

Laney Foundation Skills Committee (FSC) Meeting Agenda

March 10, 2014

Room T450

11:30-12:30

Co-chaired by Lisa Cook and Mildred Lewis, Dean of Academic and Student Affairs

In attendance:

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator	Time
1. Mapping of Foundation Skills Projects to Goals	<p>Expected Outcomes: Discuss streamlining projects to Pathways programs</p>	<ul style="list-style-type: none"> • Measurability of impact of projects would increase if projects piloted in learning communities • Project’s impact on student success could be measured across LCs • Developing projects across LCs and measuring them would unite Foundation Skills LCs with grant-funded LCs • In line with goal to create a comprehensive basic skills program 		15
2. Goals for Spring semester: <ol style="list-style-type: none"> 1. Create and publish FSC bylaws 2. Draft standards and procedures for implementation of cohorts to bring to campus committees, senates, college council, etc. 3. Set up budget subcommittee meeting times and present budget to committee including payments made for approved funding requests 4. Plan for Fall 2014 Pathways programs 5. Set dates to bring progress reports and 	<p>Expected Outcomes: Continued work on goals</p> <p>Outcomes Achieved</p> <ul style="list-style-type: none"> • Goals 3 & 4 close to complete • Ideas generated for goals 1& 2 	<ul style="list-style-type: none"> • Goal #2: Get all LCs together to work on this—an afternoon retreat? • Goal #1: <ul style="list-style-type: none"> ○ Suggested that coordinator serve for 2 years due to knowledge gained ○ Need to decide procedures for getting on and off committee and what involvement is needed to stay a member ○ Coordinator could be nominated and then selected by ballot vote ○ Suggested that if committee member doesn’t attend for 6 months could be removed from committee 	Lisa Cook	20

recommendations to shared governance entities				
3. BSI Funds (Budget) Update	<p><u>Expected Outcomes:</u> Inform Committee of progress made in budget sub-committee meeting on 3/7</p> <p><u>Outcomes Achieved</u> Updates given</p>	<ul style="list-style-type: none"> • Spreadsheet detailing payments due to project participants shared • L. Cook collecting timesheets for all projects to be paid (26 total) and will turn in on 3/14 • C. Upshaw working on PAs for these recipients • Funds required to be spent by end of fiscal year (approx. \$60,000) allocated and some funds from last year's allotment (approx. \$20,000) spent (M. Lewis to report exact amounts at next meeting) 	Lisa Cook/Linda Berry/David Mullen	5
3. Review of funding requests: <ul style="list-style-type: none"> • Revised Math Lab funding request • 	<p><u>Expected Outcomes:</u> Review proposals</p> <p><u>Outcomes Achieved:</u></p> <ul style="list-style-type: none"> • none 	<ul style="list-style-type: none"> • 	Lisa Cook	10
4. Reports from Pathways Programs and other funded projects	<p><u>Expected:</u> Inform Committee and plan forward</p> <p><u>Outcomes Achieved:</u></p>		Lisa Cook	5
	<p><u>Expected:</u></p> <p><u>Outcomes Achieved:</u></p>			

:lrc 3/10/14