

**Laney Foundation Skills Committee (FSC) Meeting Agenda/Brief Minutes**

January 27, 2014

Room B262

11:30-12:30

Co-chaired by Lisa Cook and Mildred Lewis

In attendance:

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator	Time
1. Goals for Spring semester	<p><b>Expected Outcomes:</b> Set goals for committee for Spring 2014</p> <p><b>Outcomes Achieved</b></p> <ul style="list-style-type: none"> <li>• The following goals were set:               <ul style="list-style-type: none"> <li>○ Create and publish FSC bylaws</li> <li>○ Draft standards and procedures for implementation of cohorts to bring to campus committees, senates, college council, etc.</li> <li>○ Set up budget subcommittee meeting times and present budget to committee including payments made for approved funding requests</li> <li>○ Plan for Fall 2014 Pathways programs</li> <li>○ Set dates to bring progress reports and recommendations to shared governance entities</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Recruiting strategies for Pathways programs, including obtaining assessment scores for new students and inviting them to join program via robocalls and cards</li> <li>• Becoming more knowledgeable about TRIO by inviting Roxanne Rivas to a future meeting</li> <li>• Challenges faced in enrolling students in Pathways cohorts</li> <li>• Concerns about FSC budget and payments to participating faculty</li> <li>• Posting flyers for Spring Pathways and link to Gateway program on FSC website</li> <li>•</li> </ul>	Lisa Cook	20
2. BSI Funds (Budget) Update	<p><b>Expected Outcomes:</b> Inform Committee</p> <p><b>Outcomes Achieved</b> Postponed as budget subcommittee has not met yet this term</p>	<ul style="list-style-type: none"> <li>• Update on payments and balance of BSI funds</li> <li>•</li> </ul>	Mildred Lewis/Linda Berry	5
3. Review revised Math Lab funding request	<p><b>Expected:</b> Review proposal</p> <p><b>Outcomes Achieved</b> Moved to Feb 10 agenda as clarity as to scope and cost of project needed</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	Fred Bourgoin	15
4. Reports from Pathways Programs and other funded projects	<p><b>Expected:</b> Inform Committee and plan forward</p> <p><b>Outcomes Achieved:</b> Report on Foundation Skills Pathway program distributed by Coordinator Mullen</p>		Lisa Cook	20
	<b>Expected:</b>			

	<b>Outcomes Achieved:</b>			
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