

Laney Foundation Skills Committee (FSC) Meeting Minutes

March 9, 2015

Room T450

11:30-12:30

Co-chaired by Lisa Cook, Faculty and Mildred Lewis, Dean of Academic and Student Affairs

In attendance: L. Cook, E. Lord, HW Chang, T. Greene, B. Maher, K. Bridges, D. Mullen, S. Tiemroth-Zavala, M. Lewis, K. Talbot

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator(s)	Time
1. Approve minutes from 2/23/15	Expected Outcomes: Minutes approved Outcomes Achieved Minutes approved unanimously.		Lisa Cook	5
2. BSI Funds (Budget) and Funding Requests	Expected Outcomes: Review of expenditures and balance of budget Outcomes Achieved Tabled until next meeting.		Mildred Lewis	5 min.
3. Design and Implementation of English 201 and 1A Student Success and Engagement Colleges and ESL 223 Acceleration College	Expected Outcomes: Inform committee of design and activities for colleges this spring to date and approve funding request for SECSI Outcomes Achieved Proposal approved with changes	<ul style="list-style-type: none"> Faculty member committed should be 50 hours to receive \$1500 stipend. L. Cook and J. Graves to make changes to reflect that number f hours. 	Lisa Cook, Suzan Tiemroth-Zavala, Jackie Graves	20
4. Library and Learning Center Building	Expected Outcomes: Committee reviews letter of support for Library/Learning Center Outcomes Achieved Tabled until next meeting.		Evelyn Lord	10
5. Committee goals for spring 2015	Expected Outcomes: Finalize goals for current semester Outcomes Achieved Committee developed strategies for moving forward to build partnerships and strengthen faculty involvement.	<ul style="list-style-type: none"> The committee needs to work to create clear action plans to outline roles and involvement for all faculty members serving on the committee. Goals for 2015-2016 should include clear partnerships between all learning communities, for example Foundation Skills Pathway and UBAKA. 	Lisa Cook	10
6. Develop plan for the institutionalization of learning communities and Standards and procedures for the implementation of cohorts, including identifying and enrolling	Expected Outcomes: Committee members report progress on immediate action on the following: 1. Professional quality marketing materials to build awareness of Laney College Pathways learning communities on our campus, in our district and our	<ul style="list-style-type: none"> D. Mullen and S. Tiemroth-Zavala have meeting set up with Ranell Holmes at District Office to work on automatic alert of Pathways Programs eligibility based on assessment scores. Once Pathways Coordinators work with R. Bell in President's Office to 	Lisa Cook and Mildred Lewis	10

<p>appropriate students, scheduling, and advertising</p>	<p>community</p> <p>2. Assessment scores will trigger an automatic alert to students and counselors that a student is appropriate for a pathways learning community</p> <p>Each learning community will be presented in a block in the class schedule with its name, description and total units in each department with a course in the cohort as well as a separate section titled "Learning Communities"</p> <p><u>Outcomes Achieved:</u></p> <ul style="list-style-type: none"> • Meetings set up with college and district leads to accomplish goals 1 & 2. 	<p>create flyers, M. Lewis will get pricing from Precision Graphics to produce quality marketing materials.</p>		
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