

**Laney Foundation Skills Committee (FSC) Meeting Agenda**

April 27, 2015

**Room T450**

**11:30-12:30**

Co-chaired by Lisa Cook, Faculty and Mildred Lewis, Dean of Academic and Student Affairs

In attendance:

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator(s)	Time
1. Approve minutes from 3/09/15, 3/24/15, and 4/13/15	<b>Expected Outcomes:</b> Minutes approved <b>Outcomes Achieved</b>		Lisa Cook	5
2. BSI Funds (Budget) and Funding Requests	<b>Expected Outcomes:</b> Review of expenditures and balance of budget <b>Outcomes Achieved</b>		Mildred Lewis	5 min.
3. Review of Funding Requests	<b>Expected Outcomes:</b> Review and approve funding requests for: <ul style="list-style-type: none"> <li>• Conference on Acceleration in Developmental Education June 25-26 in Costa Mesa CA</li> </ul>		Lisa Cook	10
4. Library and Learning Center Building	<b>Expected Outcomes:</b> Committee reviews letter of support for Library/Learning Center <b>Outcomes Achieved</b>		Evelyn Lord	10
5. Committee goals for spring 2015 and planning for 2015-2016	<b>Expected Outcomes:</b> Evaluate progress on goals for current semester and begin planning for upcoming year <b>Outcomes Achieved</b>		Lisa Cook	10
6. Develop plan for the institutionalization of learning communities and Standards and procedures for the implementation of cohorts, including identifying and enrolling appropriate students, scheduling, and advertising	<b>Expected Outcomes:</b> Committee members report progress on immediate action on the following: <ol style="list-style-type: none"> <li>1. Professional quality marketing materials to build awareness of Laney College Pathways learning communities on our campus, in our district and our community</li> <li>2. Assessment scores will trigger an automatic alert to students and counselors that a student is appropriate for a pathways</li> </ol>	•	Lisa Cook	10

	<p>learning community</p> <p>Each learning community will be presented in a block in the class schedule with its name, description and total units in each department with a course in the cohort as well as a separate section titled "Learning Communities"</p> <p><b><u>Outcomes Achieved:</u></b></p> <ul style="list-style-type: none"><li>•</li></ul>			
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