

Appendix C
Program Review Validation Form and Signature Page

Laney College

Discipline, Department or Program: Photography (PHOTO)

Part 1: First Level Validation: Assessment of department performance and/or needs in specific areas (to be completed by sections leads and division deans)

Program Review Elements	Validation <i>In Progress: department is moving to align with college goals</i> <i>Meets college goals: department aligns with college goals</i>	Comments Laney College Goals: #1 Student Success: Develop new and strengthen existing interventions and strategies to increase students' access and success. #2 Accreditation: Ensure a collaborative process to successfully complete the necessary actions that lead to the reaffirmation of Laney College's accreditation on an unconditional (non- warning) status. #3 Assessment: Ensure completion of the Assessment cycle for SLOs and PLOs. #4 Resources: Increase, develop and manage the College's resource capacity in the areas of facilities, technology, personnel, finances and public and private partnerships, in order to advance the quality of education provided.
3. Curriculum: To be completed by curriculum committee representative	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	3 out of 22 courses are not in compliance. Photo 251, 10, 31A needs to be updated
4. Assessment To be completed by assessment coordinators	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	Department must work with Assessment Coordinators Heather Sisneros and Rebecca Bailey to develop a plan for moving forward with assessment.
5. Instruction	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	developing digital photo II to expand digital options. Provide intermediate level to help with transitioning beginning students into higher level courses. Will review
6. Student Success	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	Success rates in Photo are below college average.
7. Resources	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Dark room ventilation and plumbing continue to malfunction, affecting instructional flow. New safes provide more secured storage for valuable equipment.
8. Community, Institutional, and Professional Engagement and Partnerships	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Collaborations with graphic arts, cosmetology, CIS, culinary, fashion design (COA), advisory board,
9. Professional Development	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Faculty get to learn and use new equipment that keeps them updated in the photography field.
10. Discipline, Department or Program Goals and Activities	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Using career pathway trust and Perkins funding, faculty have worked on curriculum development, high school partnerships. Most courses are updated and more are being created. The degree and certificate requirements

Part II. Overall Assessment of the Program Review Report (to be completed by deans).

Review Criteria	Comments:
<p>1. The narrative information is clear and all elements of the program review are addressed.</p> <p>2. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.</p> <p>3. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.</p> <p>4. The resource requests are connected to the discipline, department or program planning goals and are aligned with the college goals.</p>	<p>The program review was well written. The narratives that accompanied the data were specific and honest. The review of the curriculum and its relation to the degree and student enrollment from beginning to advanced courses were valid and deserves a deep review. The number of film versus digital intro courses demonstrates potential inconsistencies with the mission of CTE programs. The recommendations should be revisited before the next school year. The lower-than-college-average success rate in Photo should be discussed and examined.</p> <p>Equipment inventory should be modified and distributed more equitably by class type. Facility needs are critical, especially in the dark room.</p> <p>The introductory courses would benefit from embedded tutors.</p>

Part III. Program Review Rating (to be completed by division dean)

Rating	Comments (Required if Improvement Needed)
<input checked="" type="checkbox"/> 1. Accepted Complete the signatures below and submit to the Vice President of Instruction.	
<input type="checkbox"/> 2. Improvement Needed Provide improvement plan that indicates areas in the report that require major revision. Discuss report along with a reasonable timeline for re-submission. Notify the vice president of instruction of the need to re-submit. Please note that program reviews that are late run the risk of not being included in the various resource prioritization processes of the college and the district.	

Improvement Needed Signatures

Discipline, Department or Program Chair (Acknowledgment of Improvement Needed)

Michael Mejia

Print Name

Signature

Date

Division Dean

Phoumy Sayavong

Print Name

Signature

Date

Part IV. Signatures

Validation Team Lead Signatures

1. Curriculum: Validated by Curriculum Committee Representative(s)

VINA CERA *Vina Cera* 6-15-16
Print Name Signature Date

2. Assessment: Validated by Assessment Coordinator(s)

Rebecca Bailey *Rebecca Bailey* 6.2.16
Print Name Signature Date

3. Division Dean

Phoumy Sayavong *Phoumy Sayavong* 6/1/16
Print Name Signature Date

4. Received by Vice President of Instruction

Lilia Colhary *Lilia Colhary* 6-16-16
Print Name Signature Date

5. Discipline, Department or Program Chair (Acknowledgement of Program Review Rating)

MICHAEL MEJIA *Michael Mejia* 6/1/16
Print Name Signature Date