43%	NA	76.92%	83.33%
MUSIC 133 - ELEMENTARY PIANO METHOD IV	NA	NA	NA	NA	NA	66.67%	NA	85.71%	90.00%
MUSIC 134 - INTER PIANO LITERATURE I	NA	NA	NA	NA	92.00%	100.00%	NA	100.00%	100.00%
MUSIC 135 - INTER PIANO LITERATURE II	NA	NA	NA	NA	NA	100.00%	NA	100.00%	100.00%
MUSIC 136 - INTER PIANO LITERATURE III	NA	NA	NA	NA	NA	100.00%	NA	72.73%	75.00%
MUSIC 137 - INTER PIANO LITERATURE IV	NA	NA	NA	NA	NA	100.00%	NA	100.00%	100.00%
MUSIC 138 - JAZZ PIANO I	NA	NA	NA	NA	88.24%	66.67%	NA	64.71%	69.57%
MUSIC 139 - JAZZ PIANO II	NA	NA	NA	NA	NA	100.00%	NA	75.00%	87.50%
MUSIC 140 - JAZZ PIANO III	NA	NA	NA	NA	NA	NA	NA	100.00%	100.00%
MUSIC 141 - JAZZ PIANO IV	NA	NA	NA	NA	NA	100.00%	NA	NA	75.00%
MUSIC 14A - CHINESE OPERA	NA	100.00%	NA	NA	82.61%	NA	NA	100.00%	NA
MUSIC 14B - CHINESE OPERA	NA	NA	77.27%	NA	NA	95.00%	NA	NA	97.44%
MUSIC 15A - JAZZ/BLUES/POP MUSIC	77.78%	87.50%	86.05%	74.68%	93.97%	89.66%	79.10%	93.33%	100.00%
MUSIC 15B - JAZZ/BLUES/POP	NA	NA	96.60%	NA	89.55%	96.33%	NA	94.20%	92.55%

MUSIC

MUSIC 16 - CHORAL REP & MGMT	NA	100.00%	100.00%	NA	93.33%	88.24%	NA	NA	NA
MUSIC 18 - STAGE BAND REP/MGMT	NA	75.00%	50.00%	NA	100.00%	70.00%	NA	NA	NA
MUSIC 1A - MUSICIANSHIP	NA	62.02%	54.95%	85.00%	65.12%	70.83%	66.67%	NA	NA
MUSIC 1B - MUSICIANSHIP	NA	73.08%	57.14%	NA	57.50%	82.86%	NA	NA	NA
MUSIC 210 - SUMMER ORCHESTRA	100.00%	NA	NA	NA	NA	NA	0.00%	NA	NA
MUSIC 211 - SUMMER BAND	100.00%	NA	NA	100.00%	NA	NA	100.00%	NA	NA
MUSIC 216 - CHORAL REP & MGMT	NA	83.33%	0.00%	NA	85.71%	71.43%	NA	NA	NA
MUSIC 218 - STAGE BAND REP/MGMT	NA	33.33%	66.67%	NA	100.00%	66.67%	NA	NA	NA
MUSIC 225 - Choral Repertoire	NA	NA	NA	NA	NA	NA	NA	100.00%	83.33%
MUSIC 226 - Jazz Orchestra Repertoire	NA	NA	NA	NA	NA	NA	NA	100.00%	NA
MUSIC 23 - STAGE BAND	NA	92.31%	88.24%	NA	63.64%	92.86%	NA	NA	NA
MUSIC 232 - CHINESE ORCHESTRA	NA	NA	99.28%	NA	96.33%	98.09%	NA	100.00%	100.00%
MUSIC 25 - COLLEGE CHOIR	NA	82.76%	79.17%	NA	87.76%	85.42%	NA	NA	NA
MUSIC 27 - MODERN JAZZ ENSEMBLE	NA	76.92%	77.27%	NA	68.75%	87.50%	NA	NA	94.12%
MUSIC 2A - EAR-TRAINING	NA	84.09%	73.17%	NA	72.73%	76.19%	NA	NA	NA
MUSIC 2B - MELO/HARMON ANALYSIS	NA	89.29%	75.00%	NA	69.57%	NA	NA	NA	NA
MUSIC 2C - RHYTHM/PITCH STRUC	NA	88.89%	69.57%	NA	78.57%	79.17%	NA	NA	NA
MUSIC 30 - COLLEGE ORCHESTRA	NA	100.00%	100.00%	NA	98.15%	100.00%	100.00%	100.00%	96.36%
MUSIC 32 - CHINESE ORCHESTRA	NA	100.00%	NA	NA	100.00%	NA	NA	NA	100.00%
MUSIC 35 - CLASSIC GUITAR	NA	42.59%	49.25%	NA	NA	NA	NA	NA	NA
MUSIC 38 - ELEMENTARY PIANO	NA	60.54%	50.96%	NA	NA	NA	NA	NA	NA
MUSIC 3A - HARMONY	NA	90.63%	NA	NA	83.33%	NA	NA	83.87%	NA
MUSIC 3B - HARMONY	NA	NA	55.17%	NA	NA	73.53%	NA	NA	73.33%
MUSIC 40 - INTERMEDIATE PIANO	NA	82.61%	79.17%	NA	NA	NA	NA	NA	NA
MUSIC 41 - JAZZ PIANO	NA	60.71%	77.42%	NA	NA	NA	NA	NA	NA
MUSIC 46 - VOICE	NA	76.72%	71.53%	NA	NA	NA	NA	NA	NA
MUSIC 49 - I/S - MUSIC	NA	NA	NA	NA	100.00%	NA	NA	NA	NA
MUSIC 4B - JAZZ ARRANGE/COMP	NA	NA	NA	NA	NA	75.00%	NA	NA	NA
MUSIC 8A - MUSIC: ANTIQUITY - RENAISSANCE	NA	NA	NA	NA	84.38%	NA	NA	NA	NA
MUSIC 8B - MUSIC: BAROQUE/CLASSICAL ERAS	NA	NA	NA	NA	NA	86.49%	NA	NA	NA
MUSIC 8C - MUSIC: THE ROMANTIC ERA	NA	66.67%	NA	NA	NA	NA	NA	94.87%	NA
MUSIC 8D - MUSIC: 20th CENTURY TO PRESENT	NA	NA	89.36%	NA	NA	NA	NA	NA	87.50%
<b>Grand Total</b>	<b>81.72%</b>	<b>77.66%</b>	<b>75.33%</b>	<b>71.28%</b>	<b>76.55%</b>	<b>76.12%</b>	<b>65.40%</b>	<b>77.62%</b>	<b>73.24%</b>

Discussion:

Many more students are taking Music 10 and as stated earlier not all are aware of the rigor of the class. The syllabus has been revised and the delivery system updated. Student involvement in on an upswing and hope the success rate will increase in the coming semesters.

**MUSIC DE Student Success**

Success	Term				
	2012 Summer	2013 Spring	2013 Summer	2014 Summer	2015 Spring
<b>100% DE</b>					
<b>MUSIC</b>	<b>71.88%</b>	<b>37.50%</b>	<b>57.94%</b>	<b>52.94%</b>	<b>41.99%</b>
MUSIC 10 - MUSIC APPRECIATION	71.88%	37.50%	57.94%	52.94%	41.99%
<b>Grand Total</b>	<b>71.88%</b>	<b>37.50%</b>	<b>57.94%</b>	<b>52.94%</b>	<b>41.99%</b>

**Laney College DE Student Success**

	Term									
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring	
Success%	70.05%	57.60%	50.86%	57.64%	51.30%	54.86%	62.58%	54.77%	51.44%	

**Discussion:**

- Clearly the hybrid Music 10 success rate is higher and the department is monitoring this closely. Recently added Music 15A, 15B, and Music 8A,B,C,D will be offered as hybrid courses in the next semester based on the observation of success rates.

**MUSIC Hybrid Student Success**

Success	Term									
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring	
<b>Hybrid</b>										
<b>MUSIC</b>	<b>56.96%</b>	<b>69.05%</b>	<b>71.08%</b>	<b>60.47%</b>	<b>61.54%</b>	<b>50.00%</b>	<b>51.22%</b>	<b>62.03%</b>	<b>60.00%</b>	
MUSIC 10 - MUSIC APPRECIATION	56.96%	69.05%	71.08%	60.47%	61.54%	50.00%	51.22%	62.03%	60.00%	
<b>Grand Total</b>	<b>56.96%</b>	<b>69.05%</b>	<b>71.08%</b>	<b>60.47%</b>	<b>61.54%</b>	<b>50.00%</b>	<b>51.22%</b>	<b>62.03%</b>	<b>60.00%</b>	

**Laney College Hybrid Student Success**

	Term									
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring	
Success%	60.54%	58.81%	68.39%	68.33%	58.44%	55.12%	68.27%	62.05%	61.76%	

**Discussion:**

The department is proud to offer online and hybrid courses and will continue to monitor them closely.

We are glad that our retention rates are very close to the college retention rates but we constantly seek to retain and enrich the musical live of our students on a daily basis.

#### MUSIC Retention

	Term								
	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
Retention%	83.10%	84.10%	76.69%	76.69%	84.73%	81.50%	76.43%	81.29%	81.27%

#### Laney College Retention Standard

	2012 Summer	2012 Fall	2013 Spring	2013 Summer	2013 Fall	2014 Spring	2014 Summer	2014 Fall	2015 Spring
	Retention%	84.30%	83.71%	79.07%	84.20%	81.31%	79.46%	84.68%	81.53%

#### Discussion:

- All faculty our aware of the importance of keeping students engaged and enrolled so that they can complete their classes as well as degrees.
- The department is very pleased with the fact that we have doubled our AA count and with the approval of the new AA-T, finally, we expect to see this number increase substantially.

	2012-2013	2013-2014	2014-2015
Music (AA)	4	8	8

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#### 7. Human, Technological, and Physical Resources (including equipment and facilities):

- Describe your current level of staff, including full-time and part-time faculty, classified staff, and other categories of employment.

Full-time faculty headcount \_\_\_\_\_4\_\_\_\_\_

Part-time faculty headcount \_\_\_\_\_6\_\_\_\_\_

Total FTEF faculty for the discipline, department, or program \_\_\_\_\_6.3\_\_\_\_\_

Full-time/part-time faculty ratio \_\_\_\_\_40%\_\_\_\_\_

Classified staff headcount \_\_\_\_\_0\_\_\_\_\_

The music department continues to have one of the highest retention levels in the Peralta District. The numbers are high but have recently shown a slight dip. This is due to total lack of support services including budget. The department intends to maintain high standards and will increase their responsibilities to remedy this slight down turn. In the past 5 years the size of the full time music faculty has increased from 1 to 4 and this has surely played an important roll in student success. We have just been informed of the retirement of one of these four. A replacement for this faculty member is imperative. Please accept this as a request for that restoration.

The department is still in need of a full time piano instructor and the addition of support staff to allow the faculty to focus on instruction is imperative. While the department has maintained a high rate of student success there is a critical need for facilities renovation. Good students have been patient but we still need practice room repair, sound system updating, a student listening lab, recording studio facilities, rehearsal room renovation, additional practice rooms, faculty offices, a second piano lab to only begin the list. The details of these needs will be submitted to the dean of instruction immediately following the submission of this program review and it is hoped that some of the needs can be fulfilled immediately.

The department needs support in the area of administrative assistance. Students have expressed concern about the ability to access practice rooms without interrupting instructors in class. Maintenance of the music library, sustaining and strengthening the world music program, summer music program, and the performing arts alliance make the securing of administrative help very urgent.

- **Please complete the Comprehensive Instructional Program Review Prioritized Resource Requests Template included in Appendix A.**

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## **8. Community, Institutional, and Professional Engagement and Partnerships:**

Laney music faculty is directly involved in the field of music. All of the members of the faculty are professional performers and many can be heard in Bay Area and nationwide venues. This currency in the field makes the department a true source of important information for students. Faculty share “hands on” experiences and solutions to musical situations as they occur in the real world. The department has finally been allocated some money to purchase needed new equipment but technology needs have not been met at all. Faculty often have to use their own resources and funds to demonstrate current musical practices. It is important for the department to receive substantial increases in funds for technology upgrades.

Members of the department meet frequently to discuss consistency in course content and delivery.

Performances are held by many classes and demonstrate a strong level of improvement by students.

Enrollment is consistently increasing with a high demand for entry-level classes, survey courses, as well as performance groups. Advanced offerings in the department which require prior experience, knowledge and preparation will always be relatively low enrolled but the department is happy to report increased enrollment even in these areas. It is very probable that these enrollments will fluctuate but it is imperative that the department be allowed to continue to offer these courses. Laney is the only Peralta College to offer an A.A. and soon and AA-T in music as well as a complete transfer and professional preparation program. Students must



be confident that these courses will be available when they are ready to enroll. Each semester Laney Music instructors discuss in class the course and career path students should follow in the program and the consistency of offerings lies at the heart of the department's success.

Course scheduling is under constant review by the department. Support from the college to offer additional sections of high-enrolled classes would assist the department to make music available to all students. The department takes student input very seriously and has made numerous adjustments to meet student needs and increase enrollment.

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## **9. Professional Development:**

The Laney College Music Faculty are all scholars with degrees but also seasoned professional performing musicians. As such they are constantly honing their skills as performers, demonstrators, teachers, and mentors.

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## **10. Disciple, Department or Program Goals and Activities:**

The music department is currently one of the largest departments in the college. We are not satisfied with our offerings and intend to expand in all musical areas. As has been previously cited, we are in dire need of support personal, new faculty, and updated facilities. We will continue to offer a very high-end program but there will come a time when we cannot sustain without additional support. We will seek that support on a daily basis.

- Please complete the Comprehensive Instructional Program Review Integrated Goal Setting Template included in Appendix B.

# Appendices

# Appendix A

## Comprehensive Instructional Program Review Prioritized Resource Requests Summary for Additional (New) Resources

College: Laney

Discipline, Department or Program: Music

Contact Person: Jay Lehmann (jlehmann@peralta.edu)

Date: 10/8/15

Resource Category	Description	Priority Ranking (1 – 5, etc.)	Estimated Cost	Justification (page # in the program review narrative report)
<b>Human Resources: Faculty</b>	Replacement for Sherlyn Chew and a new position-full time piano instructor	1	Faculty salary level	Pg.9 and 10
<b>Human Resources: Classified</b>	Staff Assistant for a large faculty and a large building	2	\$50,000	Pg. 9-10

<b>Human Resources: Student Workers</b>	Assistants to tutor and maintain equipment	4	\$10,000	9-10
<b>Technology</b>	Laney should be a center for music technology. We have nothing!	5	\$100,000.00	1-10
<b>Equipment</b>	The equipment to run a sound studio and a listening lab	6	\$90,000.00	1-10
<b>Supplies</b>	Very difficult to keep the program going without budget for music, and paper etc.		\$10,000	11-10-10
<b>Facilities</b>	Need sound studio, more practice rooms, additional classroom space	3	\$200,000.00 +	
<b>Professional Development</b>				
<b>Other (specify)</b>				

# Appendix B

## PCCD Program Review Alignment of Goals Template

College: \_\_\_\_\_ Laney \_\_\_\_\_

Discipline, Department or Program: \_\_\_\_\_ Music

Contact Person: \_\_\_\_\_ Jay Lehmann [jlehmann@peralta.edu](mailto:jlehmann@peralta.edu)

Date: \_\_\_\_\_ 10/8/15 \_\_\_\_\_

Discipline, Department or Program Goal	College Goal	PCCD Goal and Institutional Objective
1. John Reager will review all SLO'S, PLO,S, AND ILO'S to assure alignment by Jan, 15 <sup>th</sup> , 2016		
2. John Reager will oversee department assessment to assure compliance by Jan, 15 <sup>th</sup> , 2016		
3.		
4.		
5.		
6.		
7.		

8.		
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# Appendix C

## Program Review Validation Form and Signature Page

**College:**

**Discipline, Department or Program:**

### Part I. Overall Assessment of the Program Review Report

Review Criteria	Comments: Explanation if the box is not checked
<input checked="" type="checkbox"/> <p>1. The narrative information is complete and all elements of the program review are addressed.</p>	
<input checked="" type="checkbox"/> <p>2. The analysis of data is thorough.</p>	
<input checked="" type="checkbox"/> <p>3. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.</p>	
<input checked="" type="checkbox"/> <p>4. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.</p>	
<input checked="" type="checkbox"/> <p>5. The resource requests are connected to the discipline, department or program planning goals and are aligned to the college goals.</p>	







