

Appendix C
Program Review Validation Form and Signature Page

Laney College

Discipline, Department or Program: Welding (WELD)

Part 1: First Level Validation: Assessment of department performance and/or needs in specific areas (to be completed by sections leads and division deans)

Program Review Elements	Validation <i>In Progress: department is moving to align with college goals</i> <i>Meets college goals: department aligns with college goals</i>	Comments Laney College Goals: #1 Student Success: Develop new and strengthen existing interventions and strategies to increase students' access and success. #2 Accreditation: Ensure a collaborative process to successfully complete the necessary actions that lead to the reaffirmation of Laney College's accreditation on an unconditional (non- warning) status. #3 Assessment: Ensure completion of the Assessment cycle for SLOs and PLOs. #4 Resources: Increase, develop and manage the College's resource capacity in the areas of facilities, technology, personnel, finances and public and private partnerships, in order to advance the quality of education provided.
3. Curriculum: To be completed by curriculum committee representative	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	Some courses have not been updated in many years and urgently need attention. Other courses need to add prerequisites or other modifications. The also needs to
4. Assessment To be completed by assessment coordinators	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	Department has clearly put thought and effort into assessment. Department must work with Assessment Coordinators Heather Sisneros and Rebecca Bailey to
5. Instruction	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	The department has made a lot of effort in recent years to increase the academic rigor of the program including adding the introductory course. In addition, the
6. Student Success	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Retention rates for the department exceed college standards, and course completion rates are also satisfactory.
7. Resources	<input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Meets College Goals	Fume extraction arms were poorly installed during renovation work several years ago, which has caused these critical units to fail or become only partially
8. Community, Institutional, and Professional Engagement and Partnerships	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Welding has good relationships with the American Welding Society and has a student chapter.
9. Professional Development	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Lead faculty continue to maintain required certifications and meet standards for the profession.
10. Discipline, Department or Program Goals and Activities	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Meets College Goals	Department goals and activities are robust and meet standard.

Part II. Overall Assessment of the Program Review Report (to be completed by deans).

Review Criteria	Comments:
<p>1. The narrative information is clear and all elements of the program review are addressed.</p> <p>2. Conclusions and recommendations are well-substantiated and relate to the analysis of the data.</p> <p>3. Discipline, department or program planning goals are articulated in the report. The goals address noted areas of concern.</p> <p>4. The resource requests are connected to the discipline, department or program planning goals and are aligned with the college goals.</p>	<p>The program review is honest and straightforward and addresses all key elements. Conclusions and recommendations are substantiated and supported by data. Goals are described. Resources are mostly secured through outside funding.</p>

Part III. Program Review Rating (to be completed by division dean)

Rating	Comments (Required if Improvement Needed)
<input checked="" type="checkbox"/> 1. Accepted Complete the signatures below and submit to the Vice President of Instruction.	
<input type="checkbox"/> 2. Improvement Needed Provide improvement plan that indicates areas in the report that require major revision. Discuss report along with a reasonable timeline for re-submission. Notify the vice president of instruction of the need to re-submit. Please note that program reviews that are late run the risk of not being included in the various resource prioritization processes of the college and the district.	

Improvement Needed Signatures

Discipline, Department or Program Chair (Acknowledgment of Improvement Needed)

Print Name

Signature

Date

Division Dean

Print Name

Signature

Date

